



Mountain Rides Transportation Authority

PUBLIC NOTICE

Agenda for Regular Meeting of the Board of Directors

Wednesday, July 17, 2019, 12:30pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Members: Chair Kristin Derrig (Ketchum), Vice-Chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), Kathleen Kristenson (Blaine County), Tom Blanchard (Bellevue), Jim Finch (Hailey), Rick Webking (Sun Valley), Peter Hendricks (Sun Valley)

1. Call to Order
2. Comments from the Chair, Members and Staff
3. Public comment re: items not on the Agenda (and questions from the press)
4. Action item: Consent Agenda (p.2)
 - a. Approve: Minutes of Regular Board Meetings, May 15, 2019 & June 5, 2019 (p.3-8)
 - b. Approve: Issuance of RFP #2019-07-001, for the solicitation of bids for the purchase of one (1) Sprinter bus (p.9-56)
 - c. Receive/file: Performance Dashboard Reports for May 2019 and June 2019 (p.57-60)
 - d. Receive/file: Financial Statements and Bills Paid Reports for April 2019 (p.61-67)
 - e. Receive/file: Planning & Marketing Committee, June 5, 2019 & July 2, 2019, Minutes & Reports from Chair (p.68)
 - f. Receive/file: Finance & Performance Committee, June 5, 2019, Minutes & Report from Chair (p.69)
 - g. Receive/file: Reports from Director, Community Development; Director, Transit Operations; Director, Finance & Administration; Executive Director (p.70-73)
5. Discussion item: Report from Blake Fannesbeck, AFT Consultant (p.74-82)
6. Discussion item: Preliminary FY20 Transit Service Plan (p.83-84)
7. Adjourn

NOTE: Public information on agenda items is available from the Mountain Rides office at 800 1st Ave. North, Ketchum, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides two days prior to the meeting at 208-788-7433.

Mountain Rides Consent Agenda Item Summary

Date:

From:

Action Item:

Committee Review: Yes No

Committee Purview:

Previously discussed at board level: Yes No

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

- a. Approve: Minutes: BoD Meetings, 5/15/2019 & 6/5/2019
- b. Approve: Issuance of RFP #2019-07-0001
- c. Receive/file: Performance Dashboard Reports, May 2019 & June 2019
- d. Receive/file: Financial Statements & Bills Paid Report, April 2019
- e. Receive/file: Minutes & Reports from Chair, Planning & Marketing Committee Meetings, 6/5/2019 & 7/2/2019
- f. Receive/file: Minutes & Report from Chair, Finance & Performance Committee Meeting, 6/5/2019
- g. Receive/file: Reports from Director, Community Development; Director, Transit Operations; Director, Finance & Administration; Executive Director



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, May 15, 2019, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

The Mountain Rides Transportation Authority's Board of Directors met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Vice-chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), Jim Finch (Hailey), Kathy Kristenson (Blaine County), Rick Webking (Sun Valley) and Tom Blanchard (Bellevue)

ABSENT: Chair Kristin Derrig (Ketchum) and Peter Hendricks (Sun Valley)

ALSO PRESENT: Mountain Rides Executive Director, Wally Morgus
Mountain Rides Director, Transit Operations, Ben Varner
Mountain Rides Director, Finance & Administration, Tucker Van Law
Mountain Rides Director, Community Development, Kim MacPherson
Peter Jensen, *Idaho Mountain Express*
Jane Conard
Michael David

1. CALL TO ORDER

Vice-chair Grant Gager called to order the meeting of Wednesday, May 15, 2019 at 12:31pm. Tory Canfield called roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Grant Gager thanked the staff in advance for all the hard work coming this summer season. Wally Morgus said he would like the board to listen to the mid-year report that he gave to the funding partners.

Thank you for the opportunity to share with you...and with the Community... the mid-year good news from Mountain Rides.

*Thanks to **your support**, as well as **broad-based support and patronage from the people of Blaine County**, the state of Mountain Rides is **strong, vibrant, and growing**. This year...**ridership is up...spending is within budget** and the bottom line is positive...and our **expanding ridership is happy and satisfied** with Mountain Rides and our services.*

Ridership is Up...

*Year-to-date (and, whenever you hear "year-to-date" or "this year," it refers to our **fiscal** year, which begins October 1 and ends September 30)...*

So...year-to-date...system-wide...on all of our bus routes...total ridership is ~251,000 riders, which is up by ~27,000 riders over the same period last year...that's a 12% year-over-year increase in total ridership...

At a route-by-route level, the news is just as positive...on our Town Routes, ridership is ~105,000, which is up by ~10,000 riders (+11%) over last year...on our Resort Routes, ridership is ~77,000, up ~15,000 riders (+25%) over last year...and on our core commuter service, the Valley Route, ridership is ~68,000 riders, which is up ~1,400 riders (+2%) year-over-year... So...ridership is up...the ridership numbers are good...now, what about some of the other numbers...

Fiscal Responsibility is Alive-and-Well...and Taken Very Seriously...

Under the diligent control of Tucker, our Director of Finance, Mountain Rides' year-to-date financial picture (thru Jan 31, 2019) is a good one...

Total Revenue stands at **~\$1.24M year-to-date**, which is **~\$40,000 over budget (+3.2%)...Fares + Advertising Receipts**, revenue items that we can impact as the year plays out (as opposed to our Federal grant dollars and Joint Powers funding), total **~\$191,000 year-to-date**, or **~\$7,000 above budget (+4.0%)...**

Total Expenses are at **~\$1.03M year-to-date**, which is **~\$20,000 under budget (-1.5%)...of note**, because it comprises the lion's share of our Total Expenses, or **~72% of Total Expenses**, is **Payroll Expense**, which, year-to-date, is **~\$716,000**, or **~\$7,000 under budget (-1.0%)...Stuart**, who does the scheduling of our drivers, does a commendable job each week filling all the shifts while minimizing overtime...he has really taken ownership of the challenge...and has produced outstanding results...

Lastly, speaking of Payroll...raises at Mountain Rides this year are averaging ~+2.5% (and range from ~+1.0% to ~+4.0%)...

One other number...bus passes sold to students this year total 366 versus 325 at the same time last year...up 41 passes (~+13%).

Customers are Happy & Satisfied...We Work Hard Every Day to Keep It That Way

*We just ran through the numbers, however ... the numbers – ridership, revenue, expenses, bus passes – are really just the **play-by-play** component of the Mountain Rides' story.*

*When it comes to really understanding and appreciating the value of Mountain Rides in our community, the more interesting and telling part of the story is the **color commentary**.*

The diligence, safe operation, and customer-friendly focus of our drivers, especially our Valley Route drivers – Hortencia, Raul, Maira, Rob, Hillary, Michael, Jose, Bryan, Kurt, Ryan, Teo, Stuart, and Ashley – engender a genuine loyalty among our riders that manifests as positive – and priceless – word-of-mouth messaging throughout the community, and inspires countless compliments about our drivers; our friendly, professional service; our safety; our system of routes and schedules; our contributions to the community; and the commitment, consistency and foresight of our community partners.

Here are a few examples:

Compliment #1

Thanks for having such great drivers on your buses. They are very helpful and love to help the passengers. We ride mainly the Blue, Gold, and Silver Routes and each of the drivers encountered is great. I ride the bus on my commutes...and I enjoy it each time...especially not having to drive!!

Compliment #2

Jose did an amazing act of kindness. I was at the Northwood stop waiting for a bus going towards Warm Springs. Jose, in a Valley bus headed toward Sun Valley (the opposite direction), pulled into the Northwood stop. He got out of his bus and walked across the street to tell me that I had missed the Warm Springs bus by 10 minutes. He suggested that I take his bus to Sun Valley and catch one of the buses from Baldy View Circle to Warm Springs. Thank you to Jose; I just wanted to make sure his act of kindness did not go unnoticed. Mountain Rides has a GREAT service.

Compliment #3

*I was in Ketchum this week for 3½ days...and Mountain Rides **upgraded** my stay!*

Before I left Seattle, I was easily able to locate the bus stop at the Hailey airport using your website and Google maps. When my flight arrived, for the trip into Ketchum (and back) I purchased a round trip ticket from a Mountain Rides driver.

I bused to Baldy and back with Mountain rides three times. I took one morning off from skiing and used Mountain Rides to visit Sun Valley Resort, Dollar Mountain, and Elkhorn. Your drivers are really kind to your riders. The buses themselves are fine. I used the external ski racks on the buses six times without problems.

I love it that schedules are posted at each stop. That really reduces rider anxiety about when the bus is coming...and the buses arrived when the schedules said they would!

Mountain Rides is a good system and you have a good team. Compliments, like these, far outnumber the minor complaints – aka opinions – we receive from time-to-time. That's the mid-year report from Mountain Rides...if you have any questions or comments, I'd be happy to field them now...

Thank you.

Tory Canfield said that was fantastic.

Wally Morgus said as of Monday, our Low-No grant was submitted by ITD to the FTA for evaluation. The total of the grant that Mountain Rides submitted is \$2.49 million for low-no buses and infrastructure.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (incl. questions from Press)

There was none.

4. ACTION ITEM: Approve Consent Calendar items

- a. Approve minutes: Regular board meeting, Apr 17, 2019
- b. Receive/file: Performance Dashboard report for April 2019
- c. Receive/file: Financial Statements and Bills Paid reports for March 2019
- d. Receive/file: Finance & Performance Committee, May 1, 2019, Minutes & Report from Chair
- e. Receive/file: Reports from Director, Community Development; Director, Transit Operations; Director, Finance & Administration; Executive Director

Tom Blanchard moved to approve the Consent Agenda. Tory Canfield seconded. Grant Gager said there was great strength in the Valley Route. Grant Gager said the ridership numbers closely correspond to the LOT income. **The motion passed.**

5. ACTION ITEM:

Approve Mountain Rides' FY20 Joint Powers' Funding Requests

Wally Morgus took this to the Finance committee, and they all agreed. Wally adopted the Ketchum format for the other requests as well. Wally said Mountain Rides is a holistic service and not a set of parts or pieces. The information he is submitting to the joint powers is very similar and consistent across the board. If you look at the funding requests, he set forth one primary request and 3 other scenarios.

Grant Gager said later night service is a need heard from business owners to employees.

Currently, there are employers who drive their employees home after work because there is no service. We recognize that we are a late-night service economy and there is a need to get

up and down the valley. There is a gap in the late-night service and would like to reach riders that we haven't been able to reach in the past.

Jim Finch said there is a need to have more peak service because the commuter buses are full. Grant Gager said the late-night service would be opening a new market and not just adding to an existing market. This is aspirational for Mountain Rides to be thinking of this. The Valley route ridership numbers are good, and we are investing in the backbone of Mountain Rides service.

Rick Webking moved to approve the FY20 funding request for each Joint Power, as follows: City of Sun Valley: \$352,500; City of Ketchum: \$704,500; City of Hailey: \$84,700; City of Bellevue: \$6,500; Blaine County: \$185,000. Tom Blanchard seconded. Tom Blanchard said he was sensitive to what the board was saying regarding late night service. We don't know what the audience will be for later service neither do we know what the audience would be for more afternoon service. There is anecdotal evidence more service is needed but we can't fund both. Grant Gager asked Ben Varner about the equipment need to add more service. Ben Varner said we would need more buses, but we would also need another mechanic as we move forward. As a valley route user, Kathleen Kristenson said there is a need for late night service. **The motion passed unanimously.**

6. ACTION ITEM:

Approve awarding a Contract for Consulting Services re: Alternative Fuel Technology

Rick Webking stated that we received three responses from qualified firms for the Alternative Fuel RFP. The board made a decision to go with Fannesbeck Electric Bus Solutions. They have worked for Park City for years and has very hands-on experience. The Finance committee made a very thorough review of all candidates.

Jim Finch moved to award the contract for Alternative Fuel Technology Consulting Services to Fannesbeck Electric Bus Solutions. Tom Blanchard seconded. The motion passed.

7. Executive Session: Per Idaho Code 74-206(1)(c), to discuss real estate

Tom Blanchard made a motion that the Mountain Rides' Board of Directors enter Executive Session as authorized by Idaho Code 74-206(1)(c) at 1:35pm. Tory Canfield seconded.

Roll call: Jim Finch, Tom Blanchard, Grant Gager, Kathy Kristenson, Rick Webking and Tory Canfield.

8. Grant Gager stated return to open/public session at 1:44pm.

9. ACTION ITEM: Per Executive Session, if any

There was none.

10. ADJOURNMENT

Tory Canfield moved to adjourn the meeting at 1:44pm. Tom Blanchard seconded. The motion carried unanimously.

Vice-Chair Grant Gager



**Mountain Rides Transportation Authority
MINUTES**

Special Meeting of the Board of Directors

Wednesday, June 5, 2019

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

PRESENT: Vice-chair Grant Gager (Ketchum), Rick Webking (Sun Valley), Jim Finch (Hailey), Tom Blanchard (Bellevue) by phone, Kathleen Kristenson (Blaine County) and Peter Hendricks (Sun Valley)

NOT PRESENT: Chair Kristin Derrig (Ketchum) and Secretary Tory Canfield (at-large)

ALSO Mountain Rides Executive Director Wally Morgus

PRESENT: Mountain Rides Director, Transit Operations Ben Varner
Mountain Rides Director, Finance and Administration Tucker Van Law
Mountain Rides Director, Community Development Kim MacPherson
Peter Jensen, *Idaho Mountain Express*
Mountain Rides Coordinator, Michael David

1. CALL TO ORDER

Vice-Chair Grant Gager called the special meeting to order at 1:53pm. Grant Gager called roll and determined a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

There were none.

3. Action item:

Adopt Drug and Alcohol Policy

Ben Varner said this an update to our policy which was overdue. ITD has given us the thumbs up for the updates. It has also been reviewed by legal counsel.

Jim Finch moved to approve the new Mountain Rides Drug and Alcohol policy. Kathleen Kristenson seconded, and the motion passed.

Grant Gager left the meeting.

Michael David stated that he tendered his resignation to Mountain Rides this past week. He is excited about taking on the Safes Routes to School program going forward and Mountain Rides would be the fiscal agent. There is an opportunity to grow the program. The Bike share program is being dissolved as well.

Michael said the opportunity to drive a bus has been one of the most rewarding jobs he has ever had. Jim Finch thanked Michael for his service to Mountain Rides.

Rick Webking made a motion to thank Michael David for his ten years of contribution to Mountain Rides and all the other things he has done and recognize the continuing relationship with Michael as we assist with the Safe Routes to School program. Peter Hendricks seconded, and the motion passed.

4. Adjournment

Jim Finch moved to adjourn the meeting at 2:09pm. Rick Webking seconded, and the motion carried unanimously.

Vice-Chair Grant Gager



Request for Proposals

Mountain Rides Transportation Authority
(MRTA)

RFP 2019-07-001

July 17, 2019

SECTION 1: NOTICE OF REQUEST FOR PROPOSALS

NOTIFICATION OF REQUEST FOR PROPOSALS

One Light Duty Public Transit Bus

Mountain Rides Transportation Authority

Mountain Rides Transportation Authority (MRTA) will receive sealed proposals at its offices at 800 First Ave North, PO Box 3091, Ketchum, Idaho 83340-3091 until 5 p.m., Local Time, August 12, 2019 for:

One Light-Duty Public Transit Bus

Intended use is for MRTA's fixed route bus service. Bus must be built to perform in rigorous passenger use over long periods of time driving principally fixed route service.

Specifications include all items listed in Section 6 Technical Specifications.

The successful bidder will be selected through an evaluation process that includes price, delivery time, transportation costs, serviceability, warranties and other maintenance related costs as outlined in Appendix B.

MRTA retains the right to reject any and all responses in the interest of MRTA. Each Response shall be on the form included in the RFP Section 8. Detailed specifications and proposal documents may be examined and obtained at MRTA offices, 800 First Ave North, Ketchum, Idaho 83340-3091. Copies of the Request for Proposals in PDF file format may be obtained by contacting Ben Varner, Director, Transit Operations, at 208-788-7433 x105. Printed copies of the Request for Proposals may be obtained upon similar request, at the cost of \$25 for reproduction and handling, plus any necessary postage. No return of reproduced documents is required, and no refund will be made.

Should any vendor have an objection or desire to submit equals/exceptions for approval to MRTA, this must be made known on the written form provided in the RFP document. Objections and/or request for equals/exceptions must arrive in MRTA offices for consideration no later than 5PM July 29, 2019.

The award of the purchase contract shall be subject to the financial assistance contract and all conditions and stipulations pertaining thereto between MRTA, Idaho Transportation Department, and/or the U.S. Department of Transportation (FTA).

Compliance with all FTA Certifications and Assurances found in the RFP document must be certified by signing and returning the appropriate forms in the RFP document.

All questions regarding this RFP prior to the opening of proposals shall be directed to Ben Varner, Maintenance Manager, at 208-788-7433 x105.

Proposals submitted shall be clearly marked as follows:

Light Duty Bus Bids

Mountain Rides Transportation Authority

PO Box 3091

800 First Ave North

Ketchum, Idaho 83340-3091

Published July 24 and July 31, 2019.

SECTION 2: INSTRUCTIONS TO PROPOSERS

Mountain Rides is stipulating the purchase of 1 Light Duty Public Transit Bus.

IP 1. Proposed Schedule for the Procurement

The following is the solicitation schedule for bidders:

- RFP release date July 17, 2019
- Bidder communications, objections and request deadline: July 26, 2019
- Responses to Bidder's communications and/or Agency addenda: July 29, 2019
- Proposal Due Date: 5PM August 12, 2019
- Public opening of responses 5:15pm August 12, 2019
- Contract Award following August 21, 2019 MRTA Board of Directors meeting

IP 2. Obtaining Proposal Documents

Proposal documents may be obtained from Ben Varner, in person at 800 First Ave North Ketchum Idaho, 83340 or electronically at ben@mountainrides.org. Printed copies of the Request for Proposals will incur a cost of \$25 for reproduction and handling, plus any necessary postage. No return of reproduced documents is required, and no refund will be made.

IP 3. Questions, Clarifications and Omissions

All correspondence, communication and contact in regard to any aspect of this solicitation or offers shall be with the Contracting Officer, Ben Varner, Director, Transit Operations or the alternate contact, Tucker Van Law, Director, Finance and Administration. Unless otherwise instructed by the Contracting Officer, bidders and their representatives shall not make any contact with or communicate with any member of the Agency, or its employees and consultants, other than the designated Contracting Officer or alternate, with regard to any aspect of this solicitation.

At any time during this procurement up to the time specified in "Proposed Schedule for the Procurement," Bidders may request, in writing, a clarification or interpretation of any aspect, a change to any requirement of the RFP, or any addenda to the RFP. Requests may include suggested substitutes for specified items and for any brand names, which whenever used in this solicitation shall mean the brand name or approved equal. Such written requests shall be made to the Contracting Officer. The Bidder making the request shall be responsible for its proper delivery to the Agency as identified on the form Request for Pre-Offer Change or Approved Equal. Any request for a change to any requirement of the Contract documents must be fully supported with technical data, test results or other pertinent information showing evidence that the exception will result in a condition equal to or better than that required by the RFP, without a substantial increase in cost or time requirements.

All responses to Request for Pre-Offer Change or Approved Equal shall be provided to all bidders. Any response that is not confirmed by a written addendum shall not be official or binding on the Agency.

If it should appear to a prospective Bidder that the performance of the Work under the Contract, or any of the matters relating thereto, is not sufficiently described or explained in the RFP or Contract documents, or that any conflict or discrepancy exists between different parts of the Contract or with any federal, state, local or Agency law, ordinance, rule, regulation or other standard or requirement, then the bidder shall submit a written request for clarification to the Agency within the time period specified above.

IP 4. Addenda to RFP

The Agency reserves the right to amend the RFP at any time in accordance with “Proposed Schedule for the Procurement.” Any amendments to the RFP shall be described in written addenda. Notification of the addenda also will be distributed to all such prospective Bidders officially known to have received the RFP. Failure of any prospective bidder to receive the notification or addenda shall not relieve the Bidder from any obligation under the RFP therein. All addenda issued shall become part of the RFP. Prospective Bidders shall acknowledge the receipt of each individual addendum in their Proposals on the form Acknowledgement of Addenda. Failure to acknowledge in the Proposal receipt of addenda may at the Agency’s sole option disqualify the Proposal.

If the Agency determines that the addenda may require significant changes in the preparation of Proposals, the deadline for submitting the Proposals may be postponed no less than ten (10) days from the date of issuance of addenda or by the number of days that the Agency determines will allow Bidders sufficient time to revise their Proposals. Any new Due Date shall be included in the addenda.

IP 5. Conditions, Exceptions, Reservations or Understandings

Bidders are cautioned to limit exceptions, conditions and limitations to the provisions of this RFP, as they may be determined to be so fundamental as to cause rejection of the Proposal for not responding to the requirements of the RFP.

Any and all Deviations must be explicitly, fully and separately stated in the Proposal by completing Form for Proposal Deviation, setting forth at a minimum the specific reasons for each Deviation so that it can be fully considered and, if appropriate, evaluated by the Agency. All Deviations shall be evaluated in accordance with the appropriate evaluation criteria and procedures and may result in the Bidder receiving a less favorable evaluation than without the Deviation.

Form for Proposal Deviation shall be included in the Technical package.

IP 6. Protest Procedures

All protests must be in writing, stating the name and address of protestor, a contact person, RFP number and title. Protests shall specify in detail the grounds of the protest and the facts supporting the protest and be on the form attached as Appendix C.

IP 6.1 Address

All protests must be addressed as follows:

- Agency Contact: Ben Varner
- For special delivery or hand delivery: PROTEST RFP 2019-07-001, 800 First Ave North, Ketchum, Idaho, 83340
- For U.S. Mail: PROTEST RFP 2019-07-001, P.O. Box 3091, Ketchum, Idaho, 83340
- For email: ben@mountainrides.org with PROTEST RFP 2019-07-001 in the subject line.

Protests not properly addressed to the address shown above may not be considered by the Agency.

Copies of the Agency's protest procedures and the protest provisions of FTA Circular 4220.1F or its successor may be obtained from Tucker Van Law, Director, Finance and Administration, P.O. Box 3091, Ketchum, Idaho 83340. Proposals will be opened and a Notice of Award will be issued by the Agency in accordance with the Agency's protest procedures and the protest provisions of FTA Circular 4220.1F or its successor.

IP 6.2 Pre-Proposal Protests

Pre-Proposal protests are protests based upon the content of the solicitation documents. Copies of Pre-Proposal protests must be received by the Agency's office no later than 1:00 pm, July 26, 2019. Protests will be considered and either denied or sustained in part or in whole, in writing, in a manner that provides verification of receipt, by July 29, 2019. A written decision specifying the grounds for sustaining all or part of or denying the protest will be transmitted to the protestor by July 29, 2019 in a manner that provides verification of receipt. If the protest is sustained, the Proposal Due Date may be postponed and an addendum issued to the solicitation documents or, at the sole discretion of the Agency, the solicitation may be canceled. If the protest is denied, Proposals will be received and opened on the scheduled date unless a protest is filed with FTA. See "FTA Review," below.

IP 6.3 Protests of the Award

All bidders will be notified of the recommended award. This notice will be transmitted to each bidder via email at the email address contained in its Proposal, and will be in the form shown in CER 9.2 Notice of Award. Any Bidder whose Proposal has not lapsed may protest the recommended award on any ground not specified in "Pre-Proposal Protests," above. A full and complete written statement specifying in detail the grounds of the protest and the facts supporting the protest must be received by the Agency at the appropriate address in "Address," above, no later than seven (7) calendar days after the date of Notice of Award. Should no protest be received within this time, the award will be final.

IP 6.4 FTA Review

After such administrative remedies have been exhausted, an interested party may file a protest with the Federal Transit Administration of the U.S. Department of Transportation pursuant to the procedures provided in the FTA C 4220.1F or its successor. FTA review is limited to the alleged failure of the Agency to have written protest procedures, the alleged failure of the Agency to follow those procedures, the alleged failure of the Agency to review a protest or the alleged violation of federal law or regulation.

IP 7. Preparation of Proposals

IP 7.1 Use of Proposal Forms

Bidders are advised that the forms contained in this RFP are required to be used for submission of a Proposal.

IP 7.2 Proposal Format Requirements

Proposals shall be submitted on the RFP Form attached in Section 8, Exhibit A.

IP 7.3 Agency Treatment of Proprietary/Confidential Information

Upon a request for records from a third party regarding this Proposal, the Agency will notify the Bidder in writing. The Bidder must respond within 5 business days with the identification of any and all “proprietary, trade secret, or confidential commercial or financial” information. Failure to respond within the allowed period shall be deemed an approval to release. The bidder shall indemnify the Agency’s defense costs associated with its refusal to produce such identified information; otherwise, the requested information may be released.

IP 7.4 Signing of Proposal Forms

Proposals shall include firm name; business address; and the name, title and contact information of the responsible individual who may be contacted for receiving notices from the Agency and during the Proposal evaluation period. Proposals shall be signed by those individual(s) authorized to bind the bidder. The bidder shall submit evidence of the official’s authority to act for and bind the Bidder in all matters relating to the Proposal.

A modification of a Proposal already received will be accepted by the Agency only if the modification is received prior to the Proposal Due Date or is specifically requested by the Agency. All modifications shall be made in writing and executed and submitted in the same form and manner as the original Proposal.

A Bidder may withdraw a Proposal already received prior to the Proposal Due Date by submitting to the Agency, in the same manner as the original Proposal, a written request for withdrawal executed by the Bidder’s authorized representative. After the Proposal Due Date, a Proposal may be withdrawn only if the Agency fails to award the Contract within the Proposal validity period prescribed in “Duration of the Validity of Proposals,” or any agreed-upon extension thereof. The withdrawal of a Proposal does not prejudice the right of a Bidder to submit another Proposal within the time set for receipt of Proposals.

IP 7.5 Cost of Proposal Development

This RFP does not commit the Agency to enter into a Contract, to pay any costs incurred in the preparation or presentation of a Proposal, nor to procure or contract for the equipment.

IP 8. Proposal Evaluation, Negotiation and Selection

Proposals will be evaluated, selected and any award made in accordance with the criteria and procedures described in FTA Circular 4220.1F, Sealed Bids (Formal Advertising). Subject to the Agency's right to reject any or all Proposals, the Bidder whose Proposal is found to be most advantageous to the Agency will be selected, based upon consideration of the criteria of "Proposal Selection Process," below.

IP 8.1 Confidentiality of Proposals

Proposals will be publicly opened.

IP 8.2 Duration of the Validity of Proposals

Proposals shall be valid for 30 days after the Proposal Due Date: August 12, 2019.

The Agency may request Bidders to extend this time by written agreement between the Agency and the Bidder(s) concerned.

IP 8.3 Evaluation Committee

An Evaluation Committee, which will be comprised of the Executive Director; Director, Finance and Administration; Director, Transit Operations and the Maintenance and Facilities Manager of the Agency, will be established. MRTA reserves the right to substitute or add additional members to the Evaluation Committee as it sees fit. The Evaluation Committee will carry out the detailed evaluations and the selection of the Bidder, if any, that may be awarded the Contract. The Evaluation Committee will report its recommendations and findings to the MRTA Board of Directors, who will be responsible for awarding the Contract.

IP 8.4 Proposal Selection Process

Proposals will be evaluated and a selection made for a potential award based on low price and other cost and delivery considerations outlined in Appendix B. Federal transit law at 49 U.S.C. Section 5325(c) authorizes the Agency to award a contract to other than the lowest bidder if the award furthers an objective consistent with the purposes of 49 U.S.C. Chapter 53, including improved long-term operating efficiency and lower long-term costs.

IP 8.5 Evaluation Procedures

Proposals will be analyzed for conformance with the instructions and requirements of the RFP and Contract documents. Proposals that do not comply with these instructions and do not include the required information may be rejected as insufficient and not considered. The Agency reserves the right to request that a Bidder provide any missing information and make corrections. Therefore, Bidders should pay close attention to and strictly follow all instructions. Submittal of a Proposal will signify that the Bidder has accepted the whole of the Contract documents, except such conditions, exceptions, reservations or understandings explicitly, fully and separately stated on the forms and according to the instructions of Form for Proposal Deviation. The Agency will choose the Proposal that it finds to be most advantageous to the Agency, based upon the evaluation criteria.

IP 9. Response to Proposals

IP 9.1 Single Proposal Response

If only one Proposal is received in response to this RFP and it is found by the Agency to be acceptable, a price or cost analysis, or both, possibly including an audit, may be performed by or for the Agency. The Bidder has agreed to such analysis by submitting a Proposal in response to this RFP.

IP 9.2 Availability of Funds

This procurement is subject to the availability of funding. Funding is in place under an agreement with the Idaho Transportation Department (ITD). This funding is for the purpose of capital equipment for public transportation and may include federal funding through the Federal Transit Administration and administered by ITD. Should this funding disappear or be altered or reduced, MRTA reserves the right to reconsider or retract this RFP.

IP 9.3 Agency Rights

The Agency reserves the right to cancel the procurement in whole or in part, at its sole discretion, at any time before the Contract is fully executed and approved on behalf of the Agency.

The Agency reserves the right to determine any specific Proposal that is conditional or not prepared in accordance with the instructions and requirements of this RFP to be nonresponsive. The Agency reserves the right to waive any Defects, or minor informalities or irregularities in any Proposal which do not materially affect the Proposal or prejudice other Bidders.

If there is any evidence indicating that two or more bidders are in collusion to restrict competition or are otherwise engaged in anti-competitive practices, the Proposals of all such Bidders shall be rejected, and such evidence may be a cause for disqualification of the participants in any future solicitations undertaken by the Agency.

The Agency may reject a Proposal that includes unacceptable Deviations as provided in Form for Proposal Deviation.

IP 9.4 Execution of Contract

The acceptance of a Proposal for award, if made, shall be evidenced in writing by a Notice of Award of Contract delivered to the Proposer whose Proposal is accepted. Failure to fulfill any requirements within the specified time is cause for termination of the Contract under "Termination for Default" in Section 3.

IP 10. Conflicts of Interests and Gratuities

Bidders are prohibited from engaging in any practice that may be considered as a conflict of interests under existing Agency policies and/or state law, and to refrain from participating in any gifts, favors or other forms of compensation that may be viewed as a gratuity in accordance with existing policies and laws.

SECTION 3: GENERAL CONDITIONS

GC 1. Definitions

The following are definitions of special terms used in this document:

Agency: Mountain Rides Transportation Authority (MRTA)

Authorized Signer: The person who is executing this Contract on behalf of the Contractor and who is authorized to bind the Contractor.

Contract: The Proposal and its acceptance by the Agency as manifested by the Contract documents.

Contracting Officer: The person who is executing this Contract on behalf of the Agency and who has complete and final authority except as limited herein.

Contractor: The successful Bidder who is awarded a Contract for providing all equipment described in the Contract documents.

Days: Unless otherwise stated, “days” shall mean calendar days.

Defect: Patent or latent malfunction or failure in manufacture, installation or design of any component or subsystem.

Deviation: Variance from a requirement or specification that does not alter the basis of a contract or adversely affects its performance.

Due Date: The date and time by which Proposals must be received by the Agency as specified in “Section 1: Notice of Request for Proposals.”

Extended Warranty: A warranty available for purchase above the standard warranty.

Pass-Through Warranty: A warranty provided by the Contractor but administered directly with the component Supplier.

Proposal: A promise, if accepted, to deliver equipment and services according to the underlying solicitation of the Agency documented using the prescribed form in the solicitation, including any Proposal.

Bidder: A legal entity that makes a Proposal.

Related Defect: Damage inflicted on any component or subsystem as a direct result of a separate Defect.

Solicitation: Agency’s Request for Proposals.

Superior Warranty: A warranty still in effect after all contractually required warranties have expired. The remaining warranty is administered directly between the sub-Supplier and the Agency.

Work: Any and all labor, supervision, services, materials, machinery, equipment, tools, supplies and facilities called for by the Contract and necessary to the completion thereof.

GC 1.1 Risk of Loss

The Agency shall assume risk of loss of the vehicles on delivery to 800 1st Ave. North Ketchum ID 83340. Prior to delivery, the Contractor shall have risk of loss, including any damages sustained during the delivery regardless of the status of title or payments.

GC 2. Title and Warranty of Title

Adequate documents for registering the vehicles in Idaho shall be provided to the Agency upon Delivery.

GC 3. Changes

GC 3.1 Contractor Changes

Any proposed change in this Contract shall be submitted to the Agency for its prior approval. Oral change orders are not permitted. No change in this Contract shall be made without the prior written approval of the Contracting Officer. The Contractor shall be liable for all costs resulting from, and/or for satisfactorily correcting, any specification change not properly ordered by written modification to the Contract and signed by the Contracting Officer.

GC 4. Legal Clauses

GC 4.1 Indemnification

GC 9.1.1 The Contractor shall, to the extent permitted by law: (1) protect, indemnify and save the Agency and its officers, employees and agents, including consultants, harmless from and against any and all liabilities, damages, claims, demands, liens, encumbrances, judgments, awards, losses, costs, expenses and suits or actions or proceedings, including reasonable expenses, costs and attorneys' fees incurred by the Agency and its officers, employees and agents, including consultants, in the defense, settlement or satisfaction thereof, for any injury, death, loss or damage to persons or property of any kind whatsoever, arising out of or resulting from the intentional misconduct or negligent acts, errors or omissions of the Contractor in the performance of the Contract, including intentional misconduct, negligent acts, errors or omissions of its officers, employees, servants, agents, Subcontractors and Suppliers; and (2) upon receipt of notice and if given authority, shall settle at its own expense or undertake at its own expense the defense of any such suit, action or proceeding, including appeals, against the Agency and its officers, employees and agents, including consultants, relating to such injury, death, loss or damage. Each party shall promptly notify the other in writing of the notice or assertion of such claim, demand, lien, encumbrance, judgment, award, suit, action or other proceeding hereunder. The Contractor shall have sole charge and direction of the defense of such suit, action or proceeding. The Agency shall not make any admission that might be materially prejudicial to the Contractor unless the Contractor has failed to take over the conduct of any negotiations or defense within a reasonable time after receipt of the notice and authority above provided. The Agency shall at the request of the

Contractor furnish to the Contractor all reasonable assistance that may be necessary for the purpose of defending such suit, action or proceeding, and shall be repaid all reasonable costs incurred in doing so. The Agency shall have the right to be represented therein by advisory council of its own selection at its own expense.

GC 4.1.1. None of the above shall relieve the Contractor of any liability for the payment of any liquidated damages owing from a failure to complete the Work by the time for completion that the Contractor is required to pay pursuant to “Liquidated Damages for Late Delivery of the Vehicles” for delays occurring prior to, or subsequent to the occurrence of an excusable delay.

GC 4.1.2. The Agency reserves the right to rescind or shorten any extension previously granted, if subsequently the Agency determines that any information provided by Contractor in support of a request for an extension of time was erroneous; provided, however, that such information or facts, if known, would have resulted in a denial of the request for an excusable delay. Notwithstanding the above, the Agency will not rescind or shorten any extension previously granted if the Contractor acted in reliance upon the granting of such extension and such extension was based on information which, although later found to have been erroneous, was submitted in good faith by the Contractor.

GC 4.1.3. No extension or adjustment of time shall be granted unless: (1) written notice of the delay is filed with the Agency within fourteen (14) calendar days after the commencement of the delay and (2) a written application therefore, stating in reasonable detail the causes, the effect to date and the probable future effect on the performance of the Contractor under the Contract, and the portion or portions of the Work affected, is filed by the Contractor with the Agency within thirty (30) calendar days after the commencement of the delay. No such extension or adjustment shall be deemed a waiver of the rights of either party under this Contract. The Agency shall make its determination within thirty (30) calendar days after receipt of the application.

GC 4.2 Termination

GC 4.2.1. Termination for Convenience

The performance of Work under this Contract may be terminated by the Agency in accordance with this clause in whole, or from time to time in part, whenever the Contracting Officer shall determine that such termination is in the best interest of the Agency. Any such termination shall be effected by delivery to the Contractor of a notice of termination specifying the date upon which such termination becomes effective.

GC 4.2.2. Termination for Default

The Agency may, by written notice of default to the Contractor, terminate the whole or any part of this Contract if the Contractor fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or if the Contractor fails to perform any of the other material provisions of the Contract, or so fails to make progress as to endanger performance of this Contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) business days, or such longer period as the Contracting Officer may authorize in writing, after receipt of notice from the Contracting Officer specifying such failure.

If the Contract is terminated in whole or in part for default, the Agency may procure, upon such terms and in such manner as the Contracting Officer may deem appropriate, supplies or services similar to those so terminated. The Contractor shall be liable to the Agency for any excess costs for such similar supplies or

services, and shall continue the performance of this Contract to the extent not terminated under the provisions of this clause.

The Contractor shall not be liable for any excess costs if the failure to perform the Contract arises out of a cause beyond the control and without the fault or negligence of the Contractor. Notwithstanding any other provision to the contrary herein, in the event of a delay in performance, a partial failure of performance, or a full failure of performance by the Contractor arising out of any cause whatsoever, the Agency may at its sole option (1) terminate and cancel the Contract or (2) postpone delivery and acceptance of any deliverables related to the Contract until Agency is subjectively satisfied that Contractor is able to perform the Contract as specified.

If, after notice of termination of this Contract under the provisions of this clause, it is determined for any reason that the Contractor was not in default under the provisions of this clause, or that the default was excusable under the provisions of this clause, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to termination for convenience of the Agency.

GC 4.2.3. Termination by Either Party

Either party may terminate for failure of the other party to fulfill its obligations, as set forth within the Contract. Reasonable allowances will be made for circumstances beyond the control of the Contractor or the Agency. Written notice of the intent to terminate is required and shall specify the reasons supporting termination.

GC 4.3 Compliance with Laws and Regulations

Contractor shall at all times comply with all applicable laws, regulations, policies, procedures and directives (together, the "Law"), including without limitation, FTA regulations, policies, procedures and directives, including those listed directly or by reference in the agreement between the Agency and FTA, ITD or other grantor that funds any part of this Contract, as they may be amended or promulgated from time to time during the term of this Contract. Contractor's failure to so comply shall constitute a material breach of this Contract.

GC 4.4 Changes of Law

Changes of Law that become effective after the Proposal Due Date may result in price changes. If a price adjustment is indicated, either upward or downward, it shall be negotiated between the Agency and the Contractor and the final Contract price will be adjusted upwards or downwards to reflect such changes in Law. Such price adjustment may be audited, where required.

GC 4.5 Governing Law and Choice of Forum

This Contract shall be governed by the laws of Idaho without regard to conflict of law rules. The Contractor consents to the jurisdiction of the identified State, County of Blaine.

GC 4.6 Disputes

Except as otherwise provided in this Contract, any dispute concerning a question of fact arising under or related to this Contract that is not disposed of by agreement shall be decided in accordance with the following steps. However, by mutual agreement the matter may be taken immediately to any higher step in the dispute resolution process, or mutually agreed to alternative dispute resolution process (which may include structured

negotiations, mediation or arbitration) or litigation. Pending final resolution of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Contract and in accordance with the Contracting Officer's or Executive Director's decision, as the case may be.

1. **Notice of dispute.** All disputes shall be initiated through a written dispute notice submitted by either party to the other party within 10 (ten) calendar days of the determination of the dispute.
2. **Negotiation between contracting officers.** The parties shall attempt in good faith to resolve any dispute arising out of or relating to this Contract promptly by negotiation between executives who have authority to settle the controversy and who are at a higher level of management than the people with direct responsibility for administration of this Contract. Any party may give the other party written notice of any dispute not resolved in the normal course of business as provided in (1) above. Within 14 (fourteen) calendar days after delivery of the dispute notice, the receiving party shall submit to the other party a written response. The dispute notice and written response shall include: (a) a statement of the party's position and a summary of the arguments supporting that position, (b) any evidence supporting the party's position and (c) the name of the executive who will represent that party and of any others who will accompany the executive in negotiations. Within 28 (twenty-eight) calendar days after delivery of the dispute notice, the Contracting Officer of both parties shall meet at a mutually acceptable time and place, and thereafter as they reasonably deem necessary to attempt to resolve the dispute. All reasonable requests for information by one party to the other shall be honored.

If the matter has not been resolved by these people within 42 (forty-two) calendar days of the dispute notice, the **dispute** may be referred to more senior executives of both parties who have authority to settle the dispute and who shall likewise meet to attempt to resolve the dispute.

3. **Executive Director's decision.** Should the dispute not be resolved by negotiation between Contracting Officers, as provided in (2) above, the Agency's Contracting Officer from (2) above shall submit a written request for decision to the Agency's Executive Director along with all documentation and minutes from the negotiations. The Executive Director shall issue a written decision within 14 (fourteen) days of receipt of a request.
 - A. For disputes involving \$50,000 or less, the decision of the Executive Director shall be administratively final and conclusive. For disputes involving \$50,000 or less, it is the intent of the parties that such administratively final and conclusive decision pursuant to either this paragraph or paragraph 4 shall only be overturned if determined by a court of competent jurisdiction to be fraudulent, arbitrary, capricious, unsupported by the evidence or so grossly erroneous as to imply bad faith. For disputes greater than \$50,000, the decision of the Executive Director shall be administratively final and conclusive unless, within thirty (30) days from the date of delivery of the written decision, the Contractor appeals the decision in writing to the Agency's Board of Directors, or designee, who shall render a written decision within fourteen (14) days of delivery of such written appeal. Such decision by the Board of Directors, or designee, shall be administratively final and conclusive.
 - B. Within thirty (30) days of the issuance of any administratively final and conclusive decision under this paragraph, the Contractor shall notify the Agency in writing of the Contractor's

agreement with the final decision. Failure to provide such written notice of agreement shall indicate an intent by the Contractor to litigate the claim.

- C. Any dispute that is not resolved by the parties through the operation of the provisions of this paragraph, or any mutually agreed-upon alternative disputes resolution process pursuant to paragraph 4 may be submitted to any court in Idaho.
 - D. Pending final resolution of a dispute hereunder, the Contractor shall proceed diligently with the performance of its obligations under the Contract in accordance with the written directions of the Agency.
- 4. **Alternatives disputes resolution.** If agreed to by both parties, disputes may be resolved by a mutually agreed-to alternative dispute resolution process that may include structured negotiations different from (2) above, mediation or arbitration.
 - 5. **Arbitration.** Disputes appealed to arbitration involving more than \$50,000 but less than \$250,000 shall be decided by a qualified and disinterested arbitrator, selected through the American Arbitration Association and mutually agreed to by both parties. The arbitrator shall conduct all proceedings in accordance with the rules of the American Arbitration Association, and shall consider the Contract, equity, the prevailing law and established commercial practices in rendering a decision.

Disputes appealed to arbitration involving \$250,000 or more shall be decided by three (3) qualified and disinterested arbitrators selected through the American Arbitration Association. One arbitrator shall be selected by each of the parties, and the two selected arbitrators shall select a third arbitrator within ten (10) calendar days of their selection. The arbitrators shall conduct all proceedings in accordance with the rules of the American Arbitration Association and shall consider the Contract, equity, the prevailing law and established commercial practice in rendering a decision.

The decision by the arbitrators shall be final and enforceable in any court having jurisdiction over the parties.

GC 4.7 Maintenance of Records; Access by Agency; Right to Audit Records

In accordance with 49 CFR § 18.36(i), 49 CFR § 19.48(d), and 49 USC § 5325(a), provided the Agency is the FTA recipient or a sub-grantee of the FTA recipient, the Contractor agrees to provide the Agency, FTA, the Comptroller General of the United States, the Secretary of the U.S. Department of Transportation, Idaho or any of their duly authorized representatives access to any books, documents, papers and records of the Contractor that are directly pertinent to or relate to this Contract (1) for the purpose of making audits, examinations, excerpts and transcriptions and (2) when conducting an audit and inspection.

- 1. In the event of a sole source Contract, single Proposal, single responsive Proposal, or competitive negotiated procurement, the Contractor shall maintain and the Contracting Officer, the U.S. Department of Transportation (if applicable) or the representatives thereof shall have the right to examine all books, records, documents and other cost and pricing data related to the Contract price, unless such pricing is based on adequate price competition, established catalog or market prices of

commercial items sold in substantial quantities to the public, or prices set by law or regulation, or combinations thereof. Data related to the negotiation or performance of the Contract shall be made available for the purpose of evaluating the accuracy, completeness and currency of the cost or pricing data. The right of examination shall extend to all documents necessary for adequate evaluation of the cost or pricing data, along with the computations and projections used therein, including review of accounting principles and practices that reflect properly all direct and indirect costs anticipated for the performance of the Contract.

2. For Contract modifications or change orders the Contracting Officer, the U.S. Department of Transportation, if applicable, or their representatives shall have the right to examine all books, records, documents and other cost and pricing data related to a Contract modification, unless such pricing is based on adequate price competition, established catalog or market prices of commercial items sold in substantial quantities to the public, or prices set by law or regulation, or combinations thereof. Data related to the negotiation or performance of the Contract modification or change order shall be made available for the purpose of evaluating the accuracy, completeness and currency of the cost or pricing data. The right of examination shall extend to all documents necessary for adequate evaluation of the cost or pricing data, along with the computations and projections used therein, either before or after execution of the Contract modification or change order for the purpose of conducting a cost analysis. If an examination made after execution of the Contract modification or change order reveals inaccurate, incomplete or out-of-date data, the Contracting Officer may renegotiate the Contract modification or change order price adjustment, and the Agency shall be entitled to any reductions in the price that would result from the application of accurate, complete or up-to-date data.

The requirements of this section are in addition to other audit, inspection and record-keeping provisions specified elsewhere in the Contract documents.

NOTE: FTA does not require contractors to flow down these requirements to Subcontractors.

GC 4.8 Confidential Information

Access to government records is governed by the Idaho state law. Except as otherwise required by the Idaho state law, the Agency will exempt from disclosure proprietary information, trade secrets and confidential commercial and financial information submitted or disclosed during the Contract period. Any such proprietary information, trade secrets or confidential commercial and financial information that a Contractor believes should be exempted from disclosure shall be specifically identified and marked as such. Blanket-type identification by designating whole pages or sections as containing proprietary information, trade secrets or confidential commercial and financial information will not ensure confidentiality. The specific proprietary information, trade secrets or confidential commercial and financial information must be clearly identified as such.

Upon a request for records from a third party regarding the Contract, the Agency will notify the Contractor in writing. The Contractor must respond within twenty (20) days with the identification of any and all “proprietary, trade secret or confidential commercial or financial” information, and the Contractor shall indemnify the Agency’s defense costs associated with its refusal to produce such identified information; otherwise, the requested information may be released.

The Agency shall employ sound business practices no less diligent than those used for the Agency's own confidential information to protect the confidence of all licensed technology, software, documentation, drawings, schematics, manuals, data and other information and material provided by the Contractor pursuant to the Contract that contain confidential commercial or financial information, trade secrets or proprietary information as defined in or pursuant to the Idaho state law against disclosure of such information and material to third parties except as permitted by the Contract. The Contractor shall be responsible for ensuring that confidential commercial or financial information, trade secrets or proprietary information, with such determinations to be made by the Agency in its sole discretion, bears appropriate notices relating to its confidential character.

During the performance of the Work under the Contract, it may be necessary for either party (the "Discloser") to make confidential information available to the other party (the "Recipient"). The Recipient agrees to use all such information solely for the performance of the Work under the Contract and to hold all such information in confidence and not to disclose same to any third party without the prior written consent of the Discloser. Likewise, the Recipient agrees that all information developed in connection with the Work under the Contract shall be used solely for the performance of the Work under the Contract, and shall be held in confidence and not disclosed to any third party without the prior written consent of the Discloser.

This Confidentiality section shall survive the termination or expiration of the Contract.

GC 4.9 Conflicts of Interest, Gratuities

No member, officer, or employee of the Agency or of a local public body during his or her tenure, or one year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof.

GC 4.10 General Nondiscrimination Clause

In connection with the performance of Work provided for under this Contract, the Contractor agrees that it will not, on the grounds of race, religious creed, color, national origin, ancestry, physical disability, medical condition, marital status, sex, sexual orientation or age, discriminate or permit discrimination against any person or group of people in any manner prohibited by federal, state or local laws.

GC 4.11 Amendment and Waiver

GC 4.11.1. Amendment

Any modification or amendment of any provisions of any of the Contract documents shall be effective only if in writing, signed by authorized representatives of both the Agency and Contractor, and specifically referencing this Contract.

GC 4.11.2. Waiver

In the event that either party elects to waive its remedies for any breach by the other party of any covenant, term or condition of this Contract, such waiver shall not limit the waiving party's remedies for any succeeding breach of that or of any other term, covenant or condition of this Contract.

GC 4.12 Remedies not Exclusive

The rights and remedies of the Agency provided herein shall not be exclusive and are in addition to any other rights and remedies provided by law or under the Contract.

GC 4.13 Counterparts

This Contract may be executed in any number of counterparts. All such counterparts shall be deemed to constitute one and the same instrument, and each of said counterparts shall be deemed an original thereof.

GC 4.14 Severability

Whenever possible, each provision of the Contract shall be interpreted in a manner as to be effective and valid under applicable law. However, if any provision, or part of any provision, should be prohibited or invalid under applicable law, such provision, or part of such provision, shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of the Contract.

GC 4.15 Third-Party Beneficiaries

No provisions of the Contract shall in any way inure to the benefit of any third party, including the public at large, so as to constitute such person a third-party beneficiary of the Contract or of any one or more of the terms and conditions of the Contract or otherwise give rise to any cause of action in any person not a party to the Contract, except as expressly provided elsewhere in the Contract.

GC 4.16 Assignment of Contract

Neither party will assign or subcontract its rights or obligations under the Contract without prior written permission of the other party, and no such assignment or subcontract will be effective until approved in writing by the other party. In the case of Assignment of Option to Purchase under this Contract, this approval shall not be withheld.

GC 4.17 Independent Parties

The Contractor is an independent contractor with respect to the performance of all Work hereunder, retaining control over the detail of its own operations, and the Contractor shall not be considered the agent, employee, partner, fiduciary or trustee of the Agency.

GC 4.18 Survival

The following sections shall survive the nominal expiration or discharge of other Contract obligations, and the Agency may obtain any remedy under law, Contract or equity to enforce the obligations of the Contractor that survive the manufacturing, warranty and final payment periods:

- “Intellectual Property Warranty”
- “Data Rights”
- “Indemnification”
- “Governing Law and Choice of Forum”
- “Disputes”
- “Confidential Information”
- “Parts Availability Guarantee”
- “Access to Records”
- “Training”

SECTION 4: SPECIAL PROVISIONS

SP 1. Payment

The Agency shall pay and the Contractor shall accept the amounts set forth in the price schedule as full compensation for all costs and expenses of completing the Work in accordance with the Contract, including but not limited to all labor, equipment and material required, overhead, expenses, storage and shipping, risks and obligations, taxes (as applicable), fees and profit, and any unforeseen costs.

SP 1.1 Payment Terms

Payment Upon Delivery

All payments shall be made as provided herein, less any additional amount withheld as provided below and less any amounts for liquidated damages in accordance with “Liquidated Damages for Late Delivery.”

The Agency shall make payments for vehicles at the bid prices itemized in the RFP Response Form. The Agency shall make payments for the vehicles within thirty (30) calendar days after the delivery and acceptance of said vehicles and receipt of a proper invoice.

SP 1.2 Payment of Taxes

Unless otherwise provided in this Contract, the Contractor shall pay all federal, state and local taxes, and duties applicable to and assessable against any Work, goods, services, processes and operations incidental to or involved in the Contract, including but not limited to retail sales and use, transportation, export, import, business and special taxes. The Contractor is responsible for ascertaining and paying the taxes when due. The total Contract price shall include compensation for all taxes the Contractor is required to pay by laws in effect on the Proposal Due Date. The Contractor will maintain auditable records, subject to the Agency reviews, confirming that tax payments are current at all times.

SECTION 5: FEDERAL CLAUSES AND REQUIREMENTS

FR 1. Access to Records

The Contractor agrees to maintain all books, records, accounts and reports required under this Contract for a period of not less than three years after the date of termination or expiration of this Contract, except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case Contractor agrees to maintain same until the Agency, the FTA Administrator, the Comptroller General or any of their duly authorized representatives have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).

The following access to records requirements apply to this Contract:

FR 1.1 Local Governments

In accordance with 49 CFR 18.36(i), the Contractor agrees to provide the Agency, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor that are directly pertinent to this Contract for the purposes of making audits, examinations, excerpts and transcriptions. Contractor also agrees, pursuant to 49 CFR 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 USC 5302(a)1, which is receiving federal financial assistance through the programs described at 49 USC 5307, 5309 or 5311.

FR 1.2 State Governments

In accordance with 49 CFR 633.17, the Contractor agrees to provide the Agency, the FTA Administrator or his authorized representatives, including any PMO Contractor, access to the Contractor's records and construction sites pertaining to a major capital project, defined at 49 USC 5302(a)1, which is receiving federal financial assistance through the programs described at 49 USC 5307, 5309 or 5311. By definition, a major capital project excludes contracts of less than the simplified acquisition threshold currently set at \$100,000.

The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

FR 2. Federal Funding, Incorporation of FTA Terms and Federal Changes

The preceding provisions include, in part, certain standard terms and conditions required by the Department of Transportation, whether or not expressly set forth in the preceding Contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1F or its successors are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this agreement. The Contractor shall not perform any act, fail to perform any act or refuse to comply with any MRTA requests that would cause MRTA to be in violation of the FTA terms and conditions.

The Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between

Agency and FTA, as they may be amended or promulgated from time to time during the term of this Contract. Contractor's failure to so comply shall constitute a material breach of this Contract.

FR 3. Federal Energy Conservation Requirements

The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

FR 4. Civil Rights Requirements

The following requirements apply to the underlying Contract:

1. **Nondiscrimination:** In accordance with Title VI of the Civil Rights Act, as amended, 42 USC § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 USC § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 USC § 12132, and Federal transit law at 49 USC § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
2. **Equal Employment Opportunity:** The following equal employment opportunity requirements apply to the underlying Contract:
 - (a) **Race, Color, Creed, National Origin, Sex:** In accordance with Title VII of the Civil Rights Act, as amended, 42 USC § 2000e, and Federal transit laws at 49 USC § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR Parts 60 *et seq.*, (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 USC § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
 - (b) **Age:** In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 USC §§ 623 and Federal transit law at 49 USC § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

- (c) **Disabilities:** In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 USC § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, “Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act,” 29 CFR Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
3. The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

FR 5. No Government Obligation to Third Parties

1. The Agency and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the Solicitation or award of the underlying Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the Agency, Contractor, or any other party (whether or not a party to that Contract) pertaining to any matter resulting from the underlying Contract.
2. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the Subcontractor who will be subject to its provisions.

FR 6. Program Fraud and False or Fraudulent Statements or Related Acts

1. The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 USC §§ 3801 *et seq.* and U.S. DOT regulations, “Program Fraud Civil Remedies,” 49 CFR Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying Contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying Contract or the FTA assisted project for which this Contract Work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.
2. The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a Contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 USC § 5307, the Government reserves the right to impose the penalties of 18 USC § 1001 and 49 USC § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

3. The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the Subcontractor who will be subject to the provisions.

FR 7. Suspension and Debarment

This Contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C, and must include the requirement to comply with 49 CFR 29, Subpart C, in any lower-tier covered transaction it enters into.

By signing and submitting its Proposal, the Bidder certifies as follows:

The certification in this clause is a material representation of fact relied upon by MRTA. If it is later determined that the Bidder knowingly rendered an erroneous certification, in addition to remedies available to MRTA, the federal government may pursue available remedies, including but not limited to suspension and/or debarment. The Bidder agrees to comply with the requirements of 49 CFR 29, Subpart C, while this Proposal is valid and throughout the period of any Contract that may arise from this Proposal. The Bidder further agrees to include a provision requiring such compliance in its lower tier covered transactions.

FR 8. Disadvantaged Business Enterprise (DBE)

This Contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.

The Contractor shall maintain compliance with “DBE Approval Certification” throughout the period of Contract performance.

The Contractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this Contract. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted Contract. Failure by the Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or such other remedy as MRTA deems appropriate. Each subcontract the Contractor signs with a Subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

FR 9. BUY AMERICA

The contractor agrees to comply with 49 U.S.C. 5323(j) and 49 C.F.R. part 661, which provide that Federal funds may not be obligated unless all steel, iron, and manufactured products used in FTA funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 C.F.R. § 661.7. Separate requirements for rolling stock are set out at 49 U.S.C. 5323(j)(2)(C) and 49 C.F.R. § 661.11.

SECTION 6: TECHNICAL SPECIFICATIONS

ITEM		MINIMUM/REQUIRED SPECIFICATIONS	BIDDER'S SPECIFICATIONS ⁽¹⁾	BIDDER'S ACTUAL SPECIFICATIONS ⁽²⁾
1.	YEAR	2019 or newer	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
2.	ENGINE	Minimum 190 Horsepower, 324 Torque, diesel or electric equivalent. If electric, include cost for associated charging infrastructure.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
3.	DRIVE	Two Wheel, include option for 4x4	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
4.	TRANSMISSION	Automatic	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
5.	BUMPERS	Bumper - Factory Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
6.	AIR CONDITIONING	Factory Standard Driver, Factory Installed Rear with Rear A/C and Heater for Passenger Compartment including step heater for Passenger door	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
7.	DAYTIME RUNNING LIGHTS	Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
8.	G.V.W.R	Suspension sufficient to support transit upfitting	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
9.	AXLE	Traction/Stability Control	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
10.	BRAKES	Power Four Wheel Anti-Lock	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
11.	GAUGES	Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
12.	WHEEL BASE	Sufficient to support transit upfitting	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

13.	TIRES	Factory Standard, radial, to meet GVW, spare to be included	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
14.	Spare Tire/Wheel	Factory Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
15.	WINDOWS & DOORS	Standard doors/windows for driver and front passenger, bifold electric transit-style door for passengers, includes windows for passenger area, emergency exits as per FMVSS	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform <input type="checkbox"/> Slider <input type="checkbox"/> Hinged	
16.	AIR BAGS	Dual, Factory Installed	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
17.	SEATS	Cloth – 15 Passenger plus driver, bucket seats in front preferred. Foldup as needed for wheelchair securement area.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
18.	STEERING	Power	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
19.	FLOORING	Factory (Front & Rear), vinyl or transit-style flooring	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
20.	RADIO/STEREO	AM/FM including USB drive/adaptor installed	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
21.	GLASS	Factory window tint on all windows.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
22.	WINDSHIELD WIPERS	Multi-speed Intermittent with spray washers	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
23.	MIRRORS	Outside Right/Left below eye level. Inside-one-glare day/night	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
24.	COLOR	White with options for custom paint scheme	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

25.	INTERIOR	Fully Line, top, sides and floor area, factory installed. Color: Beige or Grey PREFER Center Aisle, passenger interior lighting for night-time transit operations	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
26.	POWER OUTLET	Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
27.	DRIVER CONTROLS	Cruise Control – Tilt Wheel – high idle manual control	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
28.	BACK UP ALARM	Standard Back Up Alarm	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
29.	KEYS	10 (Ten) complete sets	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
30.	Destination Sign	Transit-style destination sign, Luminator preferred	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
31.	Front Bike Rack	Transit-style bike rack, Sportworks preferred	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
32.	Wheelchair lift	Rear Wheelchair lift, ricon preferred	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
33.	Wheelchair positions	Two mandatory with associated tie-downs and tracks	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
34.	Passenger Stop Requested system	Pull cord style, including interior alert sign and driver alerting	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
35.	Passenger Handrail	Roof or side interior mounted passenger handrail	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
36.	First Aid and Bloodborne Pathogen Kit	Factory Mounted	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

37.	Two Way Radio provisions	Power run including five extra feet of cord and conduit for roof-mount UHF antenna. Agency can provide radio and antenna during build for upfitter installation	<input type="checkbox"/>	
38.	DELIVERY	Delivery shall be completed within 150 Days After Receipt of Order.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
39.	WARRANTY	Factory Standard, provide option for extended warranty including towing to warranty site from Ketchum, Idaho	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
40.	WARRANTY WORK	All warranty or recall work is to be done within 180 miles of Ketchum, Idaho by the Bidder, Bidder's designee or an authorized service dealer. If the warranty work is done at a location further than 180 miles from Ketchum ID, all transportation expenses will be paid by the successful bidder	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
41.	MANUALS	Successful bidder is to provide at time of delivery: CD ROM Parts Manual, CD ROM Shop Repair Manual, manufacturer specific diagnostics to run on Windows 10 PC or equivalent	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
42.	DELIVERY AND FINAL INSPECTION	Upon delivery of the units to MRTA 800 1 st Ave N. Ketchum ID 83340, the unit will be inspected by authorized MRTA employees and all items checked off prior to acceptance. Any discrepancies with these specifications and/or accepted exceptions shall be promptly corrected by the Bidder at no additional cost to MRTA. All transportation costs shall be included in the bid price for this unit.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

43.	METHOD OF PAYMENT	Payment for the unit provided by the vendor will be made on a lump sum basis, within 30 days of acceptance, represented by the Total Bid Price. The total bid price shall include the price of all minimum specifications, transportation cost, fees, overhead, profit, and any other cost associated with the sale of the unit.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
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SECTION 7: FORMS AND CERTIFICATIONS

CER 1. Request for Pre-Offer Change or Approved Equal

This form must be used for requested clarifications, changes, substitutes or approval of items equal to items specified with a brand name and must be submitted as far in advance of the Due Date, as specified in “Questions, Clarifications and Omissions.”

Mountain Rides Transportation Authority
RFP# 2019-07-001

Request #: Bidder: RFP Section: Page:	
Questions/clarification or approved equal: 	
Agency action:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> See addendum <input type="checkbox"/> See response below

Agency response:

CER 2. Acknowledgement of Addenda

Failure to acknowledge receipt of all addenda may cause the Proposal to be considered nonresponsive to the Solicitation. Acknowledged receipt of each addendum must be clearly established and included with the Proposal.

The undersigned acknowledges receipt of the following addenda to the documents:

Addendum No.: Dated:

Addendum No.: Dated:

Addendum No.: Dated:

Addendum No.: Dated:

Bidder:

Name:

Title:

Phone:

Street address:

City, state, ZIP:

Authorized signature

Date

CER 3. Contractor Service and Parts Support Data

Location of nearest Technical Service Representative to MRTA

Name:

Address:

Telephone:

Describe technical services readily available from said representative:

Location of nearest Parts Distribution Center to MRTA:

Name:

Address:

Telephone:

Describe the extent of parts available at said center:

Policy for delivery of parts and components to be purchased for service and maintenance:

Regular method of shipment:

Cost to MRTA:

CER 4. Form for Proposal Deviation

This form shall be completed for each condition, exception, reservation or understanding (i.e., Deviation) in the Proposal according to “Conditions, Exceptions, Reservations or Understandings.” One copy without any price/cost information is to be placed in the Technical Proposal as specified in “Technical Proposal Requirements,” and a separate copy with any price/cost information placed in the Price Proposal as specified in “Price Proposal Requirements.”

Mountain Rides Transportation Authority
RFP#2019-07-001

Deviation No.:	Contractor:	RFP Item:	Page:
Complete description of Deviation:			
Rationale (pros and cons):			

CER 5. Federal Certifications

CER 5.1 Debarment and Suspension Certification for Prospective Contractor

Primary covered transactions must be completed by proposer for contract value over \$25,000.

Choose one alternative:

- The Proposer, [insert name], certifies to the best of its knowledge and belief that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not within a three-year period preceding this Proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Contract under a public transaction; violation of federal or state antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three-year period preceding this Proposal had one or more public transactions (federal, state or local) terminated for cause or default.

OR

- The Proposer is unable to certify to all of the statements in this certification, and attaches its explanation to this certification. (In explanation, certify to those statements that can be certified to and explain those that cannot.)

The Proposer certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of Title 31 USC § Sections 3801 are applicable thereto.

Executed in [insert city and state]:

Name:

Authorized signature

Date

CER 5.3 Buy America Certification

The bidder must submit to Mountain Rides Transit Authority the appropriate Buy America certification below with its bid. Bids or offers that are not accompanied by a completed Buy America certification will be rejected as nonresponsive.

In accordance with 49 C.F.R. § 661.12, for the procurement of rolling stock (including train control, communication, and traction power equipment) use the following certifications:

Certificate of Compliance with Buy America Rolling Stock Requirements

The bidder or offeror hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j), and the applicable regulations of 49 C.F.R. § 661.11.

Date: _____

Signature: _____

Company: _____

Name: _____

Title: _____

Certificate of Non-Compliance with Buy America Rolling Stock Requirements

The bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but may qualify for an exception to the requirement consistent with 49 U.S.C. 5323(j)(2)(C), and the applicable regulations in 49 C.F.R. § 661.7.

Date: _____

Signature: _____

Company: _____

Name: _____

Title: _____

CER 6. Other Certifications

CER 6.1 NOTICE OF AWARD

By execution below, Mountain Rides Transportation Authority accepts Proposal from _____
as outlined on the attached RFP Form.

Contracting officer: _____

Authorized signature

Date

SECTION 8: RFP FORM

SEE ATTACHED EXHIBIT A

SECTION 9: APPENDIXES

Appendix A: Guidelines for Calculating Liquidated Damages

Calculation of Liquidated Damages

Cost to Retain Old Fleet

The purpose of the procurement is to replace older vehicles that are being retired. There can be two areas of damage that are additive: extra cost of maintenance and cost of purchasing or renting additional vehicles to meet fleet availability requirements.

1. **Extra cost of maintenance.** The *difference* in maintenance costs, old vehicles minus new ones, is a realistic damage, assuming that older vehicles will be continued in service for the duration and not replaced with alternative leased vehicles.
2. **Cost to obtain additional buses to meet fleet availability.** Reliability of the older vehicles is not expected to be as good as for new ones, and they can be expected to be out of service for maintenance or repair for longer periods than new ones. Therefore, additional vehicles may be needed to ensure that required service on routes is met.

Increased Contract Administrative Costs

Delays in delivery will increase the period that the Contract must be administered and possibly increase the effort or waste the effort of in-house staff to take delivery and acceptance.

1. **Increased Contract period.** The amount of the damage can be calculated as the average daily cost of Contract administration, apart from any technical services.
2. **Increased technical services.** Technical services for in-plant inspection and to assist in taking delivery and acceptance will have been budgeted consistent with the Contract schedule. The extra budget for these services could be determined as a daily rate.

Fines

Damages may include fines for which a court has already imposed or can be expected to be imposed on the Procuring Authority not meeting required emission (noise or air quality) reductions or features mandated by the Americans with Disabilities Act. Include this element only if the Agency can prove its vulnerability for such fines and a purpose of the procurement is to comply with such laws or ordinances.

Fuel Consumption

If the new vehicles are expected to consume less fuel per passenger capacity, then the difference in fuel consumption costs per day may be included.

Appendix B: Evaluation Criteria

A. Evaluation/Selection Committee

An Evaluation/Selection Committee (Committee), which may include MRTA staff, and possibly one or more outside experts, will review and screen the Proposals submitted according to the pre-established criteria as set forth below.

B. Evaluation Process

Following receipt of the Proposals, the Proposals will be evaluated for compliance with the following minimum requirements. Those Proposals that do not evidence compliance may not be considered beyond the preliminary review.

Minimum Requirements

- The Bidder must be a dealer representing an existing vehicle manufacturer
- The Proposal must be for a minimum 15 passenger vehicle.
- The proposed vehicle must meet the minimum specifications listed in **Section 6 Technical Specifications**.

Proposals found to be compliant with the minimum qualifications will then be evaluated to determine those Proposals that represent technically acceptable offers.

Proposals will be evaluated using the following principal selection criteria:

- 1. Product design, performance and serviceability (0-20 points):** The information provided by the Bidder will be utilized to evaluate the Proposal in relation to this factor. Vehicle construction and system design, as well as documented reliability, may be used in this evaluation, as well as other design and performance elements. At a minimum, test results, safety and maintenance factors, and cost of normal operation for the vehicle design and system components, may be considered in determining a final value for this factor.
- 2. Delivery schedule (0-10 points):** The Committee will review the proposed delivery schedule for the Agency's minimum purchase. Delivery times, with evidence that the timing can be accomplished, may receive higher points for this category.
- 3. Cost Proposal Evaluation (maximum of 20 points)**
As described below, the proposed cost as submitted by the Bidder on the Agency's form will be assigned a maximum of 20 points. The Contractor is *required* to use the Agency's form, without alteration, for submittal of its cost Proposal. *Please DO NOT use your own forms.*

The cost will be evaluated in the following manner:

1. Cost Proposal Criteria (0-20 points)

- a. The Cost Proposal criteria will be based on the "**TOTAL PROPOSED PRICE**" shown on the RFP Form.

- b. The lowest average Cost Proposal will receive 20 points. Every other Proposal previously found to be in the Competitive Range will be given points proportionately in relation to the lowest price. This point total will be calculated by dividing the lowest price by the total price of the Proposal being evaluated and the result multiplied by the maximum weight for price (20 points) to arrive at a Cost Proposal score.

Example: $\text{Lowest Proposed Price} / \text{Bidder's Proposed Price} \times 20 = \text{Proposal Score}$

The application of the above formula will result in a uniform assignment of points relative to the criterion of price.

C. Evaluation Methodology

The maximum number of points achievable in each of the aforementioned areas is as follows:

- **Product design, performance and serviceability:** 20 points
- **Cost proposal:** 20 points
- **Delivery schedule:** 10 points

TOTAL POSSIBLE POINTS: 50

The Agency may require clarifications or oral interviews with Bidders. Discussions may also be held with Bidders to determine acceptability of proposed Deviations and/or to address deficiencies and weaknesses of the Proposal. See “Agency Rights” for additional information.

The Agency does not anticipate negotiation of price offers. The award will be made to the Bidder that whose Proposal conforms to solicitation requirements and is judged to be most advantageous to the Agency, when price, delivery date and other design, performance and serviceability factors are considered.

The Agency is equally concerned with obtaining technical features as with making an award at the lowest overall price to the Agency. However, the Agency will not make an award at a significantly higher overall cost to the Agency to achieve slightly superior technical features.

The Agency reserves the right to reject any or all Proposals, to waive informalities or irregularities to the extent permitted by law in any Proposal received, and to be the sole judge of the merits of the respective Proposal received.

The award will be based upon various design, performance and serviceability factors SOME of which are listed below and may not necessarily be made to the lowest-price Bidder. Minimum vehicle performance requirements

- Maintainability
- Proposed operating cost and reliability
- Emissions
- System safety provisions
- Technical support

- Passenger capacity

The primary sub-criteria under each factor are the following:

- **Maintainability:**
 - Maintainability of the proposed powerplant
 - Maintainability of proposed component parts
 - Maintenance requirements
 - Skills needed to perform maintenance Work
 - Required special equipment, tools or maintenance facility requirements that must be implemented to maintain the vehicles
 - Proposed diagnostic equipment needed to maintain the vehicles
 - Proposed “built-in” diagnostic equipment, if offered
 - Reasonableness of proposed scheduled maintenance requirements
 - Proposed spare parts package required to support the schedule maintenance and replacement of major components
- **Proposed operating costs and reliability:**
 - Expected reliability and service life of major proposed components
- **Projected emissions of the vehicle**
- **System safety provisions:**
 - Proposed safety features
 - Knowledge of state codes and regulations affecting vehicles
 - Vehicle code changes required for the vehicle to legally operate in the state, if any
- **Technical support:**
 - Identification of proposed parts and service center
 - Service center staffing and qualifications
 - Availability of electronic maintenance documentation and comprehensive plan for providing technical updates for the life of the proposed vehicles
 - Proposed availability of spare parts, including methodology for storing parts locally and for expediting needed parts
 - Proposed training plans and instruction program
 - Proposed diagnostic equipment required to maintain the vehicles
 - Provision of advanced features such as wireless self-diagnostics and/or database management.

D. Certifications

The certifications will be reviewed for proper execution and responsiveness.

E. Period for Acceptance

The Proposal shall be valid for 30 calendar days from the date stipulated in the RFP for receipt of Proposals. If this offer is accepted within that time period, the Bidder agrees to furnish all vehicles as stipulated in the RFP and in any accompanying amendments.

Appendix C: Protest Form

MOUNTAIN RIDES TRANSPORTATION AUTHORITY PROTEST FORM

DATE:

RPF #:

PROTESTOR:

Address:

Contact:

GROUNDS FOR PROTEST:

FACTS SUPPORTING PROTEST:

EXHIBIT A

**RFP RESPONSE FORM
RFP 2019-07-001**

RFP #2019-07-001

Mountain Rides Transportation Authority
800 1st Ave North
PO Box 3091
Ketchum ID 83340

RFP DUE DATE:
Please submit on or before
August 12, 2019

1. Responses must be clearly marked on the outside of the sealed envelope: "RFP#2019-07-001"
2. All bids must be submitted on this RFP form.
3. In order to be valid, all responses must be signed.
4. No alternate bids will be accepted.
5. **All bid prices, shall include transportation charges, shipping or freight charges.**
6. Bids will remain subject to acceptance for 30 days after Bid Opening.
7. Any questions concerning this bid must be addressed to Ben Varner (208)788-7433x105.
8. Payment shall be made net 30 days of receipt and acceptance of equipment.
9. No payment will be made prior to receipt of equipment and inspection for conformity to bid specifications and other bid requirements.

DELIVERY DATE _____

Total Bid Price \$ _____

Tax Identification Number

Name of Company

Signature

Title

Business Street Address

City, State, Zip

Telephone Number

ACCEPTED:
Mountain Rides Transportation Authority

BY: _____

Acceptance of this proposal constitutes a contract and is binding on both parties.

EXHIBIT A continued

BID SPECIFICATIONS

GENERAL: The following specifications describe One (1) 2019 or newer light duty transit bus.

ALL SPECIFICATIONS SHALL BE CONSIDERED THE MINIMUM ACCEPTABLE.

SECTION 6: TECHNICAL SPECIFICATIONS

ITEM		MINIMUM/REQUIRED SPECIFICATIONS	BIDDER'S SPECIFICATIONS ⁽¹⁾	BIDDER'S ACTUAL SPECIFICATIONS ⁽²⁾
1	YEAR	2019 or newer	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
2.	ENGINE	Minimum 190 Horsepower, 324 Torque, diesel or electric equivalent. If electric, include cost for associated charging infrastructure.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
3.	DRIVE	Two Wheel, include option for 4x4	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
4.	TRANSMISSION	Automatic	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
5.	BUMPERS	Bumper - Factory Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
6.	AIR CONDITIONING	Factory Standard Driver, Factory Installed Rear with Rear A/C and Heater for Passenger Compartment including step heater for Passenger door	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
7.	DAYTIME RUNNING LIGHTS	Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
8.	G.V.W.R	Suspension sufficient to support transit upfitting	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
9.	AXLE	Traction/Stability Control	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

10.	BRAKES	Power Four Wheel Anti-Lock	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
11.	GAUGES	Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
12.	WHEEL BASE	Sufficient to support transit up-fitting	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
13.	TIRES	Factory Standard, radial, to meet GVW, spare to be included	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
14.	Spare Tire/Wheel	Factory Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
15.	WINDOWS & DOORS	Standard doors/windows for driver and front passenger, bifold electric transit-style door for passengers, includes windows for passenger area, emergency exits as per FMVSS	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform <input type="checkbox"/> Slider <input type="checkbox"/> Hinged	
16.	AIR BAGS	Dual, Factory Installed	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
17.	SEATS	Cloth – 15 Passenger plus driver, bucket seats in front preferred. Foldup as needed for wheelchair securement area.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
18.	STEERING	Power	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
19.	FLOORING	Factory (Front & Rear), vinyl or transit-style flooring	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
20.	RADIO/STEREO	AM/FM including USB drive/adaptor installed	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
21.	GLASS	Factory window tint on all windows.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
22.	WINDSHIELD WIPERS	Multi-speed Intermittent with spray washers	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

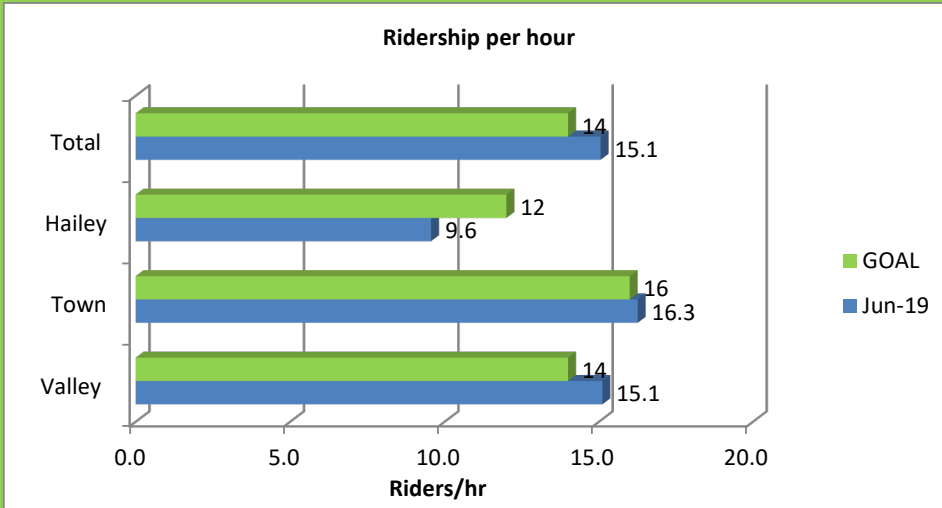
23.	MIRRORS	Outside Right/Left below eye level. Inside-one-glare day/night	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
24.	COLOR	White with options for custom paint scheme	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
25.	INTERIOR	Fully Line, top, sides and floor area, factory installed. Color: Beige or Grey PREFER Center Aisle, passenger interior lighting for night-time transit operations	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
26.	POWER OUTLET	Standard	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
27.	DRIVER CONTROLS	Cruise Control – Tilt Wheel – high idle manual control	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
28.	BACK UP ALARM	Standard Back Up Alarm	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
29.	KEYS	10 (Ten) complete sets	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
30.	Destination Sign	Transit-style destination sign, Luminator preferred	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
31.	Front Bike Rack	Transit-style bike rack, Sportworks preferred	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
32.	Wheelchair lift	Rear Wheelchair lift, ricon preferred	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
33.	Wheelchair positions	Two mandatory with associated tie-downs and tracks	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
34.	Passenger Stop Requested system	Pull cord style, including interior alert sign and driver alerting	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
35.	Passenger Handrail	Roof or side interior mounted passenger handrail	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
36.	First Aid and Bloodborne Pathogen Kit	Factory Mounted	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

37.	Two Way Radio provisions	Power run including five extra feet of cord and conduit for roof-mount UHF antenna. Agency can provide radio and antenna during build for upfitter installation	<input type="checkbox"/>	
38.	DELIVERY	Delivery shall be completed within 150 Days After Receipt of Order.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
39.	WARRANTY	Factory Standard, provide option for extended warranty including towing to warranty site from Ketchum, Idaho	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
40.	WARRANTY WORK	All warranty or recall work is to be done within 180 miles of Ketchum, Idaho by the Bidder, Bidder's designee or an authorized service dealer. If the warranty work is done at a location further than 180 miles from Ketchum ID, all transportation expenses will be paid by the successful bidder	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
41.	MANUALS	Successful bidder is to provide at time of delivery: CD ROM Parts Manual, CD ROM Shop Repair Manual, manufacturer specific diagnostics to run on Windows 10 PC or equivalent	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
42.	DELIVERY AND FINAL INSPECTION	Upon delivery of the units to MRTA 800 1 st Ave N. Ketchum ID 83340, the unit will be inspected by authorized MRTA employees and all items checked off prior to acceptance. Any discrepancies with these specifications and/or accepted exceptions shall be promptly corrected by the Bidder at no additional cost to MRTA. All transportation costs shall be included in the bid price for this unit.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

43.	METHOD OF PAYMENT	Payment for the unit provided by the vendor will be made on a lump sum basis, within 30 days of acceptance, represented by the Total Bid Price. The total bid price shall include the price of all minimum specifications, transportation cost, fees, overhead, profit, and any other cost associated with the sale of the unit.	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
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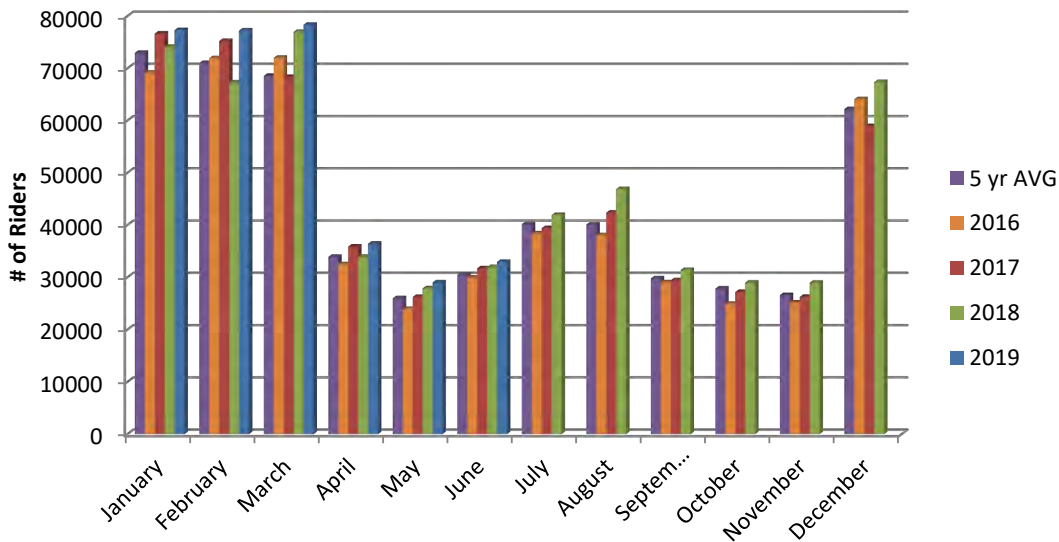
VENDOR NOTES OR EXCEPTIONS:

PERFORMANCE DASHBOARD - RIDERSHIP, JUNE 2019



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

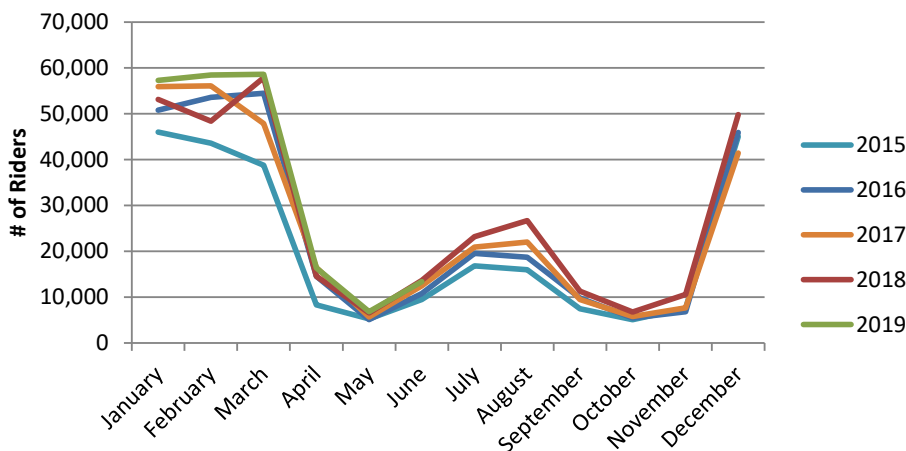
Total Ridership by Month



2019 YTD Ridership 331216
 2018 YTD Ridership 312075
 2017 YTD Ridership 314030
 2016 YTD Ridership 299470
 2015 YTD Ridership 276278

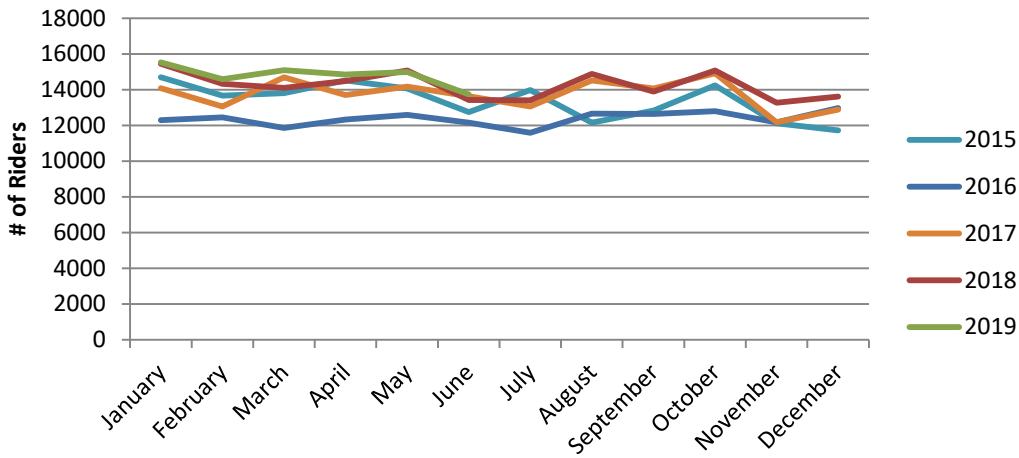
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

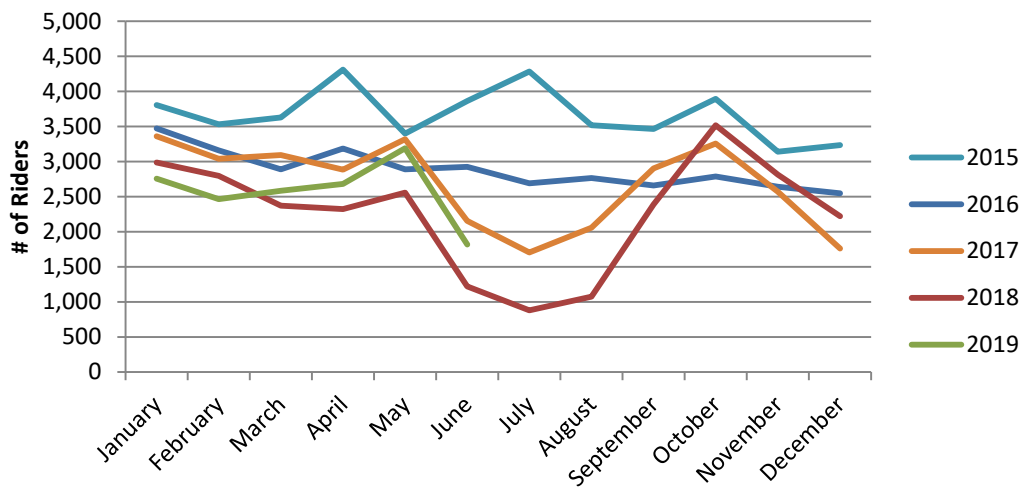


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, MAY 2019

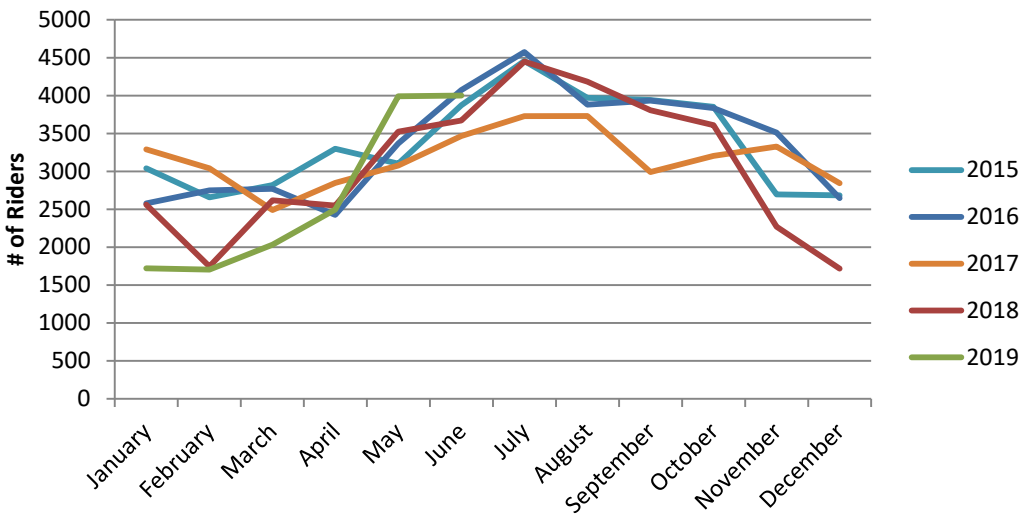
Valley Route



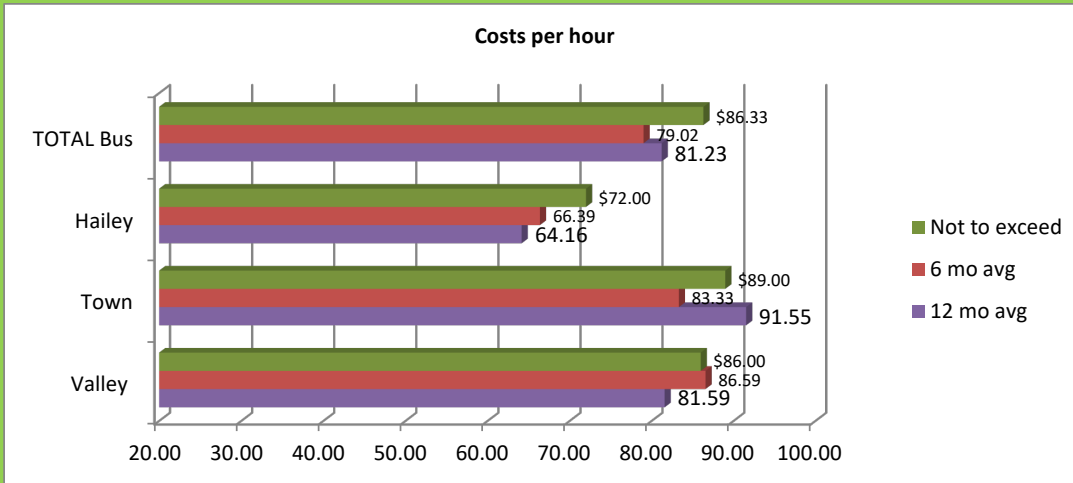
Hailey Route



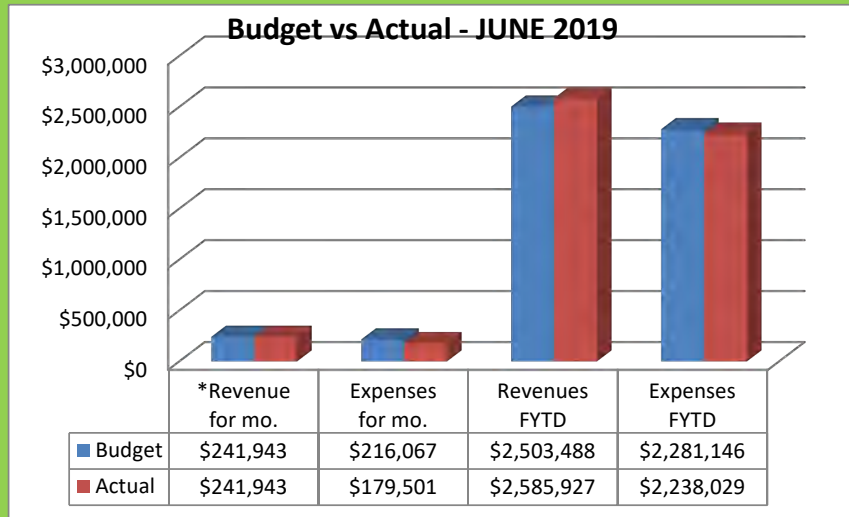
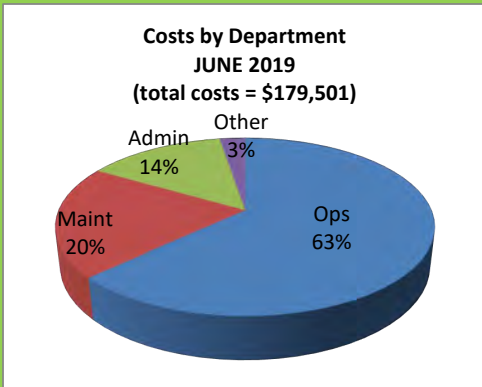
Vanpool



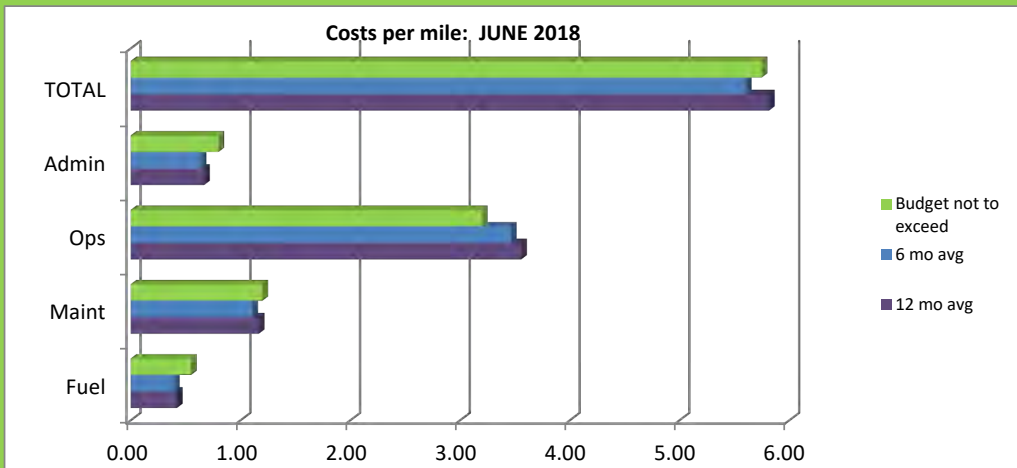
PERFORMANCE DASHBOARD - FINANCIAL, JUNE 2019



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).

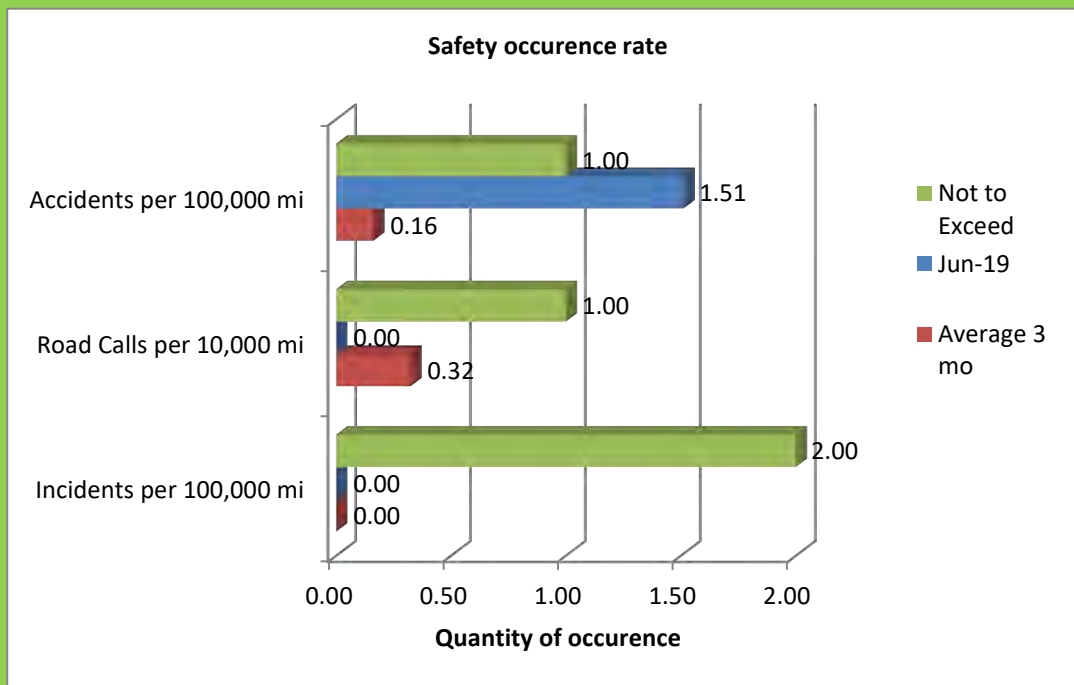


***Revenues reflect budgeted amounts**



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, JUNE 2019



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Apr-19	May-19	Jun-19
Incidents	0	0	0
Accidents	0	0	1
Road Calls	0	2	0

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current**

47

Includes June

Previous record 1996 days

MRTA - Operations Main Revenue & Expenditures Budget Performance April 2019

	Apr 19	Budget	% of Budget	Oct '18 - Apr 19	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	162,092.00	130,000.00	124.7%	1,041,741.00	990,000.00	105.2%	1,268,065.00
41600 · Federal - SRTS	2,011.00	3,000.00	67.0%	9,384.00	10,500.00	89.4%	21,000.00
41800 · Federal - RTAP	3,367.04	3,000.00	112.2%	7,495.82	11,000.00	68.1%	20,000.00
Total 41000 · Federal Funding	167,470.04	136,000.00	123.1%	1,058,620.82	1,011,500.00	104.7%	1,309,065.00
43000 · Local Funding							
43100 · Local - Ketchum	44,380.00	44,380.00	100.0%	310,660.00	310,660.00	100.0%	532,560.00
43200 · Local - Hailey	5,250.00	5,250.00	100.0%	36,750.00	36,750.00	100.0%	63,000.00
43300 · Local - Bellevue	0.00	0.00	0.0%	4,515.25	4,515.00	100.0%	4,515.00
43400 · Local - Blaine County	9,782.49	9,782.50	100.0%	68,477.65	68,477.50	100.0%	117,390.00
43500 · Local - Sun Valley	21,490.00	21,490.00	100.0%	150,430.00	150,430.00	100.0%	257,880.00
43600 · Local - Sun Valley Company	0.00	0.00	0.0%	159,600.00	159,600.00	100.0%	159,600.00
43700 · Local - Other Business	0.00	0.00	0.0%	19,300.00	15,000.00	128.7%	15,000.00
Total 43000 · Local Funding	80,902.49	80,902.50	100.0%	749,732.90	745,432.50	100.6%	1,149,945.00
44000 · Fares							
44100 · Fares - Valley Cash	4,460.65	6,250.00	71.4%	35,696.45	43,750.00	81.6%	75,000.00
44200 · Fares - Valley Passes	11,953.00	10,000.00	119.5%	79,553.56	77,000.00	103.3%	132,000.00
44250 · Fares- Hailey Route- Cash	463.46	460.00	100.8%	4,767.18	3,220.00	148.0%	5,500.00
44300 · Fares - Vanpool	9,080.54	9,000.00	100.9%	92,525.33	86,000.00	107.6%	158,000.00
44400 · Fares - ADA	0.00	0.00	0.0%	184.00	0.00	100.0%	0.00
44500 · Fares- Galena Service	0.00	0.00	0.0%	3,819.95	7,000.00	54.6%	7,000.00
Total 44000 · Fares	25,957.65	25,710.00	101.0%	216,546.47	216,970.00	99.8%	377,500.00
45000 · Revenue							
45100 · Rev - Advertising	1,725.00	2,000.00	86.3%	56,700.00	49,350.00	114.9%	70,000.00
45450 · Rev - Misc.	0.00	0.00	0.0%	1,125.00	0.00	100.0%	0.00
45500 · Rev - Charter/Special Event	525.00	0.00	100.0%	3,556.90	0.00	100.0%	15,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
Total 45000 · Revenue	2,250.00	2,000.00	112.5%	61,381.90	49,350.00	124.4%	86,000.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	1,850.00	1,000.00	185.0%	1,000.00
Total 47000 · Private Donations	0.00	0.00	0.0%	1,850.00	1,000.00	185.0%	1,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,250.00	1,250.00	100.0%	8,750.00	8,750.00	100.0%	15,000.00
Total 48000 · Transfers	1,250.00	1,250.00	100.0%	8,750.00	8,750.00	100.0%	15,000.00
49000 · Interest Income	666.45	100.00	666.5%	2,022.18	580.00	348.7%	1,000.00
49600 · Misc. Income	0.00	0.00	0.0%	1.43	0.00	0.0%	0.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	45,000.00
49810 · Returned Check Charges	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total Income	278,496.63	245,962.50	113.2%	2,098,905.70	2,033,582.50	103.2%	2,984,510.00
Gross Profit	278,496.63	245,962.50	113.2%	2,098,905.70	2,033,582.50	103.2%	2,984,510.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	132,158.60	125,000.00	105.7%	945,918.70	935,000.00	101.2%	1,550,000.00
51300 · FICA Expense	7,904.75	7,500.00	105.4%	56,414.82	56,100.00	100.6%	93,000.00
51350 · Medicare Tax Expense	1,848.67	1,750.00	105.6%	13,193.75	13,090.00	100.8%	21,700.00
51400 · Retirement Plan Expenses	29,417.47	30,000.00	98.1%	62,781.79	60,000.00	104.6%	120,000.00
51500 · Workers Comp Expense	0.00	0.00	0.0%	18,224.00	30,000.00	60.7%	60,000.00
51600 · SUI Expense	852.85	875.00	97.5%	4,891.99	6,545.00	74.7%	10,850.00
51700 · Medical Ins. Expense	22,868.44	22,666.00	100.9%	157,243.73	158,662.00	99.1%	272,000.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	0.00	0.00	0.0%	6,000.00

MRTA - Operations Main Revenue & Expenditures Budget Performance April 2019

	Apr 19	Budget	% of Budget	Oct '18 - Apr 19	YTD Budget	% of Budget	Annual Budget
51000 · Payroll Expenses - Other	137.75	165.00	83.5%	1,048.75	1,155.00	90.8%	2,000.00
Total 51000 · Payroll Expenses	195,188.53	187,956.00	103.8%	1,259,717.53	1,260,552.00	99.9%	2,135,550.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	10,139.50	9,439.50	107.4%	70,976.50	66,076.50	107.4%	113,274.00
52150 · Ins- Deductibles/claims	0.00	400.00	0.0%	-3,114.38	3,000.00	-103.8%	5,000.00
Total 52000 · Insurance Expense	10,139.50	9,839.50	103.0%	67,862.12	69,076.50	98.2%	118,274.00
53000 · Professional Fees							
53100 · Accounting & Audit	1,475.00	1,000.00	147.5%	16,545.00	17,000.00	97.3%	22,000.00
53200 · IT Systems	145.00	400.00	36.3%	1,123.75	3,000.00	37.5%	5,000.00
53400 · Legal Fees	340.00	300.00	113.3%	1,100.00	2,100.00	52.4%	3,500.00
53450 · Planning/ Design	0.00			0.00	0.00	0.0%	0.00
53475 · Medical	283.00	200.00	141.5%	2,632.00	2,200.00	119.6%	3,200.00
53500 · Other Professional Fees	548.25	400.00	137.1%	1,599.33	2,800.00	57.1%	4,800.00
Total 53000 · Professional Fees	2,791.25	2,300.00	121.4%	23,000.08	27,100.00	84.9%	38,500.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	107.78	500.00	21.6%	1,667.74	3,500.00	47.6%	6,000.00
54300 · Office Equipment	0.00	300.00	0.0%	797.30	2,100.00	38.0%	3,500.00
Total 54000 · Equipment/ Tool Expense	107.78	800.00	13.5%	2,465.04	5,600.00	44.0%	9,500.00
55000 · Rent and Utilities							
55200 · Utilities	1,470.30	2,000.00	73.5%	14,836.81	15,300.00	97.0%	22,000.00
Total 55000 · Rent and Utilities	1,470.30	2,000.00	73.5%	14,836.81	15,300.00	97.0%	22,000.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	504.16	660.00	76.4%	5,482.26	4,700.00	116.6%	8,000.00
56300 · Department & Office Supplies	507.62	400.00	126.9%	1,946.76	2,800.00	69.5%	5,000.00
56400 · Uniforms	215.50	200.00	107.8%	5,340.51	5,400.00	98.9%	8,000.00
56500 · Postage and Delivery	6.85	70.00	9.8%	497.41	490.00	101.5%	800.00
Total 56000 · Supplies	1,234.13	1,330.00	92.8%	13,266.94	13,390.00	99.1%	21,800.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	160.00	0.0%	0.00	1,120.00	0.0%	2,000.00
57200 · Building Repairs/Maintenance	654.64	500.00	130.9%	8,314.64	9,000.00	92.4%	12,000.00
57250 · Bus Stop Repairs/Maint	30.44	100.00	30.4%	5,412.62	2,600.00	208.2%	3,500.00
57300 · Grounds Repairs/Maintenance	1,702.97	500.00	340.6%	4,949.22	1,500.00	329.9%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00	100.00	0.0%	0.00	100.00	0.0%	500.00
57500 · Janitorial Services	1,430.75	400.00	357.7%	6,524.42	4,000.00	163.1%	6,000.00
Total 57000 · Repairs and Maintenance	3,818.80	1,760.00	217.0%	25,200.90	18,320.00	137.6%	31,000.00
58000 · Communications Expense							
58100 · Office Phone Expense	325.20	375.00	86.7%	2,289.38	2,625.00	87.2%	4,500.00
58200 · Cell & Two-Way Mobile	1,000.13	1,215.00	82.3%	7,262.83	8,505.00	85.4%	14,600.00
58300 · Internet/Website	180.93	330.00	54.8%	2,316.18	2,350.00	98.6%	4,000.00
58400 · On-Board Vehicle Computers	0.00	0.00	0.0%	15,245.59	15,100.00	101.0%	18,000.00
Total 58000 · Communications Expense	1,506.26	1,920.00	78.5%	27,113.98	28,580.00	94.9%	41,100.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	285.90	550.00	52.0%	4,447.88	3,850.00	115.5%	6,600.00
59200 · Lodging	2,056.45	400.00	514.1%	3,968.83	2,800.00	141.7%	5,000.00
59300 · Food/Meals/Entertainment	435.90	300.00	145.3%	1,348.95	2,100.00	64.2%	3,600.00
59400 · Training/Education	0.00	800.00	0.0%	4,483.68	5,600.00	80.1%	9,500.00
59500 · Safety Curriculum	0.00	0.00	0.0%	373.58	0.00	100.0%	500.00
Total 59000 · Travel and Training	2,778.25	2,050.00	135.5%	14,622.92	14,350.00	101.9%	25,200.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	0.00	50.00	0.0%	161.00	450.00	35.8%	700.00
60400 · Membership,Dues & Subscriptions	309.46	300.00	103.2%	1,922.31	2,100.00	91.5%	5,250.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2019

	Apr 19	Budget	% of Budget	Oct '18 - Apr 19	YTD Budget	% of Budget	Annual Budget
60500 · Bank Fees	15.36	40.00	38.4%	174.85	280.00	62.4%	500.00
60700 · Bad Debt	0.00	0.00	0.0%	1,100.00	0.00	100.0%	0.00
Total 60000 · Business Expenses	324.82	390.00	83.3%	3,358.16	2,830.00	118.7%	6,450.00
61000 · Advertising							
61100 · Print Advertising	1,850.47	2,000.00	92.5%	6,058.21	7,900.00	76.7%	13,000.00
61200 · Radio Advertising	0.00	0.00	0.0%	500.00	1,500.00	33.3%	2,000.00
61300 · Online Advertising	68.07	0.00	100.0%	542.83	1,000.00	54.3%	1,500.00
61400 · Vehicle Graphics	0.00	550.00	0.0%	901.00	3,850.00	23.4%	7,000.00
Total 61000 · Advertising	1,918.54	2,550.00	75.2%	8,002.04	14,250.00	56.2%	23,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	83.56	500.00	16.7%	1,237.24	3,500.00	35.3%	6,000.00
62200 · Graphic Design	130.00	0.00	100.0%	5,044.00	5,000.00	100.9%	7,000.00
62300 · Promotional Items	0.00	100.00	0.0%	66.91	600.00	11.2%	1,000.00
62400 · Customer Events and Misc.	0.00	0.00	0.0%	275.00	800.00	34.4%	1,136.00
62500 · Staff Appreciation/ Events	358.78	600.00	59.8%	3,643.72	4,200.00	86.8%	5,000.00
62000 · Marketing and Promotion - Other	65.00			65.00			
Total 62000 · Marketing and Promotion	637.34	1,200.00	53.1%	10,331.87	14,100.00	73.3%	20,136.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	354.73	100.00	354.7%	1,447.69	1,900.00	76.2%	3,500.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	7,392.85	6,500.00	113.7%	10,000.00
Total 63000 · Printing and Reproduction	354.73	100.00	354.7%	8,840.54	8,400.00	105.2%	13,500.00
64000 · Fuel Expense	22,271.09	20,500.00	108.6%	170,520.68	181,500.00	94.0%	300,000.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	83.78	200.00	41.9%	669.09	1,400.00	47.8%	2,500.00
65100 · Parts Expense - Other	9,452.39	8,000.00	118.2%	73,593.54	60,000.00	122.7%	100,000.00
Total 65100 · Parts Expense	9,536.17	8,200.00	116.3%	74,262.63	61,400.00	120.9%	102,500.00
65200 · Fluids Expense	2,055.10	1,500.00	137.0%	11,686.67	11,100.00	105.3%	19,000.00
65300 · Tires Expense	3,701.51	6,000.00	61.7%	29,323.26	27,000.00	108.6%	38,000.00
65400 · Purchased Services	0.00	0.00	0.0%	11,897.70	5,000.00	238.0%	5,000.00
65500 · Vehicle Computer/Diagnostic	0.00	300.00	0.0%	1,126.95	2,100.00	53.7%	4,000.00
65600 · Vehicle Glass/Windshield Repair	786.59	450.00	174.8%	1,467.51	3,150.00	46.6%	5,500.00
65700 · Shop Supplies	905.33	300.00	301.8%	2,832.76	2,100.00	134.9%	4,000.00
Total 65000 · Vehicle Maintenance	16,984.70	16,750.00	101.4%	132,597.48	111,850.00	118.5%	178,000.00
69500 · Contribution to Fund Balance	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total Expense	261,526.02	251,445.50	104.0%	1,781,737.09	1,785,198.50	99.8%	2,984,510.00
Net Ordinary Income	16,970.61	-5,483.00	-309.5%	317,168.61	248,384.00	127.7%	0.00
Net Income	16,970.61	-5,483.00	-309.5%	317,168.61	248,384.00	127.7%	0.00

MRTA - Operations Main Checks Issued As of April 30, 2019

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						97,606.00
Check	04/01/2019	8521	Ill-A Trust	Billing Period 04/01/2019 - 04/30/2019 Health Ins	-27,719.00	69,887.00
Deposit	04/01/2019			Deposit	20,000.00	89,887.00
Liability Check	04/01/2019	ACH	Idaho State Tax Commission	000186434	-3,807.00	86,080.00
Deposit	04/01/2019			Deposit	73.20	86,153.20
Bill Pmt -Check	04/01/2019	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-329.01	85,824.19
Bill Pmt -Check	04/01/2019	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-833.85	84,990.34
Bill Pmt -Check	04/01/2019	8531	Accurate Fire Protection Solution...		-265.00	84,725.34
Bill Pmt -Check	04/01/2019	8532	Allstar Property Services, Inc.		-1,658.25	83,067.09
Bill Pmt -Check	04/01/2019	8533	Buena Vista Publishing, LLC		-360.00	82,707.09
Bill Pmt -Check	04/01/2019	8534	City of Bellevue'	RIDES1- 121 Clover St	-118.05	82,589.04
Bill Pmt -Check	04/01/2019	8535	Clear Creek Disposal	1327	-98.08	82,490.96
Bill Pmt -Check	04/01/2019	8536	GEM State Paper & Supply Co.	105020	-564.38	81,926.58
Bill Pmt -Check	04/01/2019	8537	Jackson Group Peterbilt	3551	-4,476.50	77,450.08
Bill Pmt -Check	04/01/2019	8538	Jose Perez (Vendor)		-10.28	77,439.80
Bill Pmt -Check	04/01/2019	8539	Kimberly L Richmond	3/16/19 - 3/31/19	-375.00	77,064.80
Bill Pmt -Check	04/01/2019	8540	Les Schwab	117-00888	-351.94	76,712.86
Bill Pmt -Check	04/01/2019	8541	Magic Valley Electric LLC		-1,672.50	75,040.36
Bill Pmt -Check	04/01/2019	8542	Southern Belle Business Park Ow...		-544.64	74,495.72
Bill Pmt -Check	04/01/2019	8543	St Luke's Clinic - Hailey	940000328	-74.00	74,421.72
Bill Pmt -Check	04/01/2019	8544	UPS Store - 2444 (Ketchum)		-97.24	74,324.48
Bill Pmt -Check	04/01/2019	8545	Wally Morgus	expense reimbursement	-1,355.60	72,968.88
Bill Pmt -Check	04/01/2019	8546	AmeriPride Services, Inc	240001334	-174.63	72,794.25
Bill Pmt -Check	04/01/2019	8547	United Oil	38068	-13,198.97	59,595.28
Bill Pmt -Check	04/01/2019	8548	Clear Mind Graphics, Inc		-195.00	59,400.28
Bill Pmt -Check	04/02/2019	8549	RouteMatch Software, Inc		-300.00	59,100.28
Liability Check	04/02/2019	E-pay	United States Treasury	82-0382250 QB Tracking # 1228474326	-14,559.02	44,541.26
Bill Pmt -Check	04/02/2019	8553	Napa Auto Parts	3752	-593.62	43,947.64
Liability Check	04/03/2019		QuickBooks Payroll Service	Created by Payroll Service on 04/02/2019	-50,709.81	-6,762.17
Deposit	04/03/2019			Deposit	144,804.00	138,041.83
Deposit	04/03/2019			Deposit	1,450.00	139,491.83
Paycheck	04/04/2019	DD	Aguilar, Hortencia	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Andazola, Jesus	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Conlago, Maira P.	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	David, Michael	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Glasscock, David T	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Gray, Stuart	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Harter, Hilary	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Hoechtl, Gerhard	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Juarez, Felimon	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Kelbert, Ashley	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Kelly, David W	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Knudson, Michael W	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Leon, Teofilo O	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	MacPherson, Kim	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Morgus, Wallace	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Nestor, Robert A	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Obland, Bryan	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Parker, Michael J	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Perez, Jose	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Ransom, Robert	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Romanchuk, Ryan	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Romero-Campos, Raul	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Russell, Tiffany	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Sanchez, Jose J	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Schultz, Margaret	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Selisch, Kurt	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Sproule, William	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Tellez, Carlos	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Uberuaga, Richard S	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Van Law, Tucker G	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Varner, Benjamin N	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Victorino, Jose L	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Vultaggio, Lara	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Wahlgren, Allan	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Walsh, Murray S.	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Ward, Douglas B	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	139,491.83
Paycheck	04/04/2019	DD	Williams, Gordon K	Direct Deposit	0.00	139,491.83
Liability Check	04/04/2019	8550	Blaine County Collectors	20716	-75.00	139,416.83
Liability Check	04/04/2019	8551	Idaho Child Support Receiving	326231	-200.76	139,216.07
Liability Check	04/04/2019	8552	United States Treasury	2006 1040A LEVY PROC	-68.28	139,147.79
Paycheck	04/05/2019	8554	Johnson, Mark F		-1,698.33	137,449.46
Liability Check	04/05/2019	E-pay	United States Treasury	82-0382250 QB Tracking # 1480024326	-873.34	136,576.12
Bill Pmt -Check	04/08/2019	8555	Atkinsons' Grocery		-40.66	136,535.46
Bill Pmt -Check	04/08/2019	8556	City of Ketchum		-334.15	136,201.31
Bill Pmt -Check	04/08/2019	8557	Cummins Rocky Mountain LLC		-534.08	135,667.23
Bill Pmt -Check	04/08/2019	8558	Express Publishing Inc.		-606.82	135,060.41
Bill Pmt -Check	04/08/2019	8559	Gem State Welders Supply Inc.		-8.06	135,052.35
Bill Pmt -Check	04/08/2019	8560	Gillig, LLC	36869601	-796.50	134,255.85
Bill Pmt -Check	04/08/2019	8561	GO-FER IT Express		-30.00	134,225.85
Bill Pmt -Check	04/08/2019	8562	Lawson Laski Clark & Pogue, PLLC		-300.00	133,925.85
Bill Pmt -Check	04/08/2019	8564	Minert & Associates		-196.00	133,729.85
Bill Pmt -Check	04/08/2019	8565	Six Roblees' Inc.	64830	-151.28	133,578.57
Bill Pmt -Check	04/08/2019	8566	Webb Landscape	Cust #MOU005	-357.50	133,221.07
Bill Pmt -Check	04/08/2019	8567	Business As Usual		-183.95	133,037.12
Bill Pmt -Check	04/08/2019	8568	Certified Folder Display Service, Inc	14-0086946	-76.00	132,961.12
Bill Pmt -Check	04/08/2019	8569	Cummins Rocky Mountain LLC		-2,322.84	130,638.28
Bill Pmt -Check	04/08/2019	8570	Integrated Technologies		-57.60	130,580.68
Bill Pmt -Check	04/08/2019	8571	Ketchum Computers, Inc.		-145.00	130,435.68
Bill Pmt -Check	04/08/2019	8572	L.L. Green's Hardware	422	-18.28	130,417.40

MRTA - Operations Main

Checks Issued

As of April 30, 2019

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	04/08/2019	8573	Les Schwab	117-00888	-337.47	130,079.93
Bill Pmt -Check	04/08/2019	8574	Rush Truck Centers	R567941	-178.02	129,901.91
Bill Pmt -Check	04/08/2019	8576	White Cloud Communications Inc.		-336.00	129,565.91
Check	04/08/2019	8563	Void	VOID:	0.00	129,565.91
Bill Pmt -Check	04/08/2019	8577	Les Schwab	117-00888	-378.00	129,187.91
Check	04/08/2019	8575	Void	VOID:	0.00	129,187.91
Bill Pmt -Check	04/08/2019	8578	The Aftermarket Parts Company, ...	Cust #P91571	-9.10	129,178.81
Bill Pmt -Check	04/08/2019	8579	Smith Power Products		-105.49	129,073.32
Deposit	04/08/2019			Deposit	50.00	129,123.32
Deposit	04/08/2019			Deposit	210.10	129,333.42
Deposit	04/08/2019			Deposit	906.47	130,239.89
Deposit	04/09/2019			Deposit	2,277.00	132,516.89
Deposit	04/09/2019			Deposit	255.13	132,772.02
Liability Check	04/10/2019	ACH	Idaho Department of Labor	0001211374	-2,594.00	130,178.02
Deposit	04/10/2019			Deposit	867.04	131,045.06
Deposit	04/11/2019			Deposit	800.88	131,845.94
Deposit	04/12/2019			Deposit	48,193.54	180,039.48
Bill Pmt -Check	04/15/2019	8580	AmeriPride Services, Inc	240001334	-64.63	179,974.85
Bill Pmt -Check	04/15/2019	8581	Roberts Electric		-176.00	179,798.85
Bill Pmt -Check	04/15/2019	8582	Smith Power Products		-68.37	179,730.48
Bill Pmt -Check	04/15/2019	8583	Wood River Lock, LLC		-22.00	179,708.48
Bill Pmt -Check	04/15/2019	8584	ICRMP	Policy #37A19030100118	-56,637.00	123,071.48
Bill Pmt -Check	04/15/2019	ACH	Verizon Wireless	942013229	-59.49	123,011.99
Bill Pmt -Check	04/15/2019	8585	Wells Fargo	4856200370127790	-1,031.22	121,980.77
Bill Pmt -Check	04/15/2019	8586	Jackson Group Peterbilt	3551	-165.07	121,815.70
Bill Pmt -Check	04/15/2019	8587	Jackson Group Peterbilt	3551	-1,148.91	120,666.79
Paycheck	04/15/2019	8588	Johnson, Mark F		-442.75	120,224.04
Liability Check	04/15/2019	E-pay	United States Treasury	82-0382250 QB Tracking # 2076132326	-95.50	120,128.54
Bill Pmt -Check	04/16/2019	ACH	Idaho Power Acc#2204788885	Acct #2204788885	-288.45	119,840.09
Liability Check	04/16/2019	E-pay	United States Treasury	82-0382250 QB Tracking # 2119693326	-14,193.98	105,646.11
Bill Pmt -Check	04/16/2019	8591	Ashley Kelbert (Vendor)	expense reimbursement	-910.49	104,735.62
Bill Pmt -Check	04/16/2019	8592	Copy & Print		-46.35	104,689.27
Bill Pmt -Check	04/16/2019	8593	Cummins Rocky Mountain LLC		-230.54	104,458.73
Bill Pmt -Check	04/16/2019	8594	Gillig, LLC	36869601	-816.40	103,642.33
Bill Pmt -Check	04/16/2019	8595	Johnny G's Sub Shack		-66.96	103,575.37
Bill Pmt -Check	04/16/2019	8596	Kimberly L Richmond	4/1/19 - 4/15/19	-825.00	102,750.37
Bill Pmt -Check	04/16/2019	8597	L.L. Green's Hardware	422	-12.16	102,738.21
Bill Pmt -Check	04/16/2019	8598	Les Schwab	117-00888	-1,189.59	101,548.62
Bill Pmt -Check	04/16/2019	8599	Lost in Translation		-548.25	101,000.37
Bill Pmt -Check	04/16/2019	8600	Six Roblees' Inc.	64830	-255.90	100,744.47
Bill Pmt -Check	04/16/2019	8601	United Oil	38068	-12,432.84	88,311.63
Bill Pmt -Check	04/16/2019	8602	Window Welder Inc		-786.59	87,525.04
Deposit	04/16/2019			Deposit	6,380.00	93,905.04
Liability Check	04/17/2019		QuickBooks Payroll Service	Created by Payroll Service on 04/16/2019	-48,710.72	45,194.32
Deposit	04/17/2019			Deposit	1,131.00	46,325.32
Paycheck	04/18/2019	DD	Aguilar, Hortencia	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Andazola, Jesus	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Conlago, Maira P.	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	David, Michael	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Glasscock, David T	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Gray, Stuart	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Harter, Hilary	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Hoechtl, Gerhard	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Juarez, Felimon	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Kelbert, Ashley	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Kelly, David W	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Knudson, Michael W	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Leon, Teofilo O	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	MacPherson, Kim	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Morgus, Wallace	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Nestor, Robert A	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Obland, Bryan	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Perez, Jose	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Ransom, Robert	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Romanchuk, Ryan	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Romero-Campos, Raul	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Russell, Tiffany	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Schultz, Margaret	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Selisch, Kurt	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Sproule, William	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Tellez, Carlos	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Uberuaga, Richard S	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Van Law, Tucker G	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Varner, Benjamin N	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Victorino, Jose L	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Vultaggio, Lara	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Wahlgren, Allan	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Walsh, Murray S.	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Ward, Douglas B	Direct Deposit	0.00	46,325.32
Paycheck	04/18/2019	DD	Williams, Gordon K	Direct Deposit	0.00	46,325.32
Liability Check	04/18/2019	8589	Blaine County Collectors	20716	-75.00	46,250.32
Liability Check	04/18/2019	8590	Idaho Child Support Receipting	326231	-200.76	46,049.56
Deposit	04/18/2019			Deposit	275.00	46,324.56
Deposit	04/18/2019			Deposit	38.03	46,362.59
Deposit	04/18/2019			Deposit	5,000.00	51,362.59
Deposit	04/18/2019			Deposit	208.33	51,570.92
Deposit	04/18/2019			Deposit	831.78	52,402.70
Bill Pmt -Check	04/19/2019	8603	Names and Numbers	Acct #029498	-1,022.41	51,380.29
Bill Pmt -Check	04/22/2019	8604	Clearwater Landscaping		-150.00	51,230.29
Bill Pmt -Check	04/22/2019	8605	Gillig, LLC	36869601	-54.92	51,175.37
Bill Pmt -Check	04/22/2019	8606	Les Schwab	117-00888	-1,003.70	50,171.67

MRTA - Operations Main

Checks Issued

As of April 30, 2019

Type	Date	Num	Name	Memo	Amount	Balance	
Bill Pmt -Check	04/22/2019	8607	Lyle Pearson	Acct #84512	-177.10	49,994.57	
Bill Pmt -Check	04/22/2019	8608	Six Roblees' Inc.	64830	-20.05	49,974.52	
Bill Pmt -Check	04/22/2019	8609	UPS Store - 2444 (Ketchum)		-12.78	49,961.74	
Deposit	04/22/2019			Deposit	55,510.00	105,471.74	
Bill Pmt -Check	04/22/2019	ACH	American Funds	plan ID BRK100102 Retirement contribution	-29,247.47	76,224.27	
Liability Check	04/22/2019	Transfer	III-A Trust		0.00	76,224.27	
Check	04/23/2019	ACH	Intuit		-394.57	75,829.70	
Deposit	04/23/2019			Deposit	7,410.54	83,240.24	
Deposit	04/24/2019			Deposit	1,279.50	84,519.74	
Deposit	04/26/2019			Deposit	100,000.00	184,519.74	
Liability Check	04/26/2019	ACH	Aflac	DQR88 LGIP Withdraw	-323.76	184,195.98	
Deposit	04/26/2019			Deposit	1,417.50	185,613.48	
Deposit	04/26/2019			Deposit	642.02	186,255.50	
Bill Pmt -Check	04/29/2019	8611	AmeriBen Solutions/IEC Group		-170.00	186,085.50	
Bill Pmt -Check	04/29/2019	8612	City of Bellevue'	RIDES1- 121 Clover St	-118.05	185,967.45	
Bill Pmt -Check	04/29/2019	8613	Copy & Print		-185.95	185,781.50	
Bill Pmt -Check	04/29/2019	8614	Integrated Technologies		-43.18	185,738.32	
Bill Pmt -Check	04/29/2019	8615	Sentinel Fire & Security		-110.00	185,628.32	
Bill Pmt -Check	04/29/2019	8616	St Luke's Clinic - Hailey	940000328	-148.00	185,480.32	
Bill Pmt -Check	04/29/2019	8617	Wally Morgus	expense reimbursement	-1,821.60	183,658.72	
Bill Pmt -Check	04/29/2019	8618	Webb Landscape	Cust #MOU005	-1,500.00	182,158.72	
Bill Pmt -Check	04/29/2019	8619	Idaho Sunshine Media		-185.00	181,973.72	
Deposit	04/29/2019			Deposit	6,270.00	188,243.72	
Bill Pmt -Check	04/30/2019	ACH	CenturyLink	208-726-1690 623B	-38.12	188,205.60	
Bill Pmt -Check	04/30/2019	ACH	Cox Communications	Acct #0012401205184001	-232.60	187,973.00	
Bill Pmt -Check	04/30/2019	ACH	Idaho Power Acct#2221850114	Acct #2221850114	-300.19	187,672.81	
Bill Pmt -Check	04/30/2019	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-109.58	187,563.23	
Bill Pmt -Check	04/30/2019	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-170.80	187,392.43	
Liability Check	04/30/2019	E-pay	United States Treasury	82-0382250 QB Tracking # -1484954070	-13,533.62	173,858.81	
Bill Pmt -Check	04/30/2019	8622	AC Houston Lumber Company	16203-1	-62.36	173,796.45	
Bill Pmt -Check	04/30/2019	8623	Allstar Property Services, Inc.		-372.00	173,424.45	
Bill Pmt -Check	04/30/2019	8624	AmeriPride Services, Inc	240001334	-358.18	173,066.27	
Bill Pmt -Check	04/30/2019	8625	Cintas	Cust #16952	-281.54	172,784.73	
Bill Pmt -Check	04/30/2019	8626	Gillig, LLC	36869601	-1,245.05	171,539.68	
Bill Pmt -Check	04/30/2019	8627	Les Schwab	117-00888	-998.75	170,540.93	
Bill Pmt -Check	04/30/2019	8628	Rush Truck Centers	R567941	-237.25	170,303.68	
Deposit	04/30/2019			Deposit	69.31	170,372.99	
Deposit	04/30/2019			Interest	5.14	170,378.13	
Total 11100 - Mountain West Checking						72,772.13	170,378.13
TOTAL						72,772.13	170,378.13

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	16.490%	.04517%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	26.240%	.07189%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
KIMBERLY MACPHERSON	2287	7,500	\$1,031.22

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
03/14	03/14	74856202A0A990D8D	Branch Payment - Check	881.03	
			TOTAL 4855200370127790	\$881.03-	

Transaction Summary For **KIMBERLY MACPHERSON**
Sub Account Number Ending In **2287**

03/01	03/02	24492151WJH99891F	YELPINC*855 380 9357 WWW.YELP.COM CA	online Ad -	74.69
03/02	03/02	24493981Y0RLQXE73	8X8 INC 888-898-8733 408-654-0850 CA	Phone -	288.37
03/08	03/08	2469216232XE7XG50	SQ *WRAPCITY, INC. Ketchum ID	Driver lunch -	133.34
03/13	03/13	244309928BM972TJX	MSFT * E02007PQ55 800-642-7676 WA		49.50
03/13	03/13	24445002900Z1GB4N	USPS PO 1507000313 BELLEVUE ID		116.85
03/13	03/13	2469216282XEGX2Z1	WWW COSTCO COM 800-955-2292 WA	Coffee/paper towels -	180.05
03/18	03/18	24431062D0RTJZ9K6	ADOBE *ACROBAT STD 800-833-6687 CA		14.99
03/21	03/21	24431062G0RTPEYGN	ADOBE *CREATIVE CLOUD 800-443-8158 CA		34.99
03/21	03/21	24431062G0RTRK0V2	ADOBE *ACROPRO SUBS 800-443-8158 CA		29.98
03/26	03/26	24445002N00YNNWKS	USPS PO 1507000313 BELLEVUE ID		1.75
04/01	04/01	24492152VJHLEAPVH	YELPINC*855 380 9357 WWW.YELP.COM CA	online Ad -	106.71
			TOTAL \$1,031.22		

KIMBERLY MACPHERSON / Sub Acct Ending In 2287

Wells Fargo News

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Receive timely updates on your business credit card account via email or text. Alerts allow you to control and receive only the messages that are important to you. Sign up for alerts during your Wells Fargo Business Online® session by going to your Business Card account screen and selecting the Manage Alerts menu option.

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*Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply.



Planning and Marketing Committee

Regular Monthly Meeting

Tuesday, July 2, 2019, 1:00pm

Sun Valley City Hall Council Chambers, 81 Elkhorn Rd., Sun Valley, ID 83353

MINUTES

In Attendance: Peter Hendricks, Jim Finch, Kristin Derrig, Wally Morgus, Kim MacPherson, Tucker Van Law and Ben Varner

- 1) Call to Order
- 2) Discuss: AFT Consultant & Project
 - a. Wally Morgus gave a brief update regarding the alternative fuel project.
- 3) Discuss: FY20 Service Plan (Working DRAFT)
 - a. The group discussed the FY20 service plan. Due to possible decreases in funding requests there may be some changes to some of the routes.
- 4) Discuss: Other items that may come before the Committee
 - a. There were none.
- 5) Adjourn



Finance and Performance Committee

Minutes

Wednesday, June 5, 2019, 2:30pm

Ketchum City Hall, Council Chambers

480 East Avenue

Ketchum, ID 83340

Present: Rick Webking, Kathleen Kristenson, Wally Morgus, Ben Varner, and Tucker Van Law

- 1) Call to Order.
- 2) Comments from the Chair and Members.
 - a) There were none.
- 3) Review: MRTA's April 2019, Operating Revenue & Expense and Bills Paid.
 - a) The group went over the financials and bills paid with Tucker Van Law to answer questions. Rick Webking and Kathleen Kristenson recommended adding this to the consent agenda to be received and filed by the board. All members approved.
- 4) Discuss: Alternative Fuel Technology Procurement/Funding Program
 - a) Wally Morgus informed the committee staff needs more time to put a plan together.
- 5) Discuss: Other items that may come before the Committee.
 - a) General discussion of funding requests to the joint powers.
- 6) Adjourn.

Public information supporting agenda items is available at the Mountain Rides office at 800 1st Ave. North, Ketchum, or by requesting a copy by calling Mountain Rides at 208.788.7433

Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides at least 72 hours in advance of the meeting by calling 208.788.7433.

Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

The bus schedule was printed and has been distributed throughout the valley. The Sun Valley Story Tour on the blue route resumed on Fridays at 10:15am and all marketing materials distributed.

Progress on projects/initiatives:

Working with staff on the upcoming service plan and options. I have attended budget request meetings with Wally.

Challenges/ Opportunities:

Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

The Maintenance Department welcomed Eric Humbach on board as a new Maintenance and Facilities Tech. Eric has been a great addition to the team.

Progress on projects/initiatives:

Valley and Hailey Route shelters are being painted and stained this summer. Thanks to Jose Perez for all of his hard work and taking care of the shelters.

Challenges/ Opportunities:

The Maintenance Department has done an incredible job keeping the fleet moving during the peak summer.

An increase in charter services has been challenging to keep up with, but everyone has done well with the increased demand.

Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

Progress on projects/initiatives:

Budget development continues and a final draft will be presented to the board in August.

Challenges/ Opportunities:

Mountain Rides Staff Report

Date: July 17, 2019

Staff Member: Wally Morgus, Executive Director

Department: Administration

Department Highlights from the Previous Month:

Mountain Rides was awarded \$1,768,500 via Idaho DEQ VW Mitigation grant; to be used as local match for acquisition of low-no buses and infrastructure, replacing diesel buses.

Wrote three (3) FTA 5339(b) (Buses & Bus Facilities) Grants seeking: 1) \$1.42M funding for two (2) battery electric buses and charging infrastructure; 2) \$112,000 funding for four (4) bus shelters in the City of Hailey; and 3) \$72,000 funding for two (2) mobile lift sets for installation in our Ketchum and Bellevue facilities.

Attended and participated in Community Transportation Association of America (CTAA) Conference & Expo, Palm Springs, CA, May 20-24, 2019.

Delivered Mountain Rides FY20 funding requests to Joint Powers partners. Presented funding requests at public meetings to Blaine County Commission (May 29), City of Ketchum Council (Jun 3), City of Sun Valley Council (Jun 6), City of Hailey Council (Jul 8).

ITD bi-annual Site Review (May 17).

FTA Drug & Alcohol Program audit (Jul 8-9).

Progress on projects/initiatives:

Written FY20 Funding Requests submitted to Blaine County (May 2), City of Ketchum (May 10), City of Sun Valley (May 21), City of Hailey (May 21), and City of Bellevue (May 21) .

ID-DEQ VW Mitigation Grant awarded (May 30)...\$1,768,500 for three (3) battery electric buses and related charging infrastructure. Funds will serve as local match for FTA 5339(c) Low or No Emissions grants already awarded, and enable Mountain Rides' purchasing four (4) battery electric buses and related charging infrastructure without expending any "local dollars."

Consultant re: Alternative Fuel Technology, Blake Fannesbeck, is underway on the engagement. First report, per agreement, issued week of July 15.

Challenges/ Opportunities:

Ongoing...

Mountain Rides Agenda Discussion Item Summary

Date:

From:

Discussion Item:

Committee Review: yes
 no

Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

Blake began work on the engagement on June 18, 2019, with a four-day on site familiarization with Mountain Rides' operations.

Blake's work continued thereafter, with a focus on a Survey identifying and specifying the alternative fuel technologies (AFT) available to and appropriate for Mountain Rides' fleet and infrastructure and a Recommendation vis-a-vis an AFT for adoption by Mountain Rides.

The report included herewith reflects the results of the Survey and the Recommendation.

***Alternative Fuel Technology Opportunity
Assessment (AFTOA) for Mountain Rides
Transportation Authority***



**Survey of Alternative Fuel Technologies for the Mountain Rides
Transportation Authority System**

Compiled July 2019

Prepared for

Mountain Rides Transportation Authority

By

Fonnesbeck Electric Bus Solutions LLC

Sandy, Oregon

Alternative Fuel Technology Opportunity Assessment

(AFTOA)

A survey of existing and available alternative fuel technologies Low or No emission viable for Mountain Rides Transportation Authority to transition from current diesel transit buses to the Alternative Fuel Technology over the next 7-10 years

Prepared for the

Mountain Rides Transportation Authority
800 1st Ave North
Ketchum, ID 83340
(208) 788-7433

Prepared by

Fonnesbeck Electric Bus Solutions LLC
19233 Oak Ave
Sandy, OR 97055
(435) 901-0938

July 2019

Introduction

In 2017, 2018, and 2019 Mountain Rides Transit Authority (MRTA) has applied for the FTA Low No grant program created to support the development and use of Alternative Fuel Technology in Public Transportation applications to significantly reduce energy consumption or harmful emissions, including direct carbon emissions, when compared to a standard vehicle. It is important to note that each of these grant applications indicated that Battery Electric buses will be the technology used for these Federal dollars. Having been successful in receiving awards for the 2017 and 2018 applications (2019 has not been awarded by FTA at the time of this survey) MRTA enlisted the services of Fonnesbeck Electric Bus Solutions LLC (FEBS) through a competitive Request-For-Proposal process. In May 2019 FEBS was contracted to provide an Alternative Fuel Technology Opportunity Assessment (AFTOA) survey to inform decisions to transition and replace the current diesel transit fleet over the next 7-10 years. The contract also includes the Alternative Fuel Technology Recommendation (AFTR), and Alternative Fuel Technology Implementation Plan (AFTIP) documents which will be provided separately from this document.

In doing this survey it is noted that it will only address those Alternative fuel technologies recognized as Low or No emission consistent with the definition in the FTA Low No Grant program. Therefore, this survey will evaluate the following technologies:

- Compressed Natural Gas (CNG)
- Hydrogen Fuel Cell
- Battery Electric

All three of these technologies are available in what from the passenger standpoint would be a typical transit bus in both size and comfort. From an operational standpoint each technology has differences that will affect operational capacities and uses which will be discussed as part of this survey.

Compressed Natural Gas (CNG)

Compressed natural gas transit buses are very similar to their diesel counterparts in that they consist of a combustion engine that provides the power using CNG as the fuel. They became very popular as an alternative to diesel buses over the past 12 years due to two main factors; cost of fuel and reduced emissions vs a model year 2000 diesel bus. Much of the Data studies available for costing the conversion to a CNG fleet has been completed around the 2010 – 2013 years and has not been updated due to many agencies pushing towards newer alternative fuel technologies that provide a much higher environmental and cost benefit. Therefore, cost numbers provided below and throughout this study for CNG are extrapolated percentages assuming the difference would remain approximately equal to diesel.

CNG buses compare in longevity and capital bus cost with a standard diesel bus with the CNG being approximately 16% more to purchase than a comparable diesel bus. The much larger capital costs that must be included are a CNG fueling facility, and specialized CNG maintenance facility. With fueling facility estimates from \$1.5 to \$2.0 Million and Maintenance Facility of \$1.0 to \$1.6 Million depending on land costs. These facilities in themselves will have annual operations and maintenance costs of approximately 5% of the up-front construction costs over diesel bus cost. CNG will have a similar range to current diesel buses and will be able to complete any of MRTA's daily current routes on a full tank.

Hydrogen Fuel Cell

Hydrogen Fuel Cell transit buses use the fuel cell to generate electricity that is then supplied to a 60 KW battery on the vehicle which in turn supplies electrical power to an electric motor for the drive train. The bus can be configured very similar to CNG and diesel buses and are also similar in range as well and will be able to complete any of MRTA's daily current routes on a full tank. This technology is still in the beginning stages with only approximately 33 buses in operation in the United States. The capital cost is very high currently with an estimated cost of \$1.2 Million per bus. Additional capital costs include a hydrogen fueling station that has an estimated installation cost of \$5.0 Million for a 25-bus facility. Hydrogen fuel is measured in Kilograms vs Gallons, an equivalent measurement for comparison of daily fuel costs would be liquid hydrogen at \$9 to \$10 per Kilogram would equal \$4 to \$5 per gallon of diesel.

Battery Electric

Battery Electric buses have large battery packs on board that store up to 660 KW of power that supplies an electric motor for the drive. They have several ways that they can be charged, such as overnight depot charging, on route high energy fast chargers, or a combination of both. Battery electric buses can be configured very similar to a diesel bus. They have 30% fewer parts and conversely have fewer maintenance costs. Advancements in battery technology over the past 10 years have increased their range. They do not have a range that will equal any of the other technologies without incorporation of some combination of depot and on route fast charging to complete MRTA's current daily routes. The range can be affected by hot and cold temperatures due to the running of the HVAC system for winter heat and summer cooling.

The remaining portion of this survey is best represented through a series of tables with short descriptions:

Capital Cost

The capital costs to purchase each bus plus the start up costs to place those buses in operation is included in Table 1 below. It was calculated by figuring the total start up costs and then dividing that number by 20 buses as per the number of Diesel buses to be replaced by MRTA over the next 7-10 years. In some scenarios like CNG and Hydrogen the entire start up cost

would need to be expended to implement the technology for the 1st bus. The Battery Electric has a more incremental cost based on 1 depot charger per bus and 1 fast charger.

Table 1:

Capital Cost	Cost/bus	Other Capital Description Cost/bus (Full Startup Cost based on 20 Buses)
CNG	\$550,000	CNG Fueling \$15,000 (\$3,600,000)
Hydrogen	\$1,200,000	Hydrogen Fueling \$21,000 (\$5,000,000)
Battery Electric	\$750,000	Charging Infrastructure (1 depot/bus + 1 fast charge) \$9,000 (\$80,000/bus + \$500,000 fast charge = \$2,400,000)

Vehicle Performance Standards

Vehicle range in miles per fuel fill or electrical charge plus the estimated miles per gallon equivalent as compared to diesel is shown in Table 2 below. It is important to note that these numbers are an average based on usage or manufacturer data.

Table 2:

Vehicle Performance Standards	Range Miles per Fill/Charge	MPG equivalent compared to Diesel
CNG	350 - 380	2.77
Hydrogen	277-357	7.5
Battery Electric	150 - 213	19.5

Environmental Considerations

In Table 3 below it shows the tailpipe emissions of each technology. Notice that No Measure (NM) is noted where no values were read.

Table 3:

Environmental Impact Emissions	NOx (g/ml)	CO (g/ml)	CO2 (g/ml)	PM (g/ml)
CNG	0.49	8.33	2072	NM
Hydrogen	NM	NM	NM	NM
Battery Electric	NM	NM	NM	NM

Total Lifetime Cost Per Bus

The total lifetime cost per bus shown below in Table 4 includes the original capital cost of the bus, lifetime fuel cost, estimated lifetime maintenance cost, and the total infrastructure cost based on 657,000 miles over a 12 year period.

Table 4:

Total Lifetime Cost of Ownership	Fuel Cost Assumption	Based on 150 miles/day 365 days per year for 12 years.
CNG	\$2.15/Gal.	\$1,811,616
Hydrogen	\$5.00/Gal.	\$2,255,920
Battery Electric	\$0.10/kWh	\$1,722,687

Bus Vendors

The bus vendors listed in Table 5 below are a representative list of the more common vendors that provide the Alternative Fuel Technologies in this survey. The CNG and Hydrogen fueling facilities are supported by different vendors. Most of the Battery Electric Vendors are also suppliers of the charging infrastructure.

Table 5:

Bus Manufacturers	CNG	Hydrogen	Battery Electric
Ballard		X	
BYD	X		X
Gillig	X		X
New Flyer	X	X	X
Proterra			X

Funding availability

All three Alternative Fuel Technologies considered in this survey are eligible for Federal Funding under the Low No grant (5339c). The following caveats exist:

- All three of the Low No grants applied for by Mountain rides stipulate Battery Electric at an 85/15 Federal/Local share. The Low No funding would need to be used for purchase of Battery Electric buses and infrastructure.
- CNG is eligible for a Low No Grant application in the future but would be competing against many battery electric and hydrogen projects which would cause it to score much lower in a side by side ranking.

- Battery Electric buses have a leasing option that is allowed under the Low No grant stipulations. Battery leasing can be done to reduce up front capital costs by placing the leasing cost under you operations budget much like you would budget for annual fuel costs.

Conclusion

In reviewing the types of Alternate Fueling Technologies available to MRTA at the current time and viable for investment and Low No Grant funding in a fleet transition are CNG, Hydrogen Fuel Cell, and Battery Electric. While researching the various technologies some were more readily adoptable by MRTA than others. For instance, both the CNG and Hydrogen had very high up-front capital costs due to the need of installing a fueling station for the entire fleet even though the buses would be transitioned over a 7-10-year time frame. CNG's environmental impacts are of importance when compared to replacing a model year 2000 Diesel bus but significantly reduced as compared to a 2019 Clean Diesel bus. Hydrogen Fuel Cell buses are still in the development stages with only 33 in operation across the United States not to mention they are extremely expensive per bus and fueling infrastructure. Battery Electric have made the most strides over the past several years in matching the performance of a diesel bus regarding mileage and far surpassed regarding tailpipe emissions. Battery Electric can overcome the range challenge with additional investment into on-route fast charging infrastructure. This survey will be used to make the Alternative Fuel Recommendation to be provided to the MRTA Board during the July 17, 2019 meeting.

Bibliography

- 1) "Electric Bus Analysis for New York City Transit" Aber May 2016 Web <http://www.columbia.edu/~ja3041/Electric%20Bus%20Analysis%20for%20NYC%20Transit%20by%20J%20Aber%20Columbia%20University%20-%20May%202016.pdf>Comparison
- 2) "Clean Diesel versus CNG Buses: Cost, Air Quality, & Climate Impacts" Lowell – MJB&A Web http://www.catf.us/wp-content/uploads/2019/02/CATF_Pub_Diesel_VS_CNG.pdf
- 3) "Fuel Cell Electric Buses for Zero-Emission Public Transit" Web <https://www.californiahydrogen.org/wp-content/uploads/2017/10/CHBC-CaFCP-Fuel-Cell-Electric-Bus-Fact-Sheet.pdf>
- 4) "H2 Costs and Financing" Web <https://h2stationmaps.com/costs-and-financing>
- 5) "Federal Register FY2019 Competitive Funding Opportunity: Low or No Emission Grant Program" Web <https://www.federalregister.gov/documents/2018/04/25/2018-08636/fy-2018-competitive-funding-opportunity-low-or-no-emission-grant-program>
- 6) "Policy Maker Guide – Which Alternative Fuel Technology is Best for Transit Buses?" Web https://www.cmu.edu/energy/education-outreach/public-outreach/17-104%20Policy%20Brief%20Buses_WEB.pdf
- 7) APTA 2017 Vehicle Database Web <http://www.apta.org/>
- 8) Fuel Data Web <http://www.afdc.energy.gov/fuels/prices.html>
- 9) Manhattan cycle, MJBradley Comparison of Modern CNG, Diesel and Diesel Hybrid-Electric Transit Buses: <http://mjbradley.com/sites/default/files/CNG%20Diesel%20Hybrid%20Comparison%20FINAL%2005nov13.pdf>
- 10) Proterra EV Fuel Economy 2.05 kWh/Mile: Altoona E2 efficiency (DC) on Manhattan cycle (page 29 of Altoona report) <http://apps.altoonabustest.psu.edu/buses/reports/480.pdf?1521553696>
- 11) Annual Maintenance Cost Web https://www.arb.ca.gov/msprog/bus/tco_assumptions.xlsx

Mountain Rides Agenda Discussion Item Summary

Date:

From:

Discussion Item:

Committee Review: yes
 no

Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

Marketing & Planning Committee reviewed and discussed DRAFT Plan, July 2, 2019. Recommended DRAFT to Board for discussion.

See attached 2019.07.11 DRAFT FY20 Service Plan Summary for reference.

FINAL adopted Service Plan will be contingent on level of funding provided by each Joint Power and other major partner.

Mountain Rides **DRAFT: July 12, 2019**
Service Plan for the FY20 Period:
Tue, Oct 01, 2019 to Wed, Sep 30, 2020
Service Cost (budget): \$ 91.00 / hr.



Service (Route)	Total Hours	Sun Valley	Ketchum	Hailey	Bellevue	Blaine Co.	Total
Blue	11,234 hrs.	50%	50%				100%
Valley	12,824 hrs.	12%	29%	19%	12%	28%	100.00%
Hailey	2,096 hrs.			100%			100%
Red	1,865 hrs.	75%	25%				100%
Bronze	1,089 hrs.	55%	46%				100%
Silver	1,370 hrs.	60%	40%				100%
Gold	1,124 hrs.	60%	40%				100%
Galena	315 hrs.	15%	50%			35%	100%
Total Service	31,917 hrs.	10,656 hrs.	11,450 hrs.	4,584 hrs.	1,481 hrs.	3,746 hrs.	31,917 hrs.
Total Service Cost	\$ 2,904,400	\$ 969,680	\$ 1,041,930	\$ 417,130	\$ 134,790	\$ 340,870	\$ 2,904,400
Fed Funds re Service	\$ 1,268,065	\$ 423,365	\$ 454,907	\$ 182,120	\$ 58,848	\$ 148,825	\$ 1,268,065
Offset: Earned Income	\$ 128,000	\$ 42,735	\$ 45,919	\$ 18,383	\$ 5,940	\$ 15,023	\$ 128,000
Offset: Fares & Passes	\$ 220,000	\$ 0	\$ 0	\$ 142,780	\$ 64,240	\$ 12,980	\$ 220,000
Offset: Partners	\$ 185,800	\$ 185,800	\$ 0	\$ 0	\$ 0	\$ 0	\$ 185,800
JP Ops Cost (Net)	\$ 1,102,535	\$ 317,780	\$ 541,104	\$ 73,847	\$ 5,762	\$ 164,042	\$ 1,102,535
JP Ops Funding	\$ 1,103,130	\$ 317,950	\$ 541,200	\$ 73,960	\$ 5,860	\$ 164,160	\$ 1,103,130
JP Over/(Under) Funding	\$ 595	\$ 170	\$ 96	\$ 113	\$ 98	\$ 118	\$ 595
JP CIP Funding: 9.80%	\$ 119,870	\$ 34,550	\$ 58,800	\$ 8,040	\$ 640	\$ 17,840	\$ 119,870
JP Ops+CIP Funding	\$ 1,223,000	\$ 352,500	\$ 600,000	\$ 82,000	\$ 6,500	\$ 182,000	\$ 1,223,000

Service	Service Hours	Cost of Service
Blue	11,234.0 hours	\$ 1,022,290
Blue 1	5,758.5 hours	\$ 524,020
Blue 2	5,475.5 hours	\$ 498,270
Valley	12,824.0 hours	\$ 1,166,980
Valley 1	5,700.0 hours	\$ 518,700
Valley 2	2,932.0 hours	\$ 266,810
Valley 3	1,310.0 hours	\$ 119,210
Valley 4	262.0 hours	\$ 23,840
Valley 7	786.0 hours	\$ 71,530
Valley 8	1,834.0 hours	\$ 166,890
Hailey	2,096.0 hours	\$ 190,740
Red	1,865.0 hours	\$ 169,720
Red 1	1,180.0 hours	\$ 107,380
Red 2	685.0 hours	\$ 62,340
Bronze	1,089.0 hours	\$ 99,100
Silver	1,370.0 hours	\$ 124,670
Gold	1,123.5 hours	\$ 102,240
Galena	315.0 hours	\$ 28,670
Total	31,916.5 hours	\$ 2,904,400