

Mountain Rides Transportation Authority

Regular Board Meeting Agenda

12:30 Wednesday, April 16, 2014

Place:

Ketchum City Hall Council Chambers, 480 East Ave. N, Ketchum, ID 83340

Board Members: Chair Susan McBryant (Hailey), Vice-chair Mark Gilbert (Sun Valley), Secretary Steve Wolper (at-large), Michael David (Ketchum), Nils Ribi (Sun Valley), Joe Miczulski (Bellevue), Dave Patrie (Blaine County), Kristin Derrig (Ketchum)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action items and discussion items

a. Action item: (p.2-6)

Approve downtown Ketchum transportation hub design details

b. Discussion item: (p.7-13)

Discuss winter 2014 customer satisfaction survey results

c. Discussion item: (p.14-15)

Discuss FY2015 budget concepts, revenue projections and local funding requests

5. Committee Reports

- a. Planning and Marketing Committee report from Chair Steve Wolper (p.16-17)
 - i. Committee members approve minutes for March & April
- b. Finance and Performance Committee report from Mark Gilbert (p.18)
 - i. Committee members approve minutes for April

6. Staff reports

- a. Dashboard performance reports for February 2014 (p.19-22)
- b. Operations report (p.23)
- c. Maintenance report (p.24)
- d. Marketing and Outreach report (p.25)
- e. Bike-Ped report (p.26)
- f. Business Manager report (p.27)
- g. Executive Director report (p.28)

7. Consent Calendar items

a. Approve minutes(p.29-33)

March 19 regular board meeting, April 9 Special Board meeting

b. Receive & File financials

(p.34-40) February 2014

8. Adjournment

Note: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Item Summary

Date:

From:

Subject:

Committee Review: yes no Committee Purview:

Previously discussed at board level: yes no

Proposed Action:

Fiscal Impact:

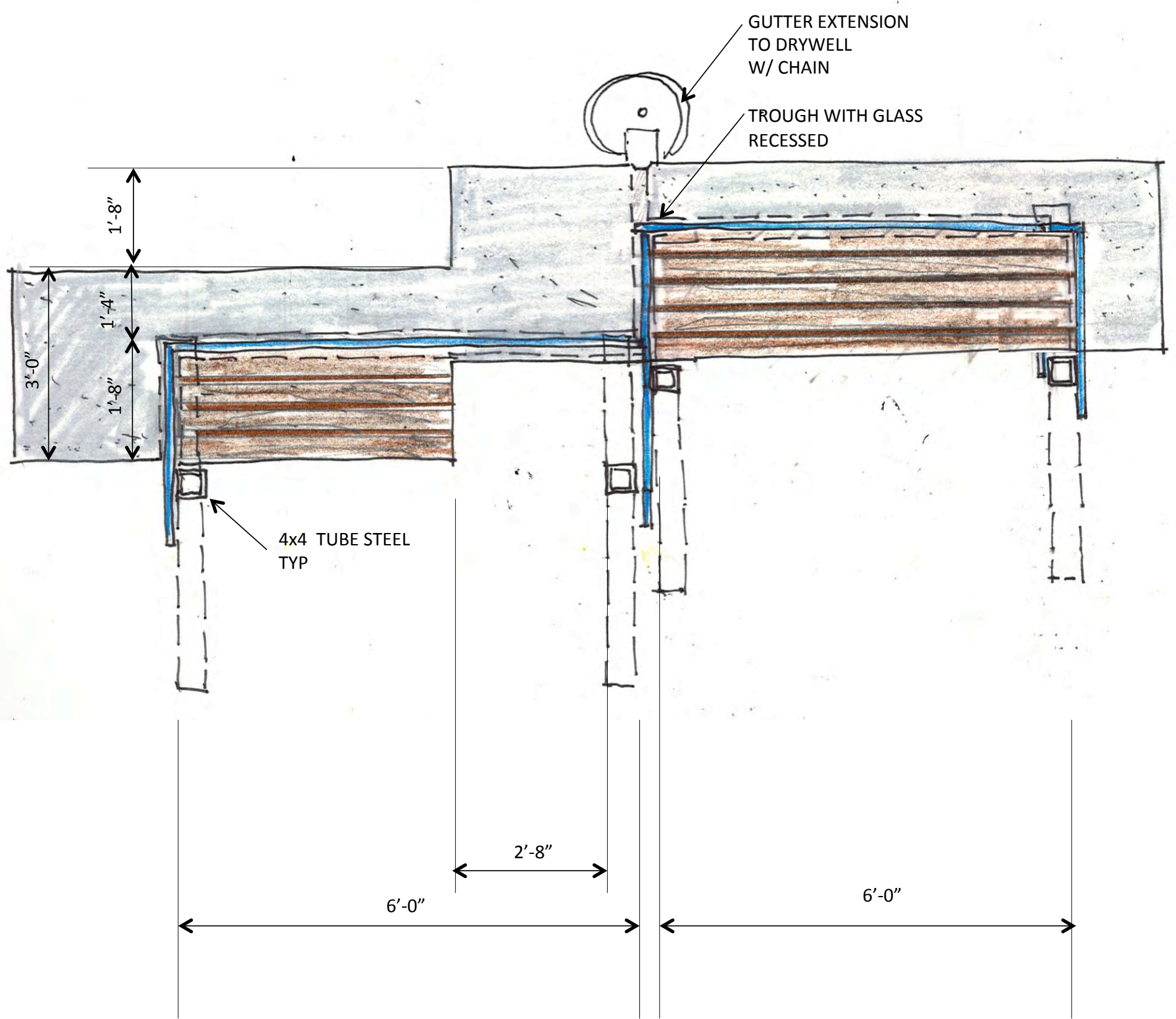
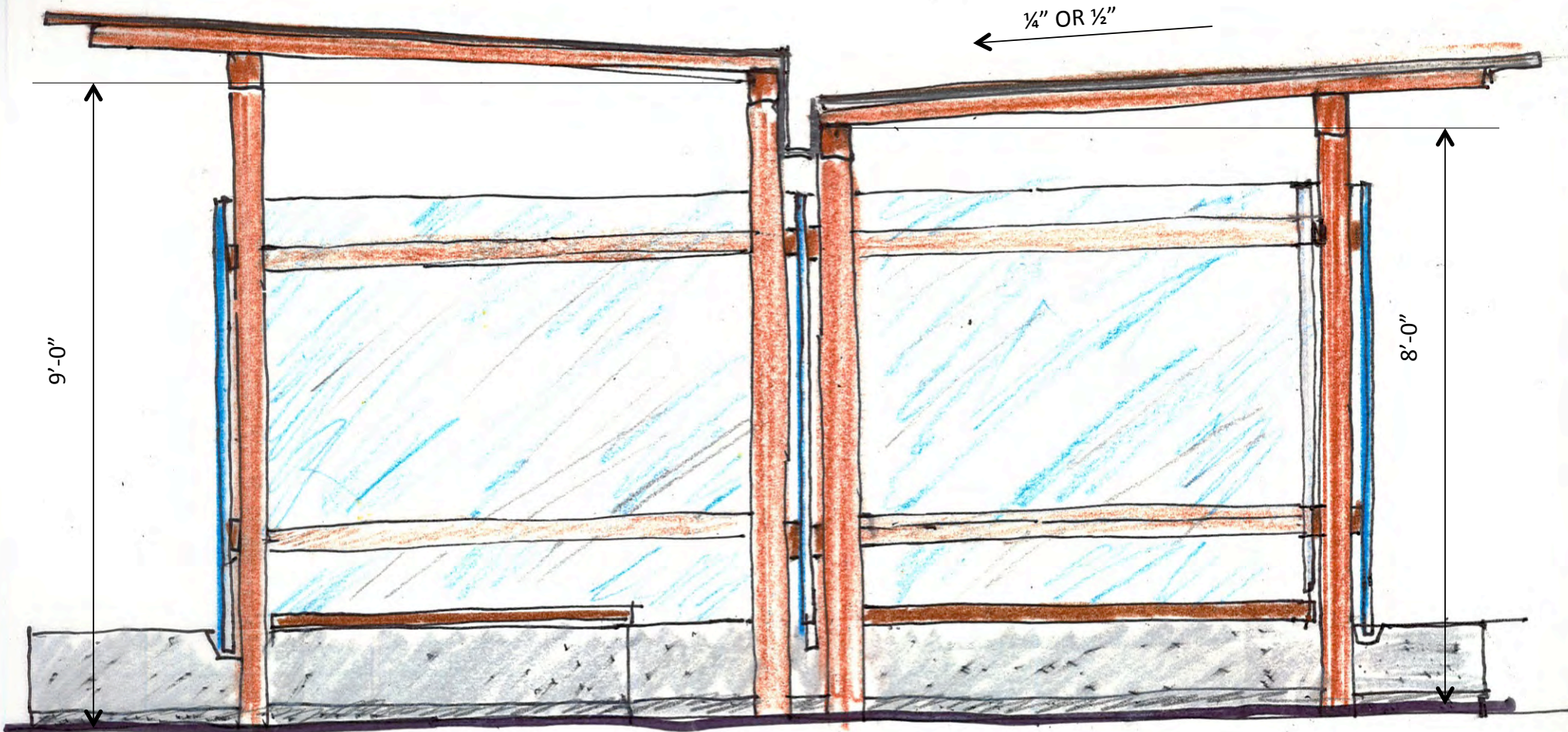
Related Policy or Procedural Impact:

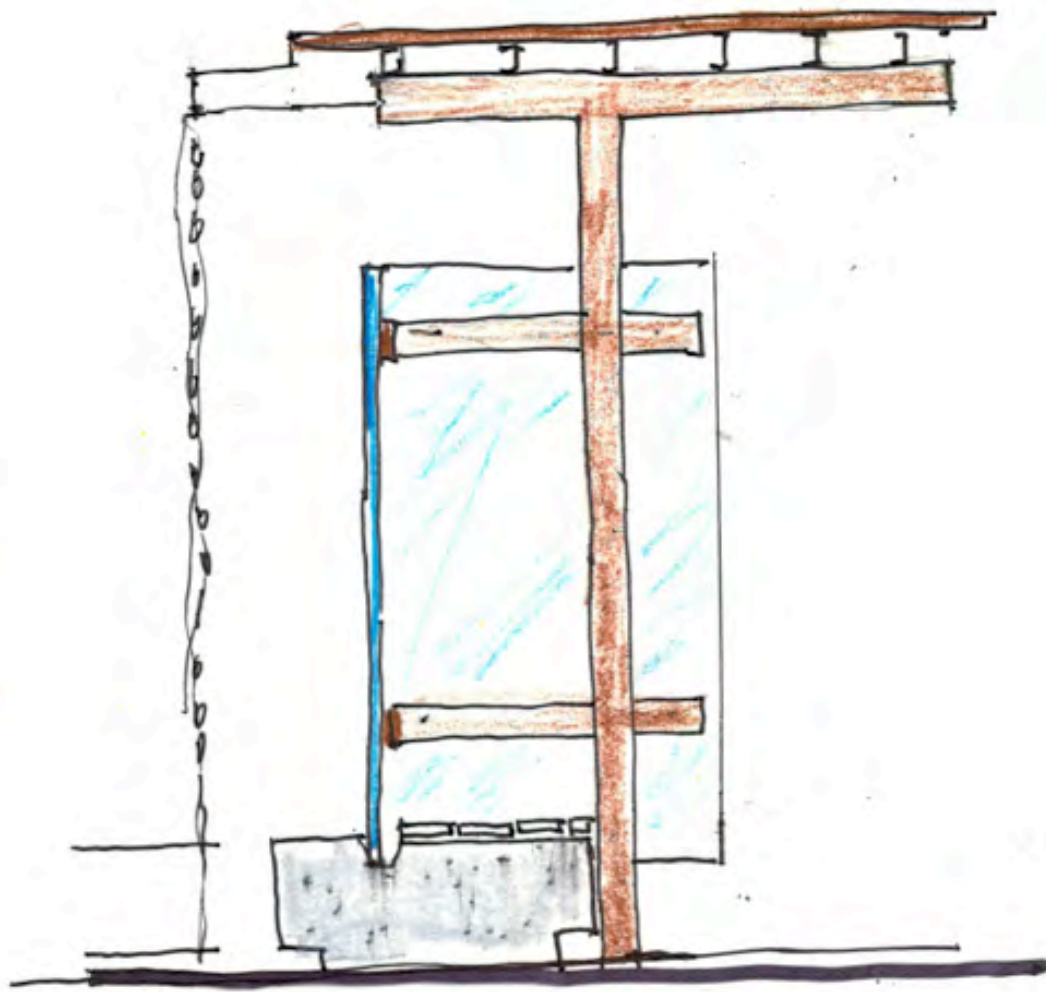
Background:

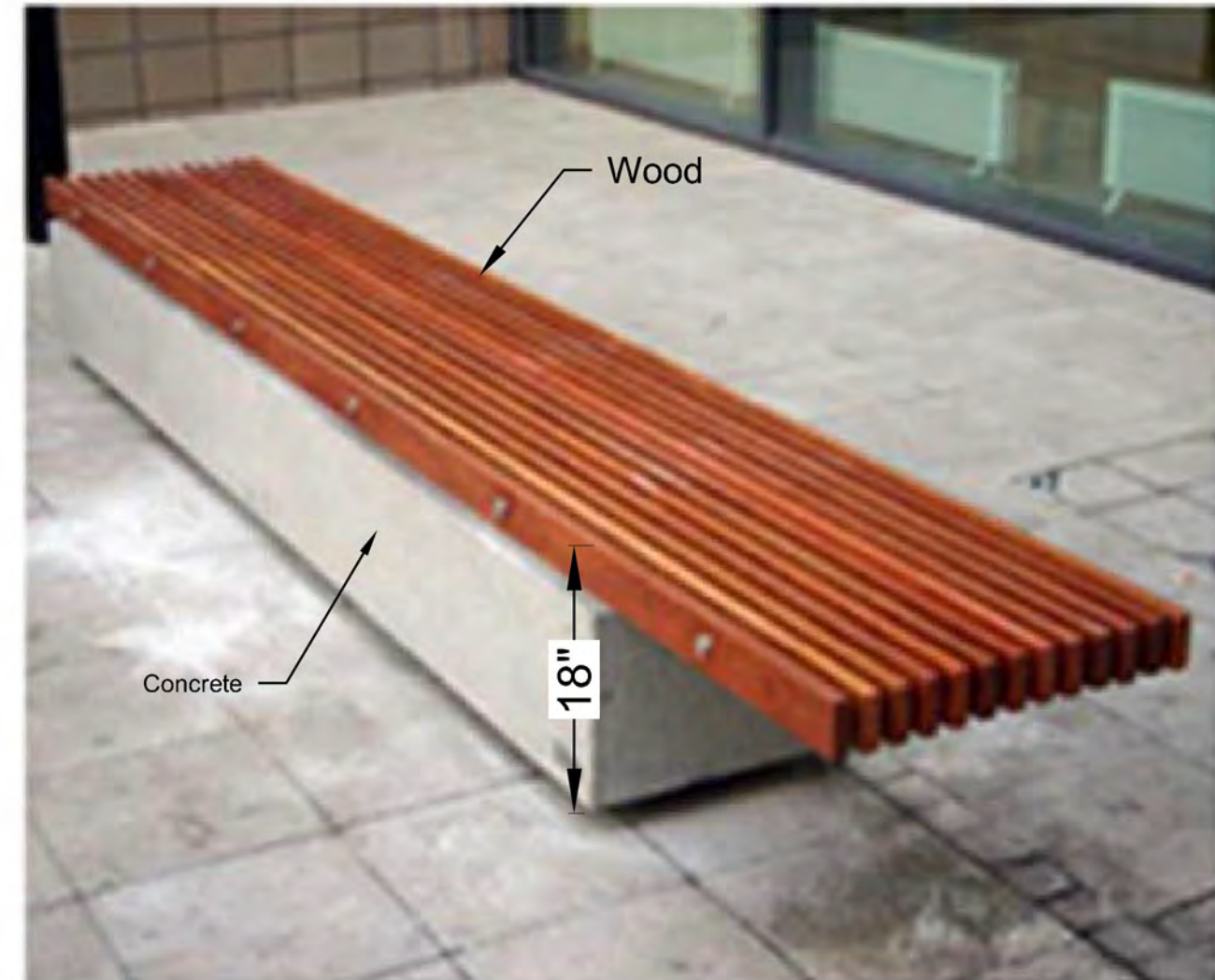
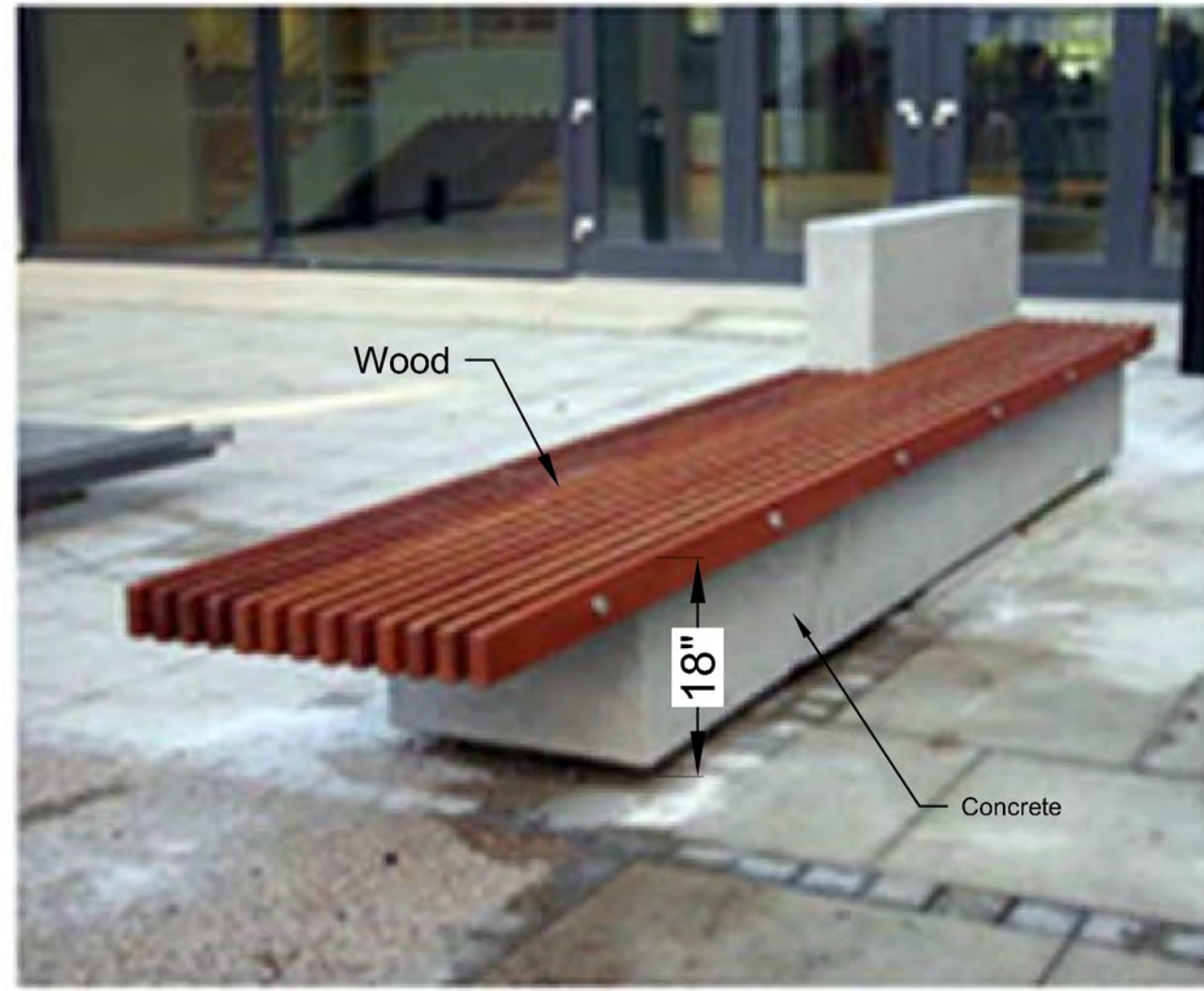
At our meeting in February, the Mountain Rides board approved the hub master plan with the requirement that Eggers needed to come back to the board for approval of final design elements.

Based on feedback from the city, its staff, as well as from the Mountain Rides board comments at the February meeting, Kurt Eggers and his team have refined and updated the plan and the design elements. Attached you will find info on the master plan, the design elements and the shelter plan. Eggers will also present this info at the board meeting.

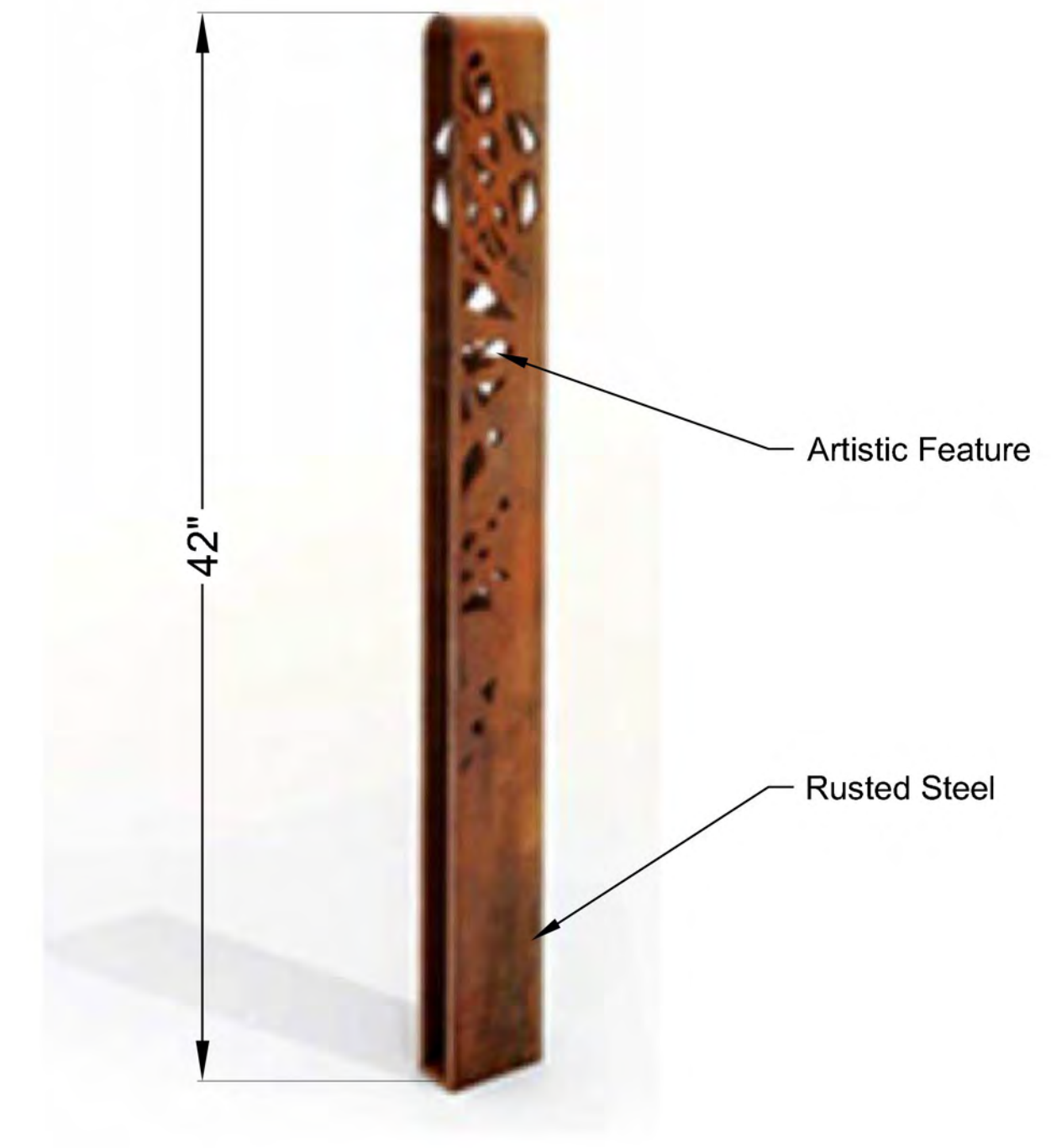
All of the design elements fit within the original goal of a safe, convenient, centralized location where buses and passengers can coordinate routes and transfers that incorporates strong bike and pedestrian amenities as well as provide a comfortable waiting area for passengers, interesting public art, clear signage and safe lighting.



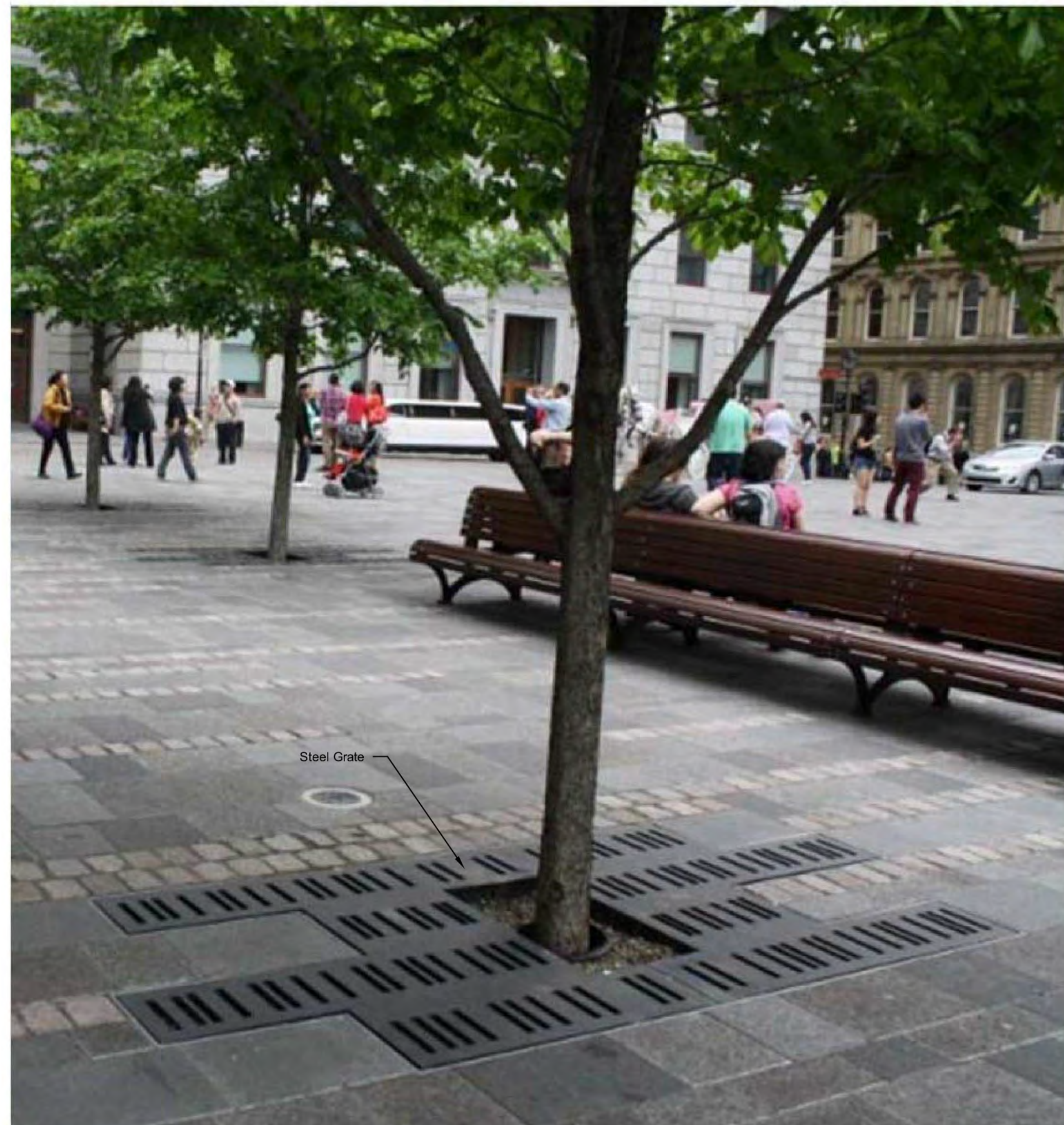




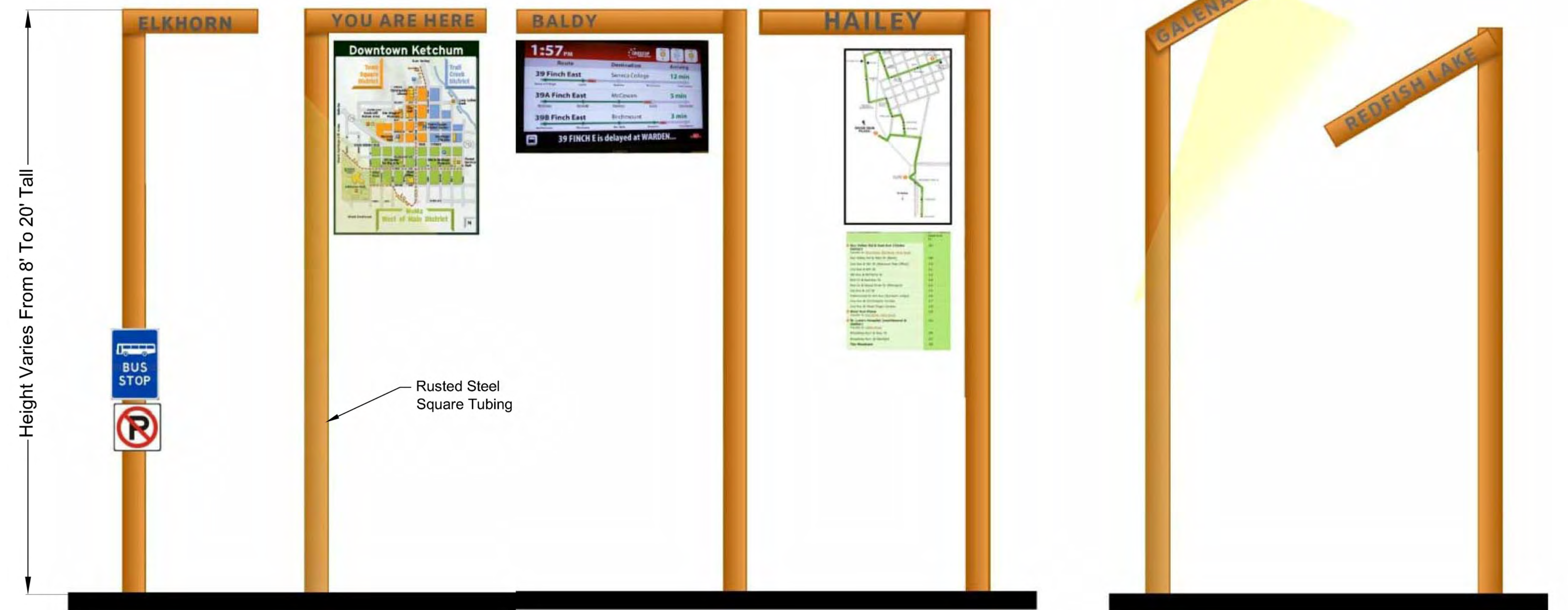
BENCHES



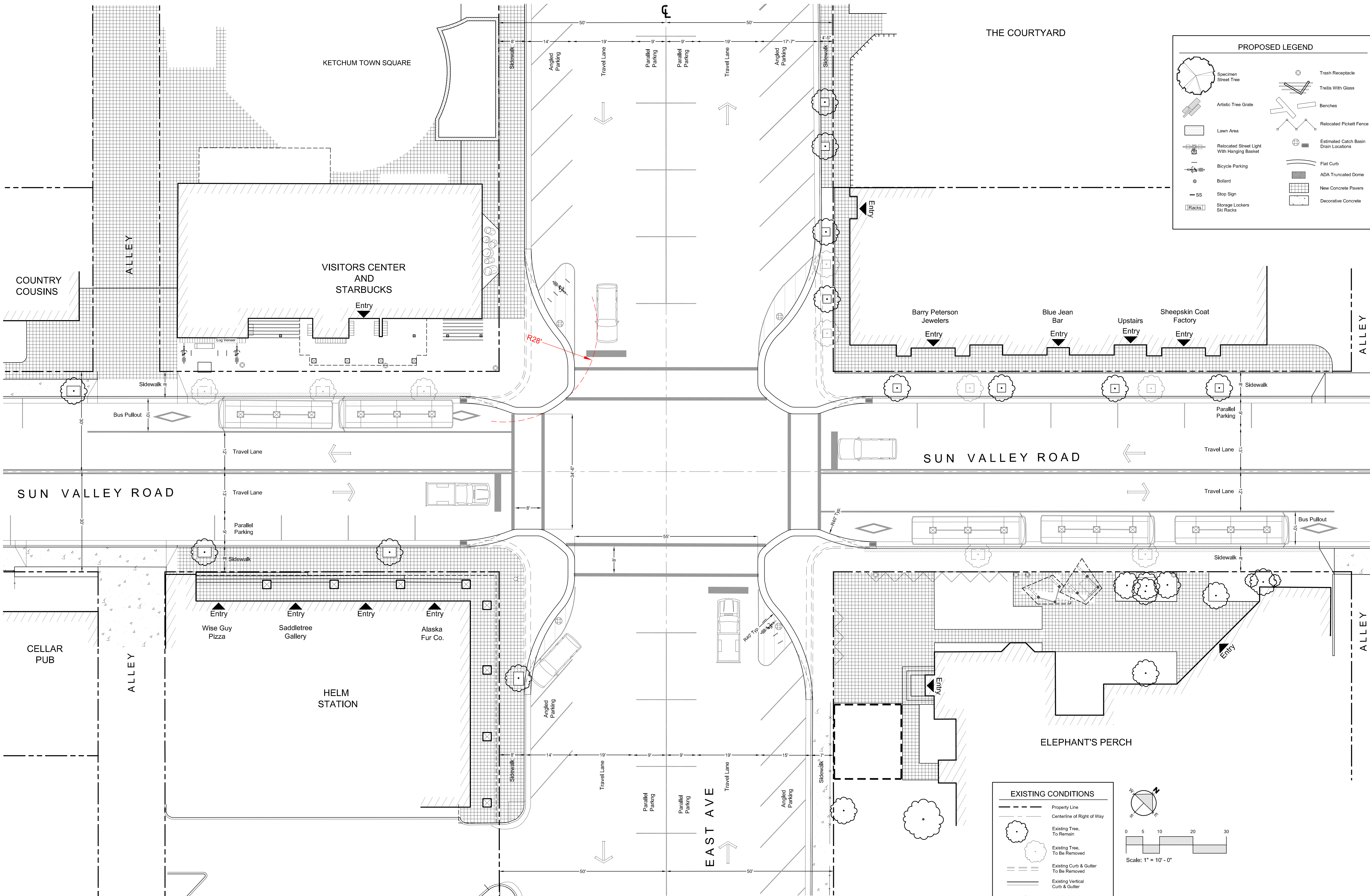
BOLLARDS



TREE GRATES



SIGNAGE AND WAY FINDING

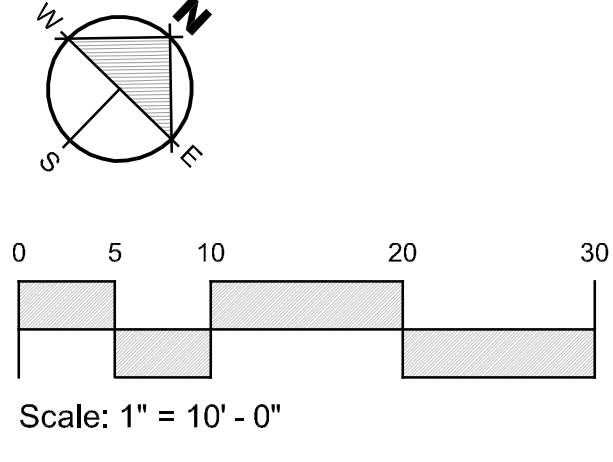


PROPOSED LEGEND

	Specimen Street Tree		Trash Receptacle
	Artistic Tree Grate		Benches
	Lawn Area		Relocated Pickett Fence
	Relocated Street Light With Hanging Basket		Estimated Catch Basin Drain Locations
	Bicycle Parking		Flat Curb
	Bollard		ADA Truncated Dome
	Stop Sign		New Concrete Pavers
	Storage Lockers Ski Racks		Decorative Concrete

EXISTING CONDITIONS

	Property Line
	Centerline of Right of Way
	Existing Tree, To Remain
	Existing Tree, To Be Removed
	Existing Curb & Gutter To Be Removed
	Existing Vertical Curb & Gutter
	Existing Fire Hydrant
	Existing Concrete Pavers
	Existing Concrete



Mountain Rides Agenda Item Summary

Date: 04/16/2014

From: Kim MacPherson

Subject: 4b. Discuss winter 2014 customer satisfaction survey results

Background:

Reviewed by the Planning & Marketing committee.
We conduct the Customer Satisfaction survey every Winter and Summer. This is now my 3rd winter compiling the results.
Attached is the summary for each question in the survey.

As we discussed in the P&M committee meeting, Question #1 has the highest percentage for Sun Valley "residents." I did go back and look through the surveys to confirm that number. We had many employees fill out the survey that work for Sun Valley and ride the bus to work from Elkhorn Springs and the dorms. We also had Red Route riders fill out the survey but the larger numbers come from Blue and Silver.

For this survey I did add the question regarding the purchase of bus passes. The reason for the high number of "skipped responses" or N/A is due the fact that many people rode the town routes which are free.

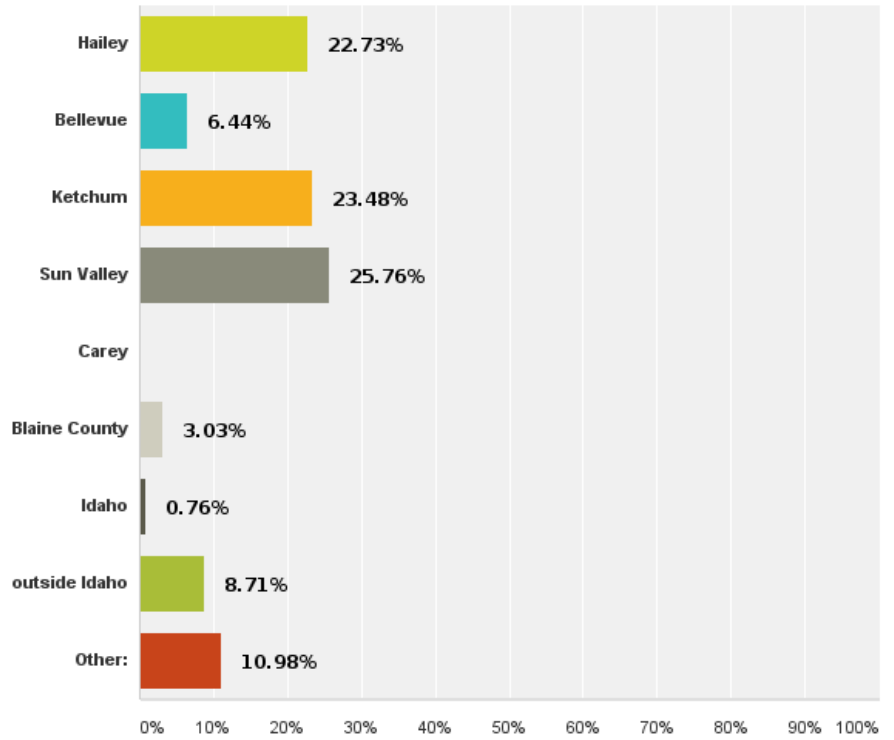
For Question # 1 & 6 in future surveys we will narrow down the choices for resident and where they live.

As we look at Question #3 it is encouraging to see that of % of excellent #'s went up for almost every category except regarding the price of bus passes.

Mountain Rides Customer Satisfaction Survey Winter 2014

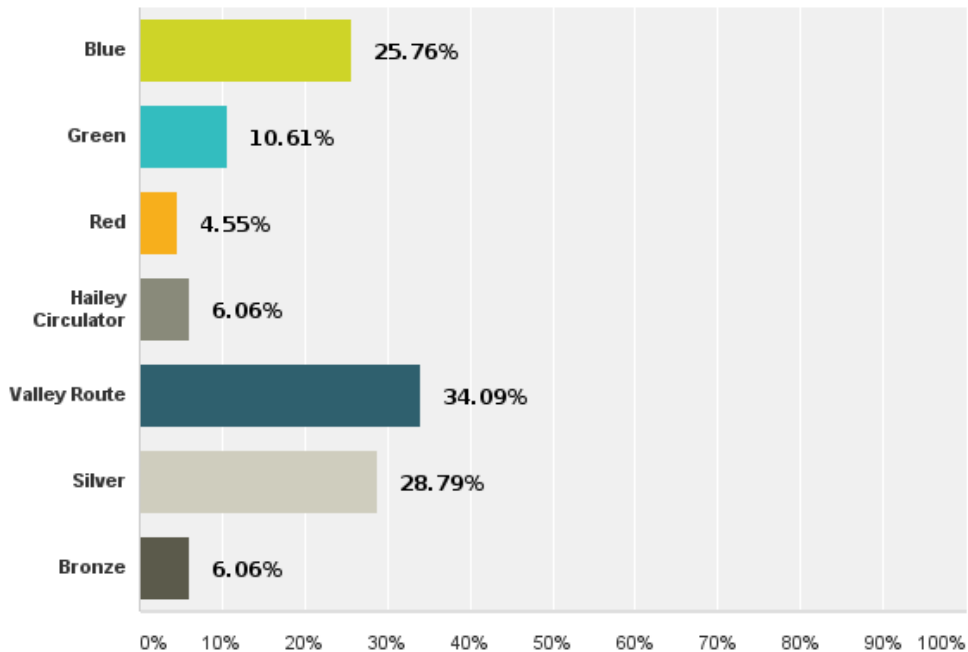
Q1 Which best describes where you live?

Answered: 264 Skipped: 0



Q2 Which Mountain Rides route are you riding and rating today?

Answered: 264 Skipped: 0



Question # 3

WINTER 2012, 2013, 2014 Survey Results

% of Excellent

	Clean	Comfort	Safety	Driver help	Driver friendly	On-time	Route Sched	Proximity	Pass \$	Seating avail	Avail Bike/ski racks	Overall Exp	Summary
Winter 2012	45%	45%	42%	59%	59%	42%	41%	50%	38%	42%	40%	52%	46%
Winter 2013	58%	58%	65%	73%	76%	52%	53%	60%	48%	62%	50%	66%	60%
Winter 2014	69%	70%	75%	82%	86%	58%	60%	72%	43%	75%	60%	75%	69%

% of Very Good

	Clean	Comfort	Safety	Driver help	Driver friendly	On-time	Route Sched	Proximity	Pass \$	Seating avail	Avail Bike/ski racks	Overall Exp	Summary
Winter 2012	38%	36%	35%	29%	29%	31%	30%	31%	24%	39%	28%	39%	32%
Winter 2013	31%	29%	27%	21%	18%	33%	33%	31%	21%	26%	23%	28%	27%
Winter 2014	28%	27%	22%	15%	13%	30%	26%	21%	15%	18%	16%	22%	21%

% of Good

	Clean	Comfort	Safety	Driver help	Driver friendly	On-time	Route Sched	Proximity	Pass \$	Seating avail	Avail Bike/ski racks	Overall Exp	Summary
Winter 2012	16%	18%	17%	11%	12%	24%	25%	16%	17%	15%	13%	9%	16%
Winter 2013	11%	13%	7%	5%	6%	10%	14%	9%	7%	11%	5%	5%	8%
Winter 2014	3%	2%	3%	0%	2%	9%	10%	6%	7%	6%	3%	2%	4%

% of Poor

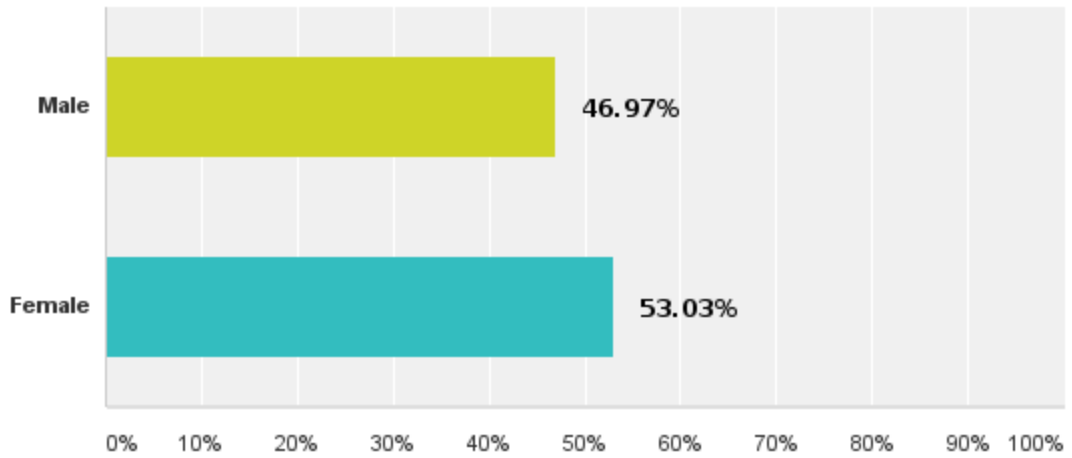
	Clean	Comfort	Safety	Driver help	Driver friendly	On-time	Route Sched	Proximity	Pass \$	Seating avail	Avail Bike/ski Racks	Overall Exp	Summary
Winter 2012	1%	1%	2%	0%	0%	2%	3%	1%	3%	3%	3%	0%	2%
Winter 2013	0%	0%	1%	1%	1%	3%	0%	0%	3%	1%	0%	0%	1%
Winter 2014	0%	0%	0%	0%	0%	2%	2%	2%	1%	2%	3%	0%	1%

% of Unacceptable

	Clean	Comfort	Safe	Driver help	Driver friendly	On-time	Route Sched	Proximity	Pass \$	Seating avail	Avail Bike/ski racks	Overall Exp	Summary
Winter 2012	0%	0%	0%	0%	0%	0%	0%	0%	1%	0%	0%	0%	0%
Winter 2013	0%	0%	0%	0%	0%	2%	1%	0%	0%	0%	0%	0%	0%
Winter 2014	0%	0%	0%	1%	0%	0%	2%	0%	0%	0%	0%	0%	0%

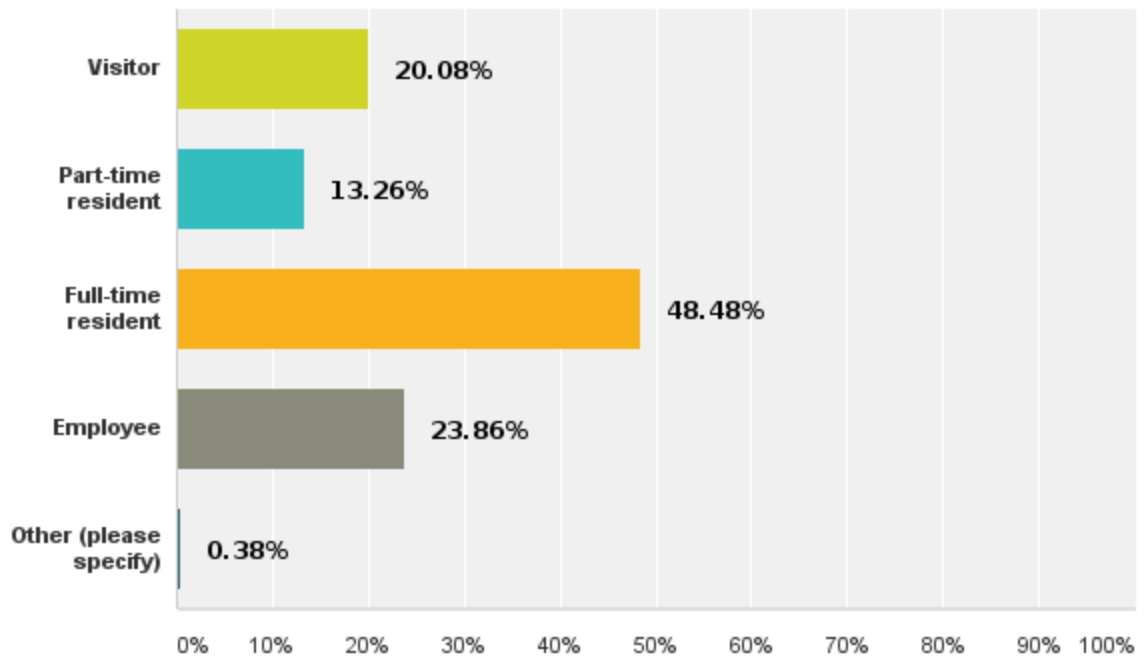
Q5 Are you?

Answered: 264 Skipped: 0



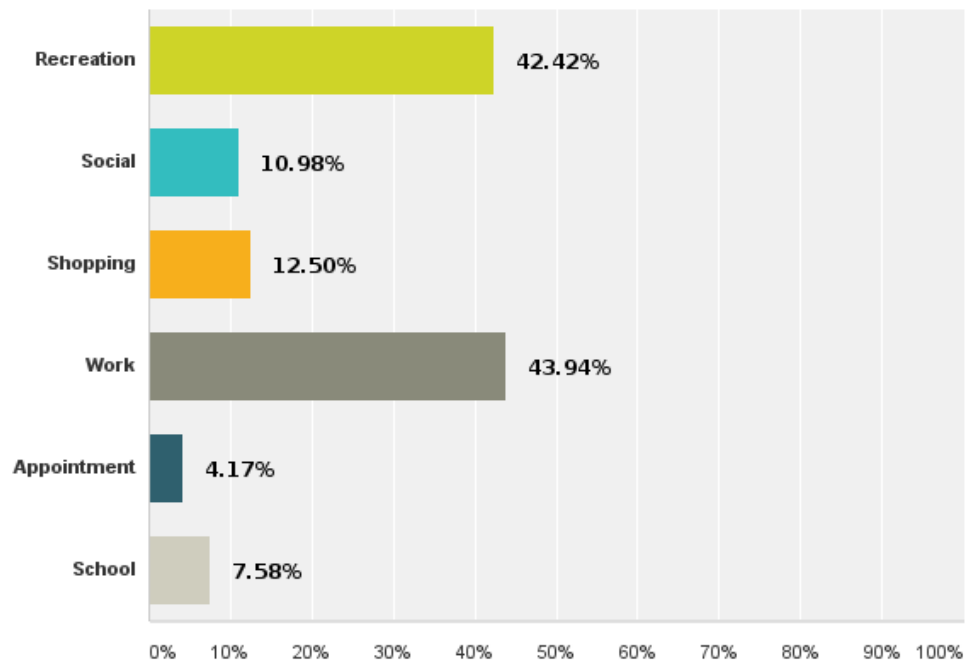
Q6 When you are in the Wood River Valley, are you a?

Answered: 264 Skipped: 0



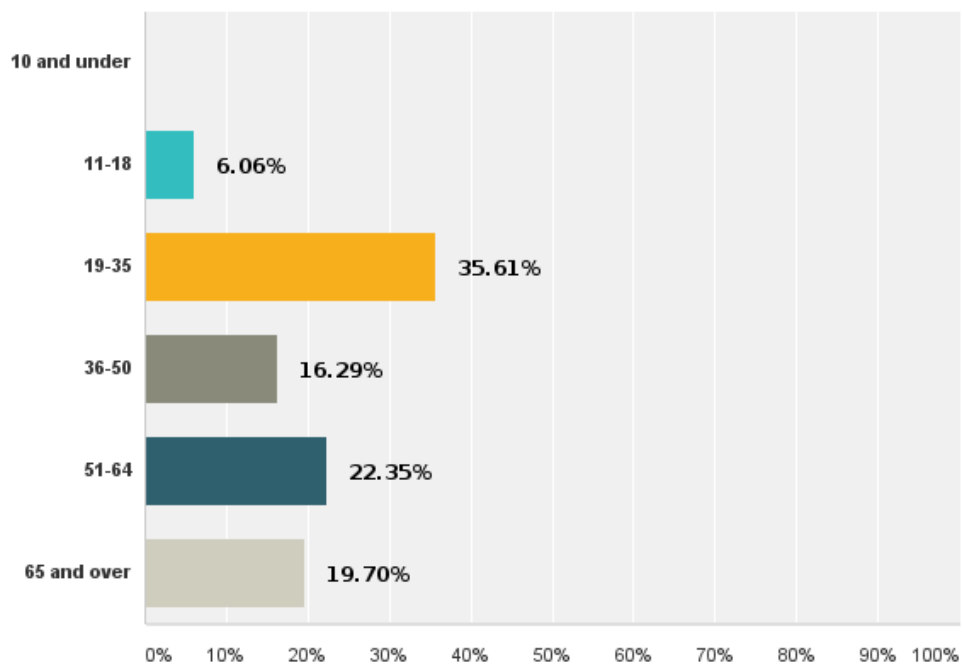
Q8 Which best describes the reason for using the bus today?

Answered: 264 Skipped: 0



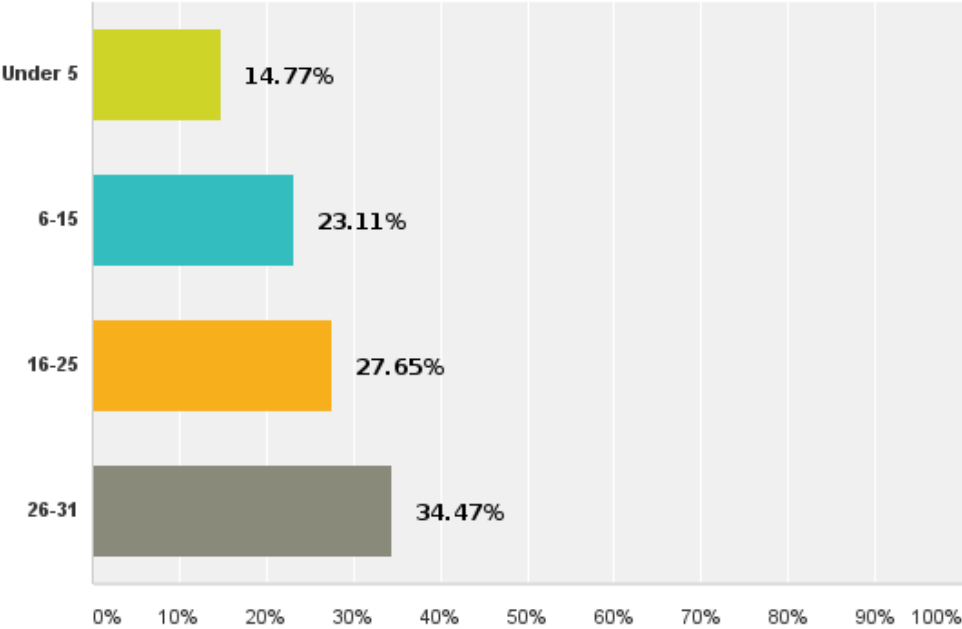
Q9 What is your age?

Answered: 264 Skipped: 0



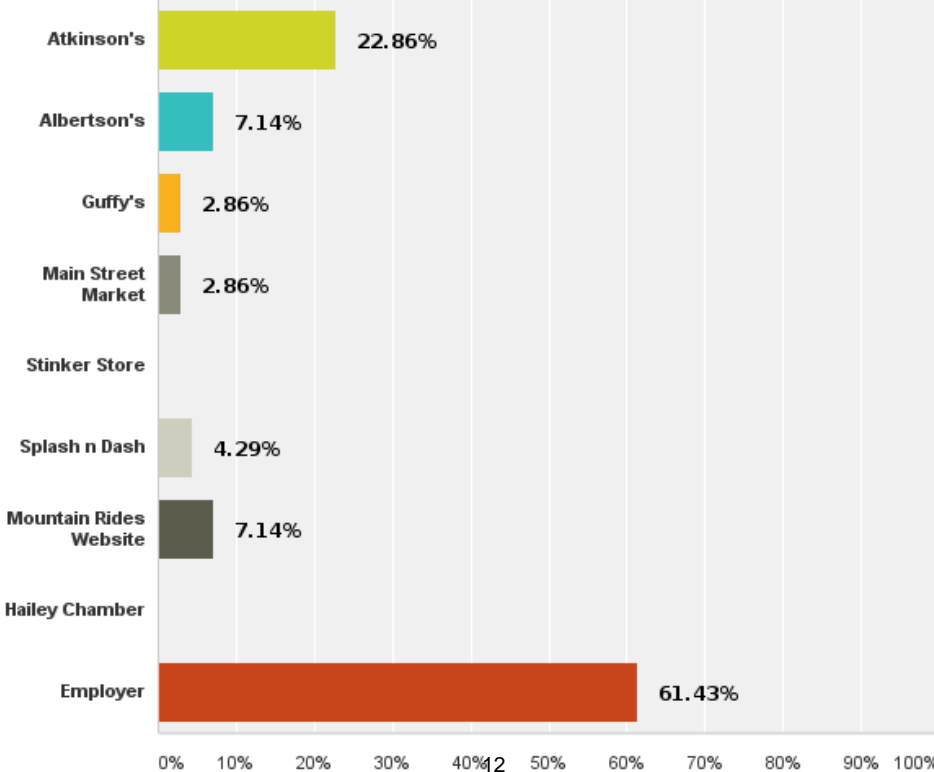
Q10 Please describe how often you ride a Mountain Rides bus each month:

Answered: 264 Skipped: 0



Q11 Where do you buy your bus passes?

Answered: 70 Skipped: 194



Mountain Rides Customer Satisfaction Survey Winter 2014 Comments

Accolades

There were many people who told us we do a great job and that they are lucky to have Mountain Rides, and it's just great the way it is! Several drivers were named for being the best...Pam, Raul, Colleen, Jose, Bill, Isabelle, Dave, Johnny and Rob. One rider wrote: I wish every town had as great a bus service as Sun Valley.

Things we could do better

Lower pass price, more affordable yearly pass

Wider ski racks for fat skis, ski racks on Valley bus in winter

Snowboard racks

Not enough bike racks, when racks are full let people on with their bikes.

Be more on time or just a little late but never early

Drivers speak louder when announcing the stops.

Keep the winter/spring schedule for fall/winter too!

Heaters and solar lights at bus stops

Add a shelter at Cobblestone, more trash receptacles at bus stops

Update our logo and unify all signage

Many people mentioned something about the middle school kids. They want the kids to use the school bus which their taxes pay for. They want the kids to act accordingly on public transportation, not rude and unruly.

And for fun some asked for snack and beverage service or a martini bar!

Service Related

There were many requests for the Blue route to remain every half hour year round.

Extend Bronze and Green route hours...keep running during the midday. Service to the Ateliers and the Condos

Many asked for the Hailey route to run from 12-1 and to offset the Valley and Hailey routes so they are not at the stops at the same time.

Airport service and an Express bus from Bellevue to Sun Valley

8:30am bus from the Hospital

Many asked for more service for Valley Route at night and on the weekends.

Mountain Rides Agenda Item Summary

Date:

From:

Subject:

Committee Review: yes no Committee
Purview:

Previously discussed at board level: yes no

Proposed Action:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

FEDERAL AND LOCAL FUNDING ANALYSIS FOR FY15

MRTA Federal \$	FY13	FY14	FY15
5311 fed funding used by MRTA budget year	\$740,000	\$770,000	\$861,000
5316 fed funding used by MRTA budget year	\$165,000	\$67,000	\$0
5317/10 fed funding used by MRTA budget year	\$50,000	\$60,000	\$60,000
Stimulus fed funding used by MRTA budget year	\$0	\$0	\$0
TOTAL fed funding used By MRTA Budget year	\$955,000	\$897,000	\$921,000

MRTA Local \$	FY13	FY14 actual	FY15 request - OPTION 1	FY15 request - OPTION 2	
		6% overall cut over FY2013 levels due to federal reductions	maintain service - 2% increase for inflation, except addtl Hailey service	service improvements and possible restorations	
Ketchum	\$522,610	\$550,000	\$561,000	\$575,000	better blue service
% of all local contributions	46.00%	47.78%	47.50%	46.69%	
Sun Valley	\$250,000	\$250,000	\$255,000	\$285,000	better blue service
% of all local contributions	22.00%	21.72%	21.59%	23.14%	
Hailey	\$65,000	\$68,000	\$75,000	\$75,000	increase Hailey service and need for addtl match
% of all local contributions	5.72%	5.91%	6.35%	6.09%	
Bellevue	\$0	\$200	\$1,500	\$1,500	
% of all local contributions	0.00%	0.02%	0.13%	0.12%	
Blaine Co	\$123,500	\$108,000	\$110,160	\$110,000	less inkind from property
% of all local contributions	10.87%	9.38%	9.33%	8.93%	
Sun Valley Company	\$175,000	\$175,000	\$178,500	\$185,000	slight increase for costs, could also add options to restore midday on Bronze
% of all local contributions	15.40%	15.20%	15.11%	15.02%	
TOTAL of all Local Funding	\$1,136,110	\$1,151,200	\$1,181,160	\$1,231,500	
LESS Total contribution to capital	-\$170,676	-\$175,000	-\$175,000	-\$150,000	12.5% of total contribution to capital
TOTAL Local funding for MRTA operations by budget yr	\$965,434	\$976,200	\$1,006,160	\$1,081,500	

LOT RECEIPTS	FY11	FY12	FY13	FY14*	
Ketchum	\$1,638,905	\$1,755,624	\$1,774,378	\$1,830,803	+3.18% trend
Mountain Rides contribution as % of city LOT	30.36%	29.77%	29.45%	30.04%	
Sun Valley	\$1,247,217	\$1,222,868	\$1,248,536	\$1,285,992	+3.0% trend
Mountain Rides contribution as % of city LOT	24.05%	22.49%	20.02%	19.44%	
Hailey	\$327,332	\$333,743	\$349,585	\$368,113	+5.3% trend
Mountain Rides contribution as % of city LOT	22.91%	19.48%	18.59%	18.47%	

* 2014 LOT receipts are estimates using the 1st 3 months of 0214



MINUTES

Planning and Marketing Committee, Wednesday, 3/5/14, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In attendance: Steve Wolper, Nils Ribí, Joe Miczulski, Dave Patrie, Jason Miller, and Kim MacPherson

Meeting start: 1:00pm

1. Review latest design and model of the Ketchum transportation hub.
 - a. The group went to Dale Bates' office to see the latest model of the Hub design.
2. Discuss the CC&R's for Southern Belle as they impact the south valley facility.
 - a. The group discussed the CCR's for the property.
3. Other items to come before the committee.

Meeting end: 1:40pm



MINUTES

Planning and Marketing Committee, Wednesday, 4/9/14, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

Meeting start: 1:05pm

Meeting adjourn: 1:30pm

In Attendance: Joe Miczulski, Dave Patrie, Jason Miller, Kim MacPherson, and Rod Domke

Absent: Steve Wolper and Nils Ribl

1. Review new logo concept
 - a. Jason gave an update on the new logo design that Windy City Arts has been working on for Mountain Rides.
2. Discuss maintenance costs and agreement for hub
 - a. The group discussed the proposal from the City of Ketchum for a maintenance plan for the Hub.
3. Discuss winter survey results
 - a. The group discussed the customer satisfaction winter survey results and proposed a few changes for next time.
4. Other items to come before the committee
 - a. There were none.



Minutes

Finance and Performance Committee 4/9/14, 2:30 pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

Attendance: Mark Gilbert, Susan McBryant, Michael David, Kristin Derrig, Jason Miller, Wendy Crosby

Absent: none

- 1) Reviewed and approved monthly financials and bills (Feb)

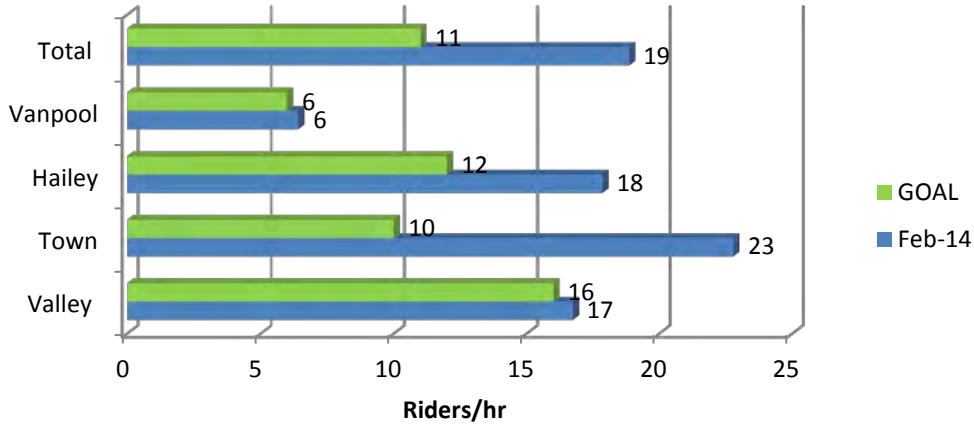
- 2) Discussed FY15 federal revenue projections based on the outcome of the DCC Balancing Meeting.

- 3) Discussion on the performance dashboard was deferred until the May meeting.

Adjourned 3:05PM

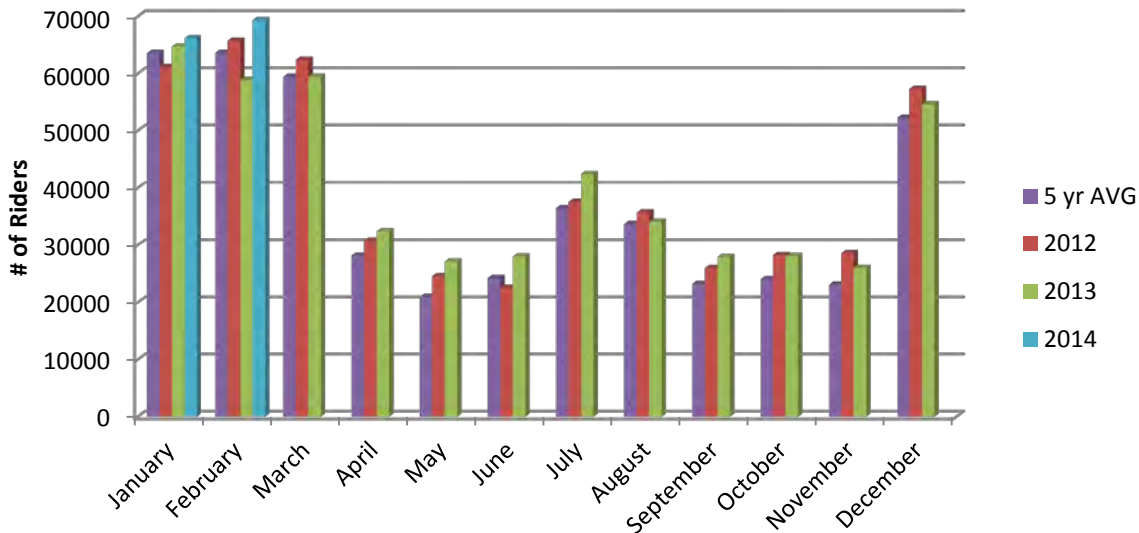
PERFORMANCE DASHBOARD - RIDERSHIP, FEBRUARY 2014

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

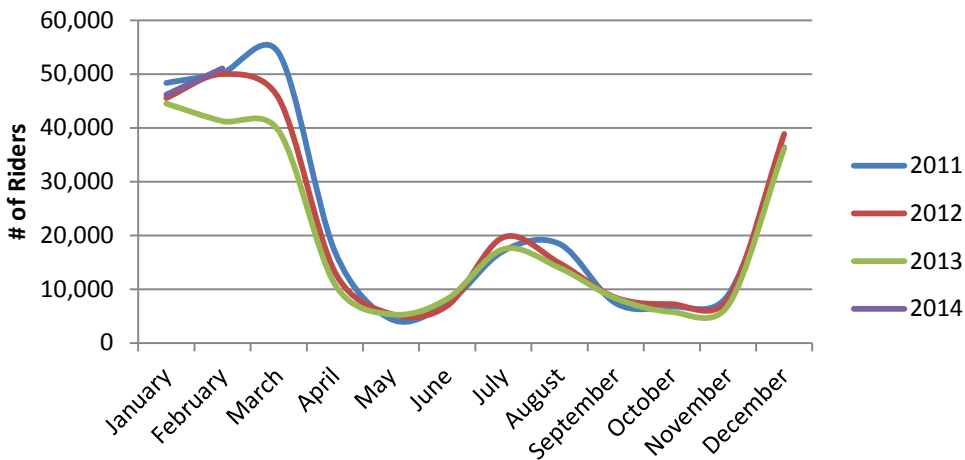
Total Ridership by Month



YTD Ridership
135,608

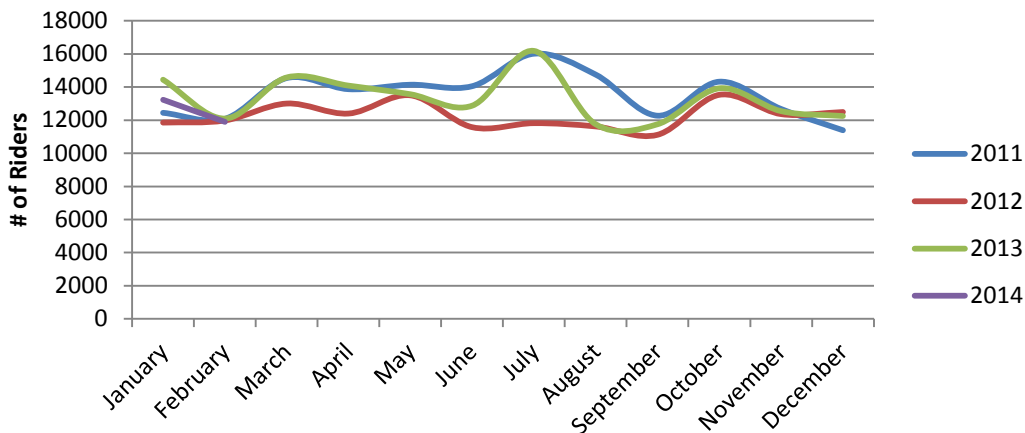
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

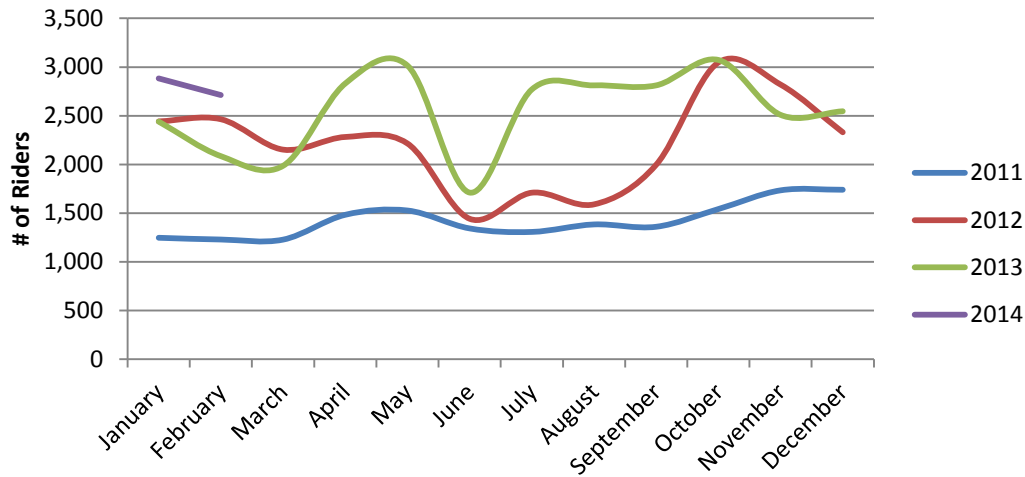


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, JANUARY 2014

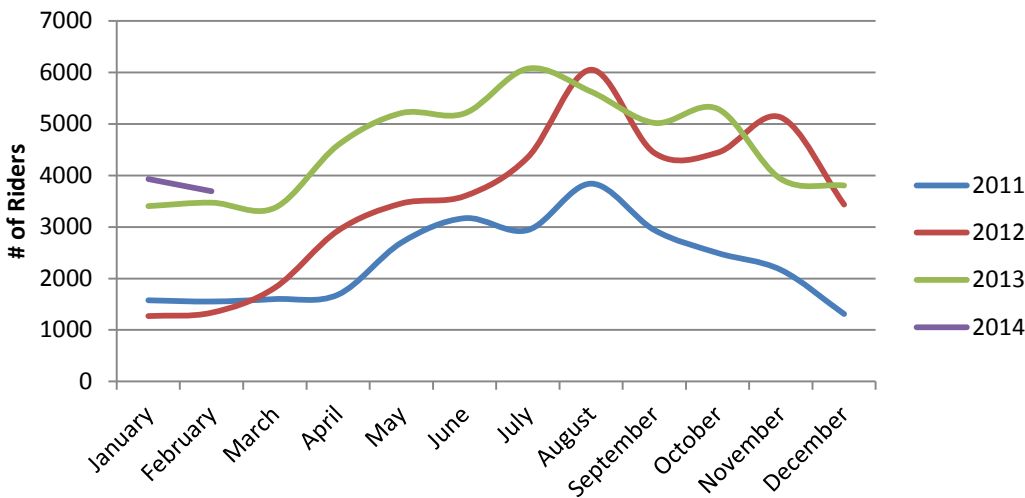
Valley Route



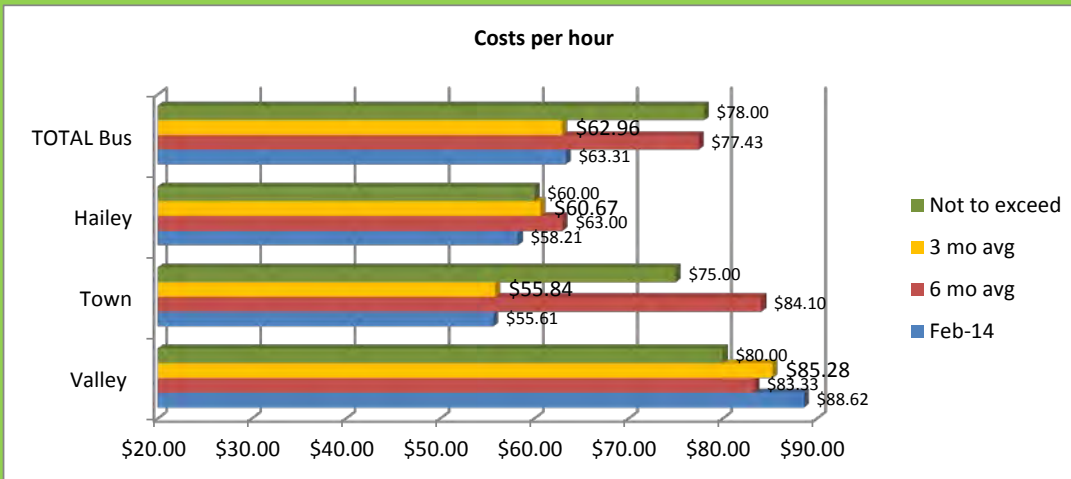
Hailey Route



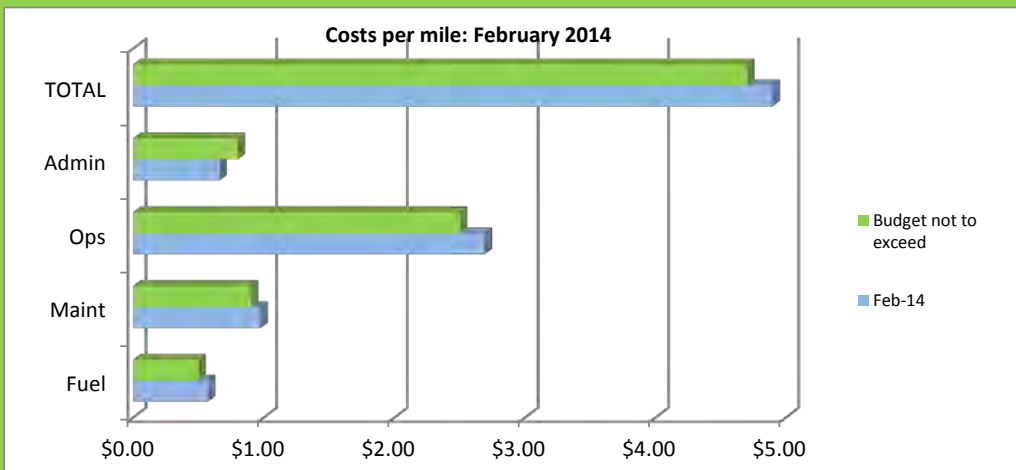
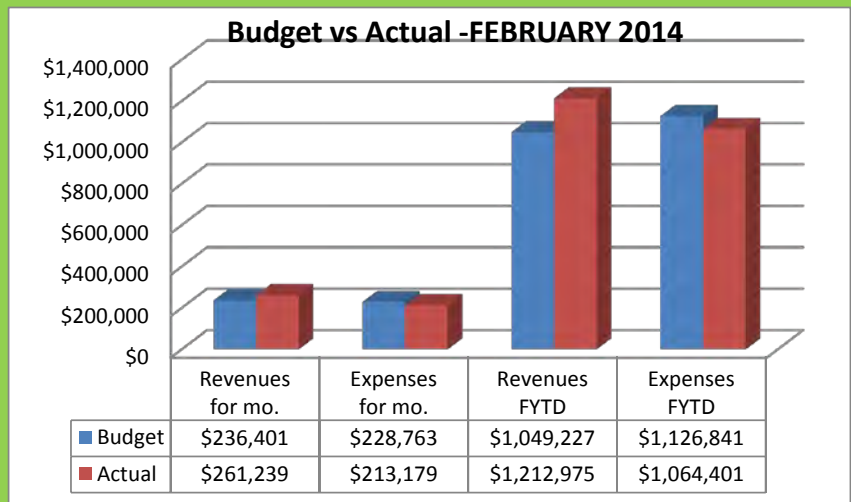
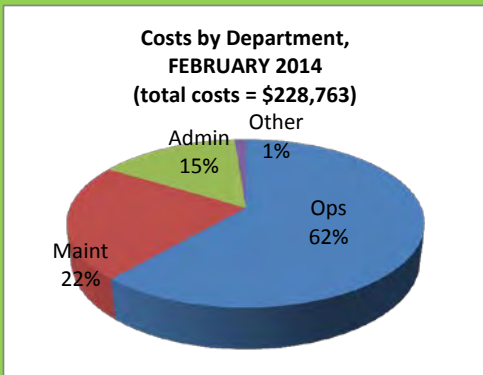
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, FEBRUARY 2014

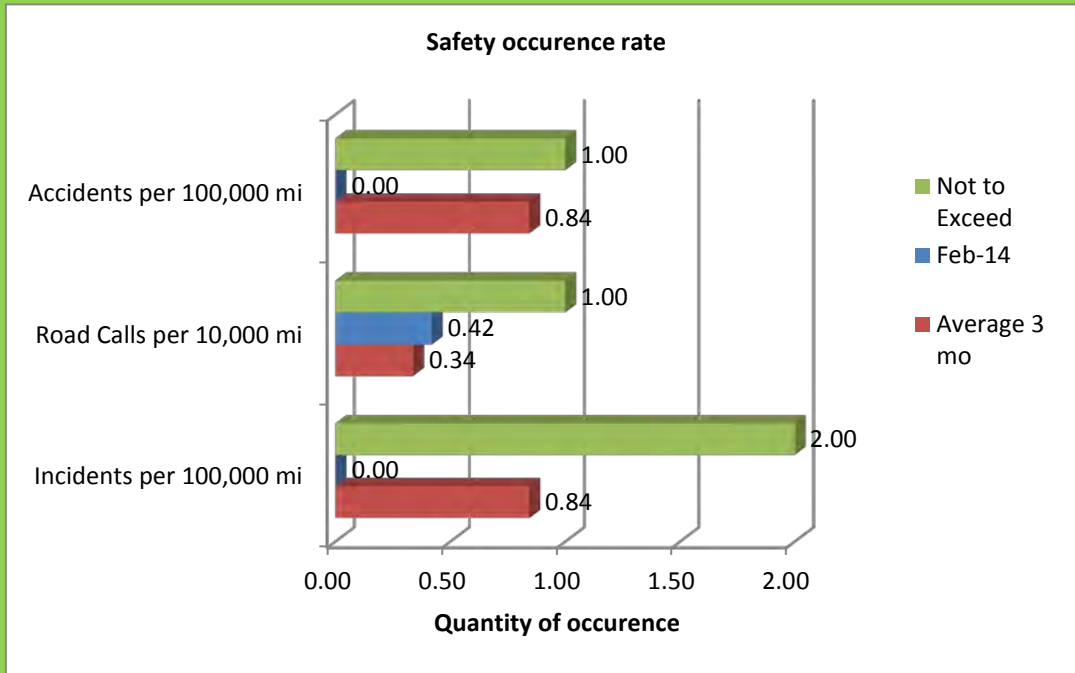


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 3 month average in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, FEBRUARY 2014



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Dec-13	Jan-14	Feb-14
Incidents	2	0	0
Accidents	1	1	0
Road Calls	3	2	3

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current **178****

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date: 04/16/2014

Staff Member: Jim Finch

Department: Operations

Department Highlights from the Previous Month:

Operations reports a significant ridership increase for the month of March 2014 compared to 2013. The passenger numbers continued to reflect the improved resort business. Our visitors greatly appreciated the world class experience at Sun Valley!

Total ridership 66,722 compared to 59,414 in 2013 +12%. 2012=62,500 passenger trips. 2014 by the numbers:

Town routes: Overall 46949 riders +19%:

Blue: +25% 23651 riders Green: -16% 1663 riders Red: +120% 2319 riders

Silver : +24% 17774 Bronze: -50% 1542 riders

Valley route: -10% 13121 riders 14578 riders in 2013 (service decrease 7% and selected peak commuter trips and especially school trips are at capacity)

Hailey route: +37% 2723 riders School trips are at capacity!

Vanpool: +9% 3688 riders Highlights: 6 vans SVCO and 3 Webb vans early season start

Progress on projects/initiatives:

Safety and Service continue to be our highest priorities.
NO ACCIDENTS (Two consecutive months!)

Challenges/ Opportunities:

Upcoming events:
Spring Off Season starts April 21st! Summer Season starts June 14th.

Mountain Rides Staff Report

Date: 04/16/2014

Staff Member: Rod Domke

Department: Maintenance

Department Highlights from the Previous Month:

Presently at 178 days without a time loss accident/incident.
Record is 825 days.

Another good winter season, mechanical and safety issues were kept to an awesome minimum, a "Job Well Done" goes out to Operations & maintenance personnel.

Bus stop & shelter spring cleaning has been improved. Maintenance has retro-fitted our maintenance van with a self-contained pressure washing system. Concrete areas at stops & shelters will be attended to with less coordination amongst outside entities, as well as, more frequent cleaning.

Progress on projects/initiatives:

Refurbishing of our high mileage buses, that will be kept in service, has begun. Minor repairs are being performed in house, while extensive repairs will be completed by an outside source.

We have ordered a vanpool replacement van, should arrive next week, allowing us to prepare the vehicle for service, in time for the spring ramp up of service.

Challenges/ Opportunities:

The IC's still impose frustration, oil dilution in the engines by fuel has not yet been rectified. International says "We are working on it". We hope they engineer something soon, warranty runs out in less than 80,000 miles.

Mountain Rides Staff Report

Date:

04/16/2014

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

The Customer Satisfaction Winter 2014 survey has been completed.
Please see agenda item 4b for details.

I attended the RouteMatch conference in Atlanta at the beginning of April. I was able to work one-on-one with many of the support people.

We are on the list to receive the 6.1 upgrade to our software by the beginning of May. There were a lot of changes made to the Fixed Route software which we look forward to implementing.

We will have some more meetings with RouteMatch support to help us with reporting.

Progress on
projects/initiatives:

As the ski season comes to a close so does our Peak bus schedule.

Work continues as we change over the bus stop signs with our spring schedule and updating the website.

May is Bike Month. Bike to Work/School day is on Friday, May 16th.

We have started communications with all the Bike to Work day participants.

I started communicating with CLIF Bar in January and they will be donating 2000 Clif Bars for our events.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

04/16/2014

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department
Highlights from the
Previous Month:

Bike Share program: Working on preparation for 5B BikeShare re-launch in Hailey with 20 bikes and 1st time launch in Ketchum with an additional 20 bikes. Met with city of Ketchum to brief planner on BikeShare program. Worked with SoBi the bikeshare vendor on receiving the 22 additional bikes and all have been received. Also worked on electronics updates for bikes with new ket pads, new batteries with longer life, updated code to improve electronic functioning. New electronics should be received next month and launch planned for mid June.

Safe Routes to School Program: working on dates for events and planning for bike month events in coordination with Kim. Events include Bike/walk to school, bike to work, bike challenge week. Received reimbursement approval for incentive give-aways (bike accessories including pumps, gloves, camelbacks bought from the Perch) for kids for the events. Ordered non perishable give-away items. Working with partners, teachers at schools and PTA to get volunteers to help with bike events. Worked with SoBi to update website landing page to fit our membership and sponsorship programs for bikeshare.

Progress on
projects/initiatives:

Just received a prototype of the advertising bicycle wrap we will sell to interested businesses and will work to fill ad space for the 40 bikes. Advertising space will go for \$250.00 and Windy City has made our prototype of the ad space wrap to be installed on bikes. Will work with bike stores in town to gain support for bikeshare. Will work with hotels and businesses to get them excited about purchasing memberships for businesses. Will plan for launch of BikeShare party in both Hailey and Ketchum in mid June. Ads and flyers will go out in a couple weeks for walk/bike to school and bike challenge week. Working with Woodside school to see if they want to do a bike rodeo for students at the school. This is a bike safety and fun bike challenge course to teach kids bike safety, better bike skills, and have fun.

Challenges/
Opportunities:

Building support for bikeshare program is both challenging and an opportunity to work with businesses in both cities. Building memberships for bikeshare will be ongoing work once we launch the program and is both a challenge and an opportunity. Selling ad space on the bike baskets will be an opportunity to gain sponsors of the bikeshare program.

Mountain Rides Staff Report

Date:

04/16/2014

Staff Member:

Wendy Crosby

Department:

Business-Finance

Department
Highlights from the
Previous Month:

We had an encouraging outcome from the DCC meeting and federal operations funding seems to be back on track with 2013 levels. The DCC will be recommending to PTAC a total of \$987,097 in 5311 funds to MRTA. While it sounds high, this is the only federal operations funding MR will receive (no JARC, New Freedom or 5310 funding). This funding level will serve to even out the shortage from 2013. All capital grant requests (bus #5 refurbish, 2 vans, and a heavy duty bus) will be recommended to PTAC for approval.

Progress on
projects/initiatives:

After revising for the Board's requested changes, the DBE Program, Goal and Small Business Element amendment were all submitted to legal counsel and the FTA for review. Legal counsel had no concerns and we are hoping to receive FTA concurrence in May.

I am working on securing appraisals for the south valley facility land purchase. This is required to substantiate the value of the County's in-kind contribution as a part of our local match required on the project. I expect to have an appraiser and review appraiser chosen later this week. The appraisal is not expected to be in hand (and is not needed) until June when the purchase contract contingency period expires.

Challenges/
Opportunities:

Just trying to stay afloat!

Mountain Rides Staff Report

Date:

04/16/2014

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Berkeley training - I want to thank all of the board of directors for suggesting and supporting this training. It was an incredibly valuable experience that gave me not only additional information and ideas on how to improve our organization but also actionable tools to put into place for improving Mountain Rides and they way we do business. The key take-aways include: the 5 key traits of super flexible teams (and survey results for our team) and how to improve them in order to increase success; how to manage stakeholders to achieve results; using neuroscience to help yourself learn, succeed and regulate your team; how to manage change by setting a path, taking small bets and readjusting based on feedback (babysteps); what my interpersonal traits are and how I can use them best (and improve in weak areas); and, many practical tools such as a stakeholder engagement simulator, work plans to improve weak areas, brainstorming techniques and day to day communication management.

Going forward, I will reach out to you all and schedule time to sit down and review the training and plans for implementing.

Progress on
projects/initiatives:

South Valley facility - We are in the process of submitting our CUP to Bellevue with the first public hearing on proposed uses on May 7, 2014 at 6p. This first CUP hearing and approval will be subject to a follow-up CUP hearing whereby we submit for the actual building design. By splitting this up, we can close the deal with the county and then we can go through a design-engineering process and submit our final building design separately.

Bike-ped master plan - the first draft is complete and in review by the various stakeholders. It is anticipated we will have a final draft of the plan by mid-May with subsequent approval by the Blaine County Reg Transp Committee and then follow-up approvals by stakeholders including Mountain Rides.

FY2015 Funding applications - all of our operating and capital request were funded!

Challenges/
Opportunities:

Challenge - 5B BikeShare - we have been delayed in getting the upgraded electronic locks, software and hardware/software integration from Social Bicycles so we are looking at July 1st launch date.

Opportunity - taking what I learned from Berkeley and putting into action!

Mountain Rides Agenda Item Summary

Date:

From:

Subject:

Committee Review: yes no Committee Purview:

Previously discussed at board level: yes no

Proposed Action:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



**REGULAR MEETING
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, March 19, 2014, 2:00 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chairman Susan McBryant, Vice-Chair Mark Gilbert (Sun Valley), Michael David (Ketchum), Joe Miczulski (Bellevue), and David Patrie (Blaine County).

ABSENT: Steve Wolper (at-large), Nils Ribi (Sun Valley), Kristin Derrig (Ketchum)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager/Treasurer Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Administrative Support Coordinator Kim MacPherson

1. CALL TO ORDER

2:00 p.m. Chair Susan McBryant called to order the meeting of Wednesday, March 19, 2014 at 2:02 p.m.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

The board discussed the national trend toward public transportation and mobility, and some challenges in funding.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

None offered.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item: (p.2-6)

Approve FY2014 Budget revisions

Jason Miller presented the budget to the board with some changes and adjustments noted. Wendy Crosby explained changes in funding sources, capital expenditures, and grants. Discussion included the employee assistance funds, grants received, and actual expenses. **Mark Gilbert moved to approve the budget revisions for 2014 as presented. Joe Miczulski seconded and the motion carried unanimously.**

b. Action item: (p.7-28)

Approve Disadvantaged Business Enterprise (DBE) Plan, Goal and Small Business Element. This is a required filing with FTA.

Susan McBryant explained the requirement of the FTA for the proposed purchase of the Bellevue site. Jason Miller further explained that this DBE is a document required by FTA when you meet a certain threshold for purchases. Mountain Rides will do the best to reach out to DBE's and use them if possible. Mark Gilbert suggested some changes to the wording in the template that was used. **Mark Gilbert moved to approve the DBE plan and goal for submittal subject to the changes discussed. Joe Miczulski seconded and the motion carried unanimously.**

c. Discussion item: (p.29-30)

Status of South Valley facility – land, environmental, conditional land use permit and other inspection period items.

Jason Miller discussed the good progress made on the South Valley facility to date. The Environmental review is underway with the FTA. The Conditional Use Permit for the City of Bellevue is also underway. Mountain Rides is staying on track.

5. Committee Reports

a. Planning and Marketing Committee report from Chair Steve Wolper (p.31)

i. Committee members approve minutes for March

Due to not having a quorum from the Planning & Marketing committee the approval for the minutes will go to the April Board meeting.

b. Finance and Performance Committee report from Mark Gilbert (p.32-33)

i. Committee members approve minutes for February and March

A motion was made to approve the F & P committee minutes for February and March. The motions were seconded and passed unanimously.

6. Staff reports

a. Dashboard performance reports for January 2014 (p.34-37)

b. Operations report (p.38)

c. Maintenance report (p.39)

d. Marketing and Outreach report (p.40-42)

e. Business Manager report (p.43)

f. Executive Director report (p.44)

7. Consent Calendar items

a. Approve minutes (p.45-49) February regular board meeting, March 5 special meeting.

Susan McBryant moved to approve the February minutes as stated. Joe Miczulski seconded, and the motion passed unanimously. Joe Miczulski moved to approve the March 5th minutes as stated. Dave Patrie seconded, Susan McBryant abstained and the motion carried unanimously.

b. Receive & File financials (p.50-57) January 2014

Mike David moved to receive and file the financials. Joe Miczulski seconded, and the motion carried unanimously.

Jason Miller wanted to note that he will be out of town the first week of April at his Berkley Boot Camp and Kim MacPherson will be at the RouteMatch conference in Atlanta. We will need to change the date of the committee meetings to the next week.

8. Adjournment

With no other business to come before the board, Mike David moved to adjourn at 3:00 p.m. David Patrie seconded. The motion carried unanimously.

Chairman Susan McBryant

DRAFT



**SPECIAL BOARD MEETING – JOINT COMMITTEE WORKSHOP
MOUNTAIN RIDES TRANSPORTATION AUTHORITY BOARD OF DIRECTORS
Wednesday, April 9, 2014
Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, Idaho 83340**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Special Meeting at the Webb Conference Room, Ketchum, Idaho.

PRESENT: Chairman Susan McBryant, Vice-Chairman Mark Gilbert, David Patrie, Joe Miczulski, Michael David and Kristin Derrig

ABSENT: Secretary Steve Wolper and Nils Ribí

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby

Mountain Rides Administrative Support Coordinator Kim MacPherson

Mountain Rides Operations Manager Jim Finch

Mountain Rides Maintenance Manager Rod Domke

1. CALL TO ORDER

Chairman Susan McBryant called to order the meeting of Wednesday, April 9 at 1:35pm. The group welcomed Kristin Derrig to the board.

2. Approve update hub project schedule with Eggers and Associates

The group discussed the revised timeline for the Hub project and suggested some changes to be made.

Mike David made a motion to continue the discussion at the Special Board Meeting on May 7th. Mark Gilbert seconded. The motion passed unanimously.

3. Approve Planning & Marketing committee minutes not approved at the last Board meeting.

Minutes were not approved due to not having a quorum.

4. Discuss master calendar tool (Basecamp) and preview current projects and operations.

The group discussed the new Base Camp tool and made a plan for prioritizing the projects.

5. Discuss strategic business plan development.

This was discussed in the previous agenda item.

6. Other items:

Jason gave an update on his trip to Berkley for his "Boot Camp."

6. ADJOURNMENT

With no other business to come before the Board, Board Member Mike David moved to adjourn the meeting at 2:40 p.m., seconded by Board Member Joe Miczulski. Motion passed unanimously.

Chair Susan McBryant

Mountain Rides Agenda Item Summary

Date:

From:

Subject:

Background:

MRTA - Operations Main
Revenue & Expenditures Budget Performance
 February 2014

	Feb 14	Budget	% of Budget	Oct '13 - Feb 14	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	110,238.00	75,000.00	147.0%	407,961.00	320,000.00	127.5%	770,000.00
41300 · Federal - 5316	0.00	0.00	0.0%	66,955.00	67,000.00	99.9%	67,000.00
41400 · Federal - 5317	4,271.00	5,000.00	85.4%	28,696.00	20,000.00	143.5%	25,000.00
41500 · Federal - Stimulus/5310	0.00	3,000.00	0.0%	0.00	15,000.00	0.0%	35,000.00
Total 41000 · Federal Funding	114,509.00	83,000.00	138.0%	503,612.00	422,000.00	119.3%	897,000.00
42000 · State Funding							
42100 · State - Safe Routes	0.00	1,250.00	0.0%	326.34	2,250.00	14.5%	18,000.00
42400 · State - Training	0.00	0.00	0.0%	2,259.83	0.00	100.0%	7,500.00
Total 42000 · State Funding	0.00	1,250.00	0.0%	2,586.17	2,250.00	114.9%	25,500.00
43000 · Local Funding							
43100 · Local - Ketchum	39,645.83	39,645.83	100.0%	198,229.15	198,229.15	100.0%	475,750.00
43200 · Local - Hailey	4,901.67	4,901.67	100.0%	24,508.34	24,508.35	100.0%	58,820.00
43300 · Local - Bellevue	14.42	14.42	100.0%	72.09	72.10	100.0%	173.00
43400 · Local - Blaine County	9,226.67	9,000.00	102.5%	46,133.34	45,000.00	102.5%	108,000.00
43500 · Local - Sun Valley	18,020.83	18,020.83	100.0%	90,104.16	90,104.15	100.0%	216,250.00
43600 · Local - Sun Valley Company	30,275.00	30,275.00	100.0%	125,425.00	125,425.00	100.0%	151,375.00
Total 43000 · Local Funding	102,084.42	101,857.75	100.2%	484,472.08	483,338.75	100.2%	1,010,368.00
44000 · Fares							
44100 · Fares - Valley Cash	4,058.60	7,500.00	54.1%	24,812.30	34,500.00	71.9%	76,000.00
44200 · Fares - Valley Passes	2,324.55	8,000.00	29.1%	61,705.30	72,000.00	85.7%	130,000.00
44300 · Fares - Vanpool	12,823.00	8,000.00	160.3%	67,746.84	42,000.00	161.3%	175,000.00
44400 · Fares - ADA	100.00	85.00	117.6%	506.00	425.00	119.1%	1,000.00
Total 44000 · Fares	19,306.15	23,585.00	81.9%	154,770.44	148,925.00	103.9%	382,000.00
45000 · Revenue							
45100 · Rev - Advertising	2,745.83	4,000.00	68.6%	29,531.65	20,000.00	147.7%	48,000.00
45200 · Rev - Business Sponsors	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
45450 · Rev - Misc.	158.20	0.00	0.0%	261.70	0.00	0.0%	0.00
45500 · Rev - Charter/Special Event	760.00	1,000.00	76.0%	2,487.50	3,000.00	82.9%	15,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	40.00	0.00	100.0%	6,000.00
Total 45000 · Revenue	3,664.03	5,000.00	73.3%	32,320.85	23,000.00	140.5%	70,000.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
Total 47000 · Private Donations	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,666.66	1,666.67	100.0%	8,333.34	8,333.35	100.0%	20,000.00
Total 48000 · Transfers	1,666.66	1,666.67	100.0%	8,333.34	8,333.35	100.0%	20,000.00
49000 · Interest Income	8.47	41.67	20.3%	56.52	208.35	27.1%	500.00
49500 · Diesel Tax Refunds	0.00	0.00	0.0%	7,378.00	7,500.00	98.4%	18,000.00
49600 · Misc. Income	0.00	0.00	0.0%	5.00	0.00	0.0%	0.00
49800 · Excess Operating Funds	20,000.00	20,000.00	100.0%	20,000.00	20,000.00	100.0%	20,000.00
Total Income	261,238.73	236,401.09	110.5%	1,213,534.40	1,115,555.45	108.8%	2,443,868.00
Gross Profit	261,238.73	236,401.09	110.5%	1,213,534.40	1,115,555.45	108.8%	2,443,868.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
February 2014

	Feb 14	Budget	% of Budget	Oct '13 - Feb 14	YTD Budget	% of Budget	Annual Budget
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	104,544.10	117,750.00	88.8%	513,987.26	523,000.00	98.3%	1,129,768.00
51200 · Accrued Vacation Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
51300 · FICA Expense	6,228.98	6,630.00	94.0%	30,569.78	30,745.00	99.4%	71,175.00
51350 · Medicare Tax Expense	1,456.76	1,441.67	101.0%	7,149.41	7,501.34	95.3%	16,947.00
51400 · Retirement Plan Expenses	7,731.40	8,950.00	86.4%	36,497.75	44,950.00	81.2%	96,500.00
51500 · Workers Comp Expense	9,694.00	11,250.00	86.2%	17,499.00	22,500.00	77.8%	45,000.00
51600 · SUI Expense	1,823.50	2,796.67	65.2%	7,598.41	12,818.35	59.3%	28,000.00
51700 · Medical Ins. Expense	11,982.56	10,350.00	115.8%	52,480.89	50,450.00	104.0%	123,000.00
51800 · Dental Ins. Expense	967.06	958.33	100.9%	4,771.53	4,791.65	99.6%	11,500.00
51975 · Employee Assistance expense	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
51000 · Payroll Expenses - Other	127.50	141.67	90.0%	616.50	708.35	87.0%	1,700.00
Total 51000 · Payroll Expenses	144,555.86	160,268.34	90.2%	671,170.53	697,464.69	96.2%	1,528,590.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	0.00	0.00	0.0%	57,515.67	55,000.00	104.6%	105,000.00
52150 · Ins- Deductibles/claims	0.00	2,000.00	0.0%	2,045.49	4,000.00	51.1%	6,000.00
52200 · Ins. - Liability- Perf Bond PSP	0.00			0.00	0.00	0.0%	0.00
Total 52000 · Insurance Expense	0.00	2,000.00	0.0%	59,561.16	59,000.00	101.0%	111,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	0.00	0.00	0.0%	9,600.00	9,500.00	101.1%	10,000.00
53200 · IT Systems	0.00	766.67	0.0%	1,874.75	8,633.35	21.7%	14,000.00
53400 · Legal Fees	0.00	500.00	0.0%	1,274.00	4,000.00	31.9%	8,000.00
53500 · Other Professional Fees	-641.92	800.00	-80.2%	2,805.08	4,800.00	58.4%	10,500.00
Total 53000 · Professional Fees	-641.92	2,066.67	-31.1%	15,553.83	26,933.35	57.7%	42,500.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment expense	0.00	100.00	0.0%	1,580.70	2,200.00	71.9%	3,000.00
54200 · Shop Tools	8.39	250.00	3.4%	378.17	1,000.00	37.8%	2,000.00
54300 · Office Equipment	0.00	100.00	0.0%	615.00	900.00	68.3%	2,000.00
Total 54000 · Equipment/ Tool Expense	8.39	450.00	1.9%	2,573.87	4,100.00	62.8%	7,000.00
55000 · Rent and Utilities							
55100 · Rent	2,400.00	2,500.00	96.0%	11,135.00	11,300.00	98.5%	26,500.00
55200 · Utilities	1,079.35	2,000.00	54.0%	7,985.94	8,100.00	98.6%	16,500.00
Total 55000 · Rent and Utilities	3,479.35	4,500.00	77.3%	19,120.94	19,400.00	98.6%	43,000.00
56000 · Supplies							
56100 · Office Supplies	34.67	200.00	17.3%	713.20	1,000.00	71.3%	2,500.00
56200 · Janitorial & Safety Supplies	551.79	125.00	441.4%	2,468.55	1,200.00	205.7%	2,000.00
56300 · Department Supplies	393.14	766.67	51.3%	2,307.38	4,783.35	48.2%	10,000.00
56400 · Uniforms	156.67	0.00	100.0%	2,302.01	1,500.00	153.5%	4,500.00
56500 · Postage and Delivery	153.15	75.00	204.2%	328.71	375.00	87.7%	900.00
Total 56000 · Supplies	1,289.42	1,166.67	110.5%	8,119.85	8,858.35	91.7%	19,900.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	2,438.47	200.00	1,219.2%	3,028.64	1,100.00	275.3%	2,500.00
57200 · Building Repairs/Maintenance	1,097.68	0.00	100.0%	6,629.90	9,000.00	73.7%	10,000.00
57250 · Bus Stop Repairs/Maint	0.00	300.00	0.0%	49.06	950.00	5.2%	3,000.00
57300 · Grounds Repairs/Maintenance	67.99	100.00	68.0%	1,735.28	2,100.00	82.6%	2,500.00
57500 · Janitorial Services	217.00	208.33	104.2%	763.00	1,041.65	73.2%	2,500.00
Total 57000 · Repairs and Maintenance	3,821.14	808.33	472.7%	12,205.88	14,191.65	86.0%	20,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	254.87	400.00	63.7%	1,909.22	2,000.00	95.5%	5,000.00
58200 · Cell & Two-Way Mobile	1,017.39	750.00	135.7%	3,305.57	3,416.68	96.7%	8,500.00
58300 · Internet/Website	132.21	200.00	66.1%	1,082.63	800.00	135.3%	2,500.00
58400 · On-Board Vehicle Computers	10.00			10.00			
Total 58000 · Communications Expense	1,414.47	1,350.00	104.8%	6,307.42	6,216.68	101.5%	16,000.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
February 2014

	Feb 14	Budget	% of Budget	Oct '13 - Feb 14	YTD Budget	% of Budget	Annual Budget
59000 · Travel and Training							
59100 · Vehicle/Airfare	509.86	400.00	127.5%	2,175.06	1,500.00	145.0%	6,000.00
59200 · Lodging	336.12	0.00	100.0%	429.91	250.00	172.0%	4,000.00
59300 · Meals/Entertainment	39.85	200.00	19.9%	291.22	850.00	34.3%	3,000.00
59400 · Training/Education	4,495.00	0.00	100.0%	5,239.59	750.00	698.6%	6,000.00
Total 59000 · Travel and Training	5,380.83	600.00	896.8%	8,135.78	3,350.00	242.9%	19,000.00
60000 · Business Expenses							
60100 · Business Registration Fees	0.00	0.00	0.0%	46.00	200.00	23.0%	500.00
60400 · Dues & Subscriptions	0.00	800.00	0.0%	615.00	1,450.00	42.4%	7,500.00
60500 · Bank Fees	8.95	50.00	17.9%	49.09	250.00	19.6%	600.00
60700 · Bad Debt	0.00			55.00			
60000 · Business Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 60000 · Business Expenses	8.95	850.00	1.1%	765.09	1,900.00	40.3%	8,600.00
61000 · Advertising							
61100 · Print Advertising	0.00	816.66	0.0%	2,325.58	2,833.30	82.1%	8,000.00
61200 · Radio Advertising	0.00	125.00	0.0%	0.00	625.00	0.0%	1,500.00
61300 · Online Advertising	35.00	41.67	84.0%	175.00	208.35	84.0%	500.00
61400 · Vehicle Graphics	292.00	0.00	100.0%	292.00	2,000.00	14.6%	5,500.00
61500 · Bus. Adv. Contract	2,088.34	1,000.00	208.8%	6,174.68	5,000.00	123.5%	11,000.00
Total 61000 · Advertising	2,415.34	1,983.33	121.8%	8,967.26	10,666.65	84.1%	26,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	126.75	200.00	63.4%	1,162.77	1,850.00	62.9%	4,000.00
62200 · Graphic Design	750.00	0.00	100.0%	2,050.00	2,100.00	97.6%	6,500.00
62300 · Promotional Items	0.00	0.00	0.0%	0.00	0.00	0.0%	3,000.00
62400 · Events and Misc.	24.00	0.00	100.0%	120.00	300.00	40.0%	3,500.00
62450 · External Marketing Support	0.00			0.00	0.00	0.0%	0.00
62500 · Internal Marketing / Events	203.52	0.00	100.0%	6,082.50	2,750.00	221.2%	3,500.00
Total 62000 · Marketing and Promotion	1,104.27	200.00	552.1%	9,415.27	7,000.00	134.5%	20,500.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	34.12	150.00	22.7%	709.17	975.00	72.7%	3,000.00
63200 · Schedules, Maps & Brochures	102.11	0.00	100.0%	5,706.17	5,500.00	103.7%	9,000.00
Total 63000 · Printing and Reproduction	136.23	150.00	90.8%	6,415.34	6,475.00	99.1%	12,000.00
64000 · Fuel Expense	32,335.73	37,078.00	87.2%	143,554.63	164,078.00	87.5%	367,078.00
65000 · Vehicle Maintenance							
65100 · Parts Expense	7,185.96	8,000.00	89.8%	38,316.16	45,000.00	85.1%	95,000.00
65200 · Fluids Expense	3,442.19	1,333.33	258.2%	6,843.73	7,833.34	87.4%	16,000.00
65300 · Tires Expense	2,288.32	625.00	366.1%	21,981.06	23,125.00	95.1%	30,000.00
65400 · Purchased Services	788.15	1,000.00	78.8%	5,316.64	4,000.00	132.9%	8,700.00
65500 · Vehicle Computer/Diagnostic	0.00	166.67	0.0%	0.00	833.35	0.0%	2,000.00
Total 65000 · Vehicle Maintenance	13,704.62	11,125.00	123.2%	72,457.59	80,791.69	89.7%	151,700.00
69500 · Contingency Expense-Operations	4,166.67	4,166.67	100.0%	20,833.35	20,833.35	100.0%	50,000.00
Total Expense	213,179.35	228,763.01	93.2%	1,065,157.79	1,131,259.41	94.2%	2,443,868.00
Net Ordinary Income	48,059.38	7,638.08	629.2%	148,376.61	-15,703.96	-944.8%	0.00
Net Income	48,059.38	7,638.08	629.2%	148,376.61	-15,703.96	-944.8%	0.00

MRTA - Operations Main
Checks Issued
As of February 28, 2014

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						68,841.97
Deposit	02/03/2014			Deposit	304,000.00	372,841.97
Check	02/03/2014		Capital Equipment Fund	Bus #29	-304,000.00	68,841.97
Bill Pmt -Check	02/04/2014	3848	Ketchum Heating Corp.		-309.99	68,531.98
Bill Pmt -Check	02/04/2014	3849	Virginia Rhinehart	Monthly Rent	-1,800.00	66,731.98
Bill Pmt -Check	02/04/2014	3850	Mack Center	4130 Glenbrook Dr #D	-653.70	66,078.28
Deposit	02/04/2014			Deposit	632.80	66,711.08
Deposit	02/05/2014			Deposit	104,917.00	171,628.08
Deposit	02/06/2014			Deposit	23.97	171,652.05
Deposit	02/06/2014			Deposit	210.00	171,862.05
Bill Pmt -Check	02/06/2014	3851	Nicole Brown		-1,019.17	170,842.88
Bill Pmt -Check	02/06/2014	3852	AlSCO		-100.04	170,742.84
Bill Pmt -Check	02/06/2014	3853	Window Welder Inc.		-50.00	170,692.84
Bill Pmt -Check	02/06/2014	3854	Copy & Print		-180.11	170,512.73
Bill Pmt -Check	02/06/2014	3855	Gillig LLC	36869600	-283.42	170,229.31
Bill Pmt -Check	02/06/2014	3856	Les Schwab	117-00888	-1,427.76	168,801.55
Bill Pmt -Check	02/06/2014	3857	Associated Petroleum Products, I...		-17,150.41	151,651.14
Bill Pmt -Check	02/06/2014	3858	Jason Miller	expense reimbursement	-365.90	151,285.24
Bill Pmt -Check	02/06/2014	3859	Nimbus Creative Group		-195.00	151,090.24
Bill Pmt -Check	02/06/2014	3860	SV Marketing Alliance formerly S...		-950.00	150,140.24
Bill Pmt -Check	02/06/2014	3861	Wendy Crosby	expense reimbursement	-83.43	150,056.81
Bill Pmt -Check	02/06/2014	3862	NAPA Auto Parts		-1,140.52	148,916.29
Deposit	02/07/2014			Deposit	49,543.33	198,459.62
Check	02/07/2014	ACH	Facilities Fund	monthly transfer Jan 2...	-7,966.12	190,493.50
Check	02/07/2014	ACH	Capital Equipment Fund	monthly transfer Jan 2...	-7,966.13	182,527.37
Bill Pmt -Check	02/07/2014	3863	Atkinsons' Grocery		-159.02	182,368.35
Bill Pmt -Check	02/07/2014	3864	Business As Usual		-108.28	182,260.07
Bill Pmt -Check	02/07/2014	3865	Clear Creek Disposal	1327	-77.53	182,182.54
Bill Pmt -Check	02/07/2014	3866	Express Publishing Inc.		-709.92	181,472.62
Bill Pmt -Check	02/07/2014	3867	Greyhound Design		-35.00	181,437.62
Bill Pmt -Check	02/07/2014	3868	National Benefit Services, LLC		-110.00	181,327.62
Bill Pmt -Check	02/07/2014	3869	St Luke's Clinic - Hailey	940000328	-216.00	181,111.62
Bill Pmt -Check	02/07/2014	3870	Sun Valley Ski Club		-145.00	180,966.62
Bill Pmt -Check	02/07/2014	3871	Wood River Lock & Safe		-130.77	180,835.85
Bill Pmt -Check	02/07/2014	3872	Lawson Laski Clark & Pogue, PLLC		-636.00	180,199.85
Bill Pmt -Check	02/07/2014	3873	Freightliner of Idaho		-283.32	179,916.53
Bill Pmt -Check	02/07/2014	3874	Chateau Drug & True Value Hard...		-19.96	179,896.57
Bill Pmt -Check	02/07/2014	3875	Access Idaho		-45.00	179,851.57
Bill Pmt -Check	02/07/2014	3876	FallLine	KAR353	-297.53	179,554.04
Bill Pmt -Check	02/07/2014	3877	Idaho Transportation Dept.		-46.00	179,508.04
Bill Pmt -Check	02/07/2014	3878	Minert & Associates, Inc.		-180.00	179,328.04
Bill Pmt -Check	02/07/2014	3879	Webb Landscape		-200.00	179,128.04
Bill Pmt -Check	02/07/2014	3880	L.L. Green's Hardware		-150.71	178,977.33
Bill Pmt -Check	02/07/2014	3881	Allstar Property Services, Inc.		-1,165.12	177,812.21
Deposit	02/07/2014			Deposit	508.20	178,320.41
Check	02/10/2014	ACH	STO eBank		-50,000.00	128,320.41
Check	02/10/2014	ACH	Contingency Fund	monthly transfer- Jan ...	-4,166.67	124,153.74
Deposit	02/10/2014			Deposit	63,037.50	187,191.24
Bill Pmt -Check	02/10/2014	3885	Rush Truck Centers		-3,159.86	184,031.38
Bill Pmt -Check	02/10/2014	3886	Cummins Rocky Mountain LLC		-1,367.02	182,664.36
Bill Pmt -Check	02/10/2014	3887	Debra Gelet		-157.50	182,506.86
Bill Pmt -Check	02/10/2014	ACH	Intermtn Gas Co #10630400-001-6	#10630400-001-6	-856.89	181,649.97
Bill Pmt -Check	02/10/2014	3888	Imperial Supplies LLC		-407.37	181,242.60
Deposit	02/11/2014			Deposit	513.15	181,755.75
Liability Check	02/12/2014		QuickBooks Payroll Service	Created by Payroll Se...	-39,413.13	142,342.62
Check	02/12/2014	ACH	STO eBank		-65,000.00	77,342.62
Paycheck	02/13/2014	DD	Aguilar, Hortencia	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Aguilar, Meliton	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Anderson, Charles	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Conlago, Maira P.	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Djasran JR, Johnny	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Domke, Rodney F	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Fairbrook, Douglas H	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Finch, James F	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Glasscock, David T	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Gray, Stuart	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Green, William E	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Grubbs, Torrey E	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Harder, Mike	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Holloway, Junichi J	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Johnson, Mark F	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Juarez, Felimon	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Kelly, David W	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Knudsen, Michael W	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Larsson, Larry D	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Leon, Teofilo O	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	MacPherson, Kim	Direct Deposit	0.00	77,342.62

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Accrual Basis

MRTA - Operations Main
Checks Issued
As of February 28, 2014

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	02/13/2014	DD	McCarty, Isabelle	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Miller, Jason M	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Nestor, Robert A	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Parker, Michael J	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Parker, Roger G	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Romero-Campos, Raul	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Selisch, Kurt	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Shroyer, Randall R	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Sproule, William	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Stavros, William A.	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Tellez, Carlos	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Thea, Karen J	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Torres, April L	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Uberuaga, Richard S	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Vasquez, Pamela	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Victorino, Jose L	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	77,342.62
Paycheck	02/13/2014	DD	Williams, Gordon K	Direct Deposit	0.00	77,342.62
Liability Check	02/13/2014	3882	Blaine County Collectors	April Torres	-100.00	77,242.62
Liability Check	02/13/2014	3883	Idaho Child Support Recepting	326231	-244.60	76,998.02
Liability Check	02/13/2014	3884	National Benefit Services, LLC	Mountain Rides FSA	-224.67	76,773.35
Deposit	02/13/2014			Deposit	46,096.50	122,869.85
Deposit	02/13/2014			Deposit	1,533.43	124,403.28
Deposit	02/13/2014			Deposit	480.50	124,883.78
Liability Check	02/14/2014	E-pay	United States Treasury	82-0382250 QB Track...	-12,089.66	112,794.12
Bill Pmt -Check	02/17/2014	3889	Costco Wholesale	member #000111814...	-55.00	112,739.12
Bill Pmt -Check	02/17/2014	3890	Harmony Design & Engineering		-3,340.00	109,399.12
Bill Pmt -Check	02/17/2014	3891	Mason's Trophies & Gifts		-55.37	109,343.75
Bill Pmt -Check	02/17/2014	3892	Rod Domke	expense reimbursement	-237.49	109,106.26
Bill Pmt -Check	02/17/2014	3893	UPS		-16.51	109,089.75
Bill Pmt -Check	02/17/2014	3894	Wells Fargo		-1,466.71	107,623.04
Bill Pmt -Check	02/17/2014	ACH	City of Hailey	40205001	-65.68	107,557.36
Bill Pmt -Check	02/18/2014	ACH	American Funds	plan ID BRK100102	-15,508.20	92,049.16
Deposit	02/18/2014			Deposit	75.00	92,124.16
Deposit	02/18/2014			Deposit	655.55	92,779.71
Deposit	02/19/2014			Deposit	370.83	93,150.54
Liability Check	02/20/2014	TAP	Idaho State Tax Commission	000186434	-5,686.00	87,464.54
Bill Pmt -Check	02/20/2014	ACH	Idaho Power Acc#2204788885		-485.02	86,979.52
Bill Pmt -Check	02/20/2014	ACH	Idaho Power Acct.#2204640144		-243.28	86,736.24
Bill Pmt -Check	02/20/2014	ACH	Verizon Wireless	942013229	-558.61	86,177.63
Deposit	02/20/2014			Deposit	645.00	86,822.63
Deposit	02/24/2014			Deposit	62.81	86,885.44
Deposit	02/24/2014			Deposit	1,968.00	88,853.44
Bill Pmt -Check	02/25/2014	3895	Jim Finch	expense reimbursement	-45.00	88,808.44
Bill Pmt -Check	02/25/2014	3896	Kent's Precision Electric Inc.		-525.25	88,283.19
Bill Pmt -Check	02/25/2014	3897	United Oil		-193.60	88,089.59
Bill Pmt -Check	02/25/2014	3898	AmeriBen Solutions/IEC Group		-170.00	87,919.59
Bill Pmt -Check	02/25/2014	3899	Schaeffer MFG. CO.	1140316	-643.20	87,276.39
Bill Pmt -Check	02/25/2014	3900	State Insurance Fund	Policy # 495600	-9,694.00	77,582.39
Deposit	02/25/2014			Deposit	559.70	78,142.09
Deposit	02/25/2014			Deposit	158.20	78,300.29
Liability Check	02/26/2014		QuickBooks Payroll Service	Created by Payroll Se...	-39,804.13	38,496.16
Deposit	02/26/2014			Deposit	839.55	39,335.71
Bill Pmt -Check	02/26/2014	3904	Associated Petroleum Products, I...		-17,023.47	22,312.24
Bill Pmt -Check	02/26/2014	3905	Certified Folder Display Service, Inc		-60.80	22,251.44
Bill Pmt -Check	02/26/2014	3906	Gem State Welders Supply Inc.		-62.14	22,189.30
Deposit	02/26/2014			Deposit	1,666.66	23,855.96
Deposit	02/26/2014			Deposit	550.00	24,405.96
Paycheck	02/27/2014	DD	Aguilar, Hortencia	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Aguilar, Meliton	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Anderson, Charles	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Conlago, Maira P.	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Djasran JR, Johnny	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Domke, Rodney F	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Fairbrook, Douglas H	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Finch, James F	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Glasscock, David T	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Gray, Stuart	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Green, William E	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Grubbs, Torrey E	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Harder, Mike	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Holloway, Junichi J	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Johnson, Mark F	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Juarez, Felimon	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Kelly, David W	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Knudsen, Michael W	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Larsson, Larry D	Direct Deposit	0.00	24,405.96

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Accrual Basis

MRTA - Operations Main

Checks Issued

As of February 28, 2014

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	02/27/2014	DD	Leon, Teofilo O	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	MacPherson, Kim	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	McCarty, Isabelle	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Miller, Jason M	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Nestor, Robert A	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Parker, Michael J	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Parker, Roger G	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Romero-Campos, Raul	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Selisch, Kurt	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Shroyer, Randall R	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Sproule, William	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Stavros, William A.	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Tellez, Carlos	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Thea, Karen J	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Torres, April L	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Uberuaga, Richard S	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Vasquez, Pamela	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Vega, Roberto	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Victorino, Jose L	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	24,405.96
Paycheck	02/27/2014	DD	Williams, Gordon K	Direct Deposit	0.00	24,405.96
Liability Check	02/27/2014	3901	Blaine County Collectors	April Torres	-100.00	24,305.96
Liability Check	02/27/2014	3902	Idaho Child Support Receipting	326231	-244.60	24,061.36
Liability Check	02/27/2014	3903	National Benefit Services, LLC	Mountain Rides FSA	-224.67	23,836.69
Liability Check	02/28/2014	E-pay	United States Treasury	82-0382250 QB Track...	-12,106.82	11,729.87
Liability Check	02/28/2014	ACH	Aflac	DQR88	-420.36	11,309.51
Liability Check	02/28/2014	3907	Met Life SBC	KM05725871	-1,268.68	10,040.83
Liability Check	02/28/2014	3908	Blue Cross of Idaho	10034150-R001	-13,550.55	-3,509.72
Deposit	02/28/2014			Deposit	95.88	-3,413.84
Deposit	02/28/2014			Deposit	43.39	-3,370.45
Deposit	02/28/2014			Deposit	100.00	-3,270.45
Deposit	02/28/2014			Deposit	524.70	-2,745.75
Deposit	02/28/2014			Interest	5.22	-2,740.53
Total 11100 · Mountain West Checking					-71,582.50	-2,740.53
TOTAL					-71,582.50	-2,740.53

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

Windy Signed

Business Manager Title

4/16/14 Date