



Mountain Rides Transportation Authority

PUBLIC NOTICE

**Agenda for the Regular Meeting of the Board of Directors
Wednesday, October 21, 2020, 12:30pm**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/472663309>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 472-663-309

***Members:** Chair Tom Blanchard (Bellevue), Vice-Chair Kathleen Kristenson (Blaine County), Secretary Grant Gager (Ketchum), Kristin Derrig (Ketchum), Juan Martinez (Hailey), Rick Webking (Sun Valley), Peter Hendricks (Sun Valley) and Melody Mattson (at-large)*

- 1. Call to Order**
- 2. Comments from the Chair, Members and Staff**
- 3. Public comment re: items not on the Agenda (and questions from the press)**
- 4. Presentation: Safe Access: Access Management and Policy Compliance for Locations (Steve Perlinski, Andy Rodriguez, Leif Elgethun)**
- 5. Action item: Consent Agenda (p.2)**
 - a. Approve: Minutes of Regular Board Meeting, Sept. 16, 2020 and Special Board meeting, Sept. 23, 2020 (p.3-8)
 - b. Receive/file: Performance Dashboard Report for September 2020 (p.9-12)
 - c. Receive/file: Financial Statements and Bills Paid Reports for August 2020 (p.13-19)
 - d. Receive/file: Minutes of Planning & Marketing Committee Meeting, October 7, 2020 (p.20-21)
 - e. Receive/file: Minutes of Finance & Performance Committee Meeting, October 7, 2020 (p.22-23)
 - f. Receive/file: Reports from Director, Community Development; Director, Finance & Administration; Director, Assets & Infrastructure, Operations Manager, Mobility & Safe Routes Coordinator; Executive Director (p.24-31)
- 6. Action item: New Flyer Electric Bus change order (p.32-33)**
- 7. Action item: Zero Fare Resolution (p.34-35)**
- 8. Discussion item: Mountain Rides Protocols and Actions Amid Uptick in COVID-19 Cases (p.36-40)**
- 9. Adjourn**

NOTE: Public information regarding agenda items is available from the Mountain Rides' office at 800 1st Ave. North, Ketchum, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides two days prior to the meeting at 208-788-7433.

Mountain Rides Consent Agenda Item Summary

Date:

October 21, 2020

From:

MRTA Staff

Action Item:

5. Consent Agenda

Committee Review:

Yes No

Committee
Purview:

Finance & Performance; Planning & Marketing

Previously
discussed at board
level:

Yes No

Recommended
Motion:

I move to approve, receive, file, and adopt the Consent Agenda.

Fiscal Impact:

NA

Related Policy or
Procedural Impact:

NA

Background:

- a. Approve: Minutes of Regular Board Meeting, Sept 16, 2020 and Special Board Meeting, Sept 23, 2020
- b. Receive/file: Performance Dashboard Report for September 2020
- c. Receive/file: Financial Statements and Bills Paid Reports for August 2020
- d. Receive/file: Minutes of P&M Committee Meeting, October 7, 2020
- e. Receive/file: Minutes of F&P Committee Meeting, October 7, 2020
- f. Receive/file: Report per:
 - 1) Director, Community Development (Kim MacPherson)
 - 2) Director, Finance & Administration (Tucker Van Law)
 - 3) Director, Assets & Infrastructure (Ben Varner)
 - 4) Operations Manager (Stuart Gray)
 - 5) Mobility & Safe Routes Coordinator (Cece Osborne)
 - 6) Executive Director (Wally Morgus)



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, September 16, 2020, 12:30 p.m.
Conference Call**

The Mountain Rides Transportation Authority's Board of Directors met in a Regular Meeting on a conference call.

PRESENT: Chair Tom Blanchard (Bellevue), Vice-chair Kathleen Kristenson (Blaine County), Secretary Grant Gager (Ketchum), Melody Mattson (at-large), Kristin Derrig (Ketchum), Juan Martinez (Hailey), and Peter Hendricks (Sun Valley)

NOT PRESENT: Rick Webking (Sun Valley)

ALSO PRESENT: Mountain Rides Executive Director, Wally Morgus
Mountain Rides Director, Finance & Administration, Tucker Van Law
Mountain Rides Director, Transit Operations, Ben Varner
Mountain Rides Director, Community Development, Kim MacPherson
Mountain Rides Operations Manager, Stuart Gray
Emily Jones, *Idaho Mountain Express*

1. CALL TO ORDER

Chair Tom Blanchard called to order the meeting of Wednesday, September 16, 2020 at 12:30pm via conference call and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR, BOARD MEMBERS and STAFF

Tom Blanchard said he wanted to bring the group up to date on the face-to-face meeting options. We tried for this month, but it did not work. He also said we have four people interested and four that are hesitant. We will continue to monitor this and as soon as we can do so, we will move into that environment.

Kristin Derrig asked what the city councils are doing for their meetings.

Grant Gager said that all Ketchum meetings have returned to in-person. They distance and wear masks but there is a remote alternative as well. He offered the council chambers for Mountain Rides meetings.

Tom Blanchard said Bellevue meetings are still being held remotely although the mayor and clerk are at city hall.

Peter Hendricks said Sun Valley is meeting in person mirroring Ketchum, but they offer remote access as well.

Juan Martinez said that Hailey is meeting remotely, and they have increased participation from the public.

Grant Gager stated that his board member term is up this fall and will let us know if the mayor reappoints him. In the event he does not get reappointed, he wanted to express his appreciation and gratitude to the staff and the other board members. He also said if he does not get reconfirmed, he knows the organization is in good hands.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (incl. questions from Press)

There were none.

4. ACTION ITEM: Approve Consent Calendar items

- a. Approve: Minutes of Regular Board Meeting, August 19, 2020
- b. Receive/file: Performance Dashboard report for August 2020
- c. Receive/file: Financial Statements and Bills Paid Reports for July 2020
- d. Receive/file: Planning & Marketing Committee, September 1, 2020, Minutes
- g. Receive/file: Finance & Performance Committee, September 1, 2020, Minutes
- h. Receive/file: Reports from Director, Community Development; Director, Transit Operations; Director, Finance & Administration; Safe Routes Coordinator; Executive Director
- i. Approve/adopt: Mountain Rides' FY2021 Transportation Service Plan

Kathleen Kristenson moved to approve, receive, file, and adopt the Consent Agenda with a couple copy edits to the minutes. Kristin Derrig seconded. The motion passed.

5. DISCUSSION ITEM:

Discuss FY21 Compensation Plan and Budget

Tom Blanchard started the conversation by stating that a pool of funds of 3% across the board was written into the Mountain Rides budget plan.

Grant Gager continued the conversation by noting that the City of Ketchum is Mountain Rides' largest local funding partner, and they are foregoing any increases in the coming FY21 budget. And it is his hope that the partner agencies that the City of Ketchum funds would certainly consider doing the same. In the last downturn, the City of Ketchum hit a peak LOT in FY07 and did not reattain that level until FY17 so there was essentially a decade of lost revenue growth as far as LOT is concerned. And as we look into the current financial condition, we are starting out as we did in 2007-2008. He has serious concerns that the City of Ketchum's LOT will attain its FY19 levels anytime in the next decade and is concerned that any action taken by the board that increases fixed costs of delivering service, do so with caution. He also said while there is CARES Act money for FY21 and 22 and perhaps 23 and 24, it will end at some point. And neither he, nor anyone at the City of Ketchum wants to be in a position where they are forced to cut service hours. He would like to see a zero for any pay raises but perhaps could be convinced of some level of approved non-management increases not over 1% but would have to hear some strong arguments. He would appreciate board members support of this position. Peter Hendricks said he did not want to comment right then.

Kristin Derrig agreed with Grant Gager until things get better.

Tom Blanchard said that Bellevue did put in a 3% pool of funds for salaries in their budget, but Bellevue employees tend to be lower paid than those in the north end of the valley.

Juan Martinez appreciates Grant Gager's comments. He said it is hard to argue that Ketchum voice should be a little louder when we discuss these kinds of issues. The City of Hailey is trying to find solutions for that gap. Hailey was able to secure funding from the CARES act. The strategy in Hailey

has been to retain staff and that means 2-3% increases. He said it costs a lot to hire and train employees.

Kathleen Kristenson agrees with Grant Gager as well. She also agrees with Juan Martinez and investing in our people is important.

Peter Hendricks recalled back to the salary study that Tucker Van Law presented to the board. As he remembered, Mountain Rides was at the bottom of the pay scale for drivers, mechanics, and non-management employees. Peter agreed with Juan regarding retaining employees and keeping people on payroll with all the skills and professionalism we want in our organization. Peter also said that Sun Valley Company could be a formidable competitor keeping people on payroll. We may be facing a competitive challenge as winter comes closer. He also understands Grant Gager's very conservative estimate as far as what lies ahead for us and understand the concern over piling on fixed costs. He also thinks that we owe it our lower paid employees, to reward them and to give them some good thoughts about moving forward in the next couple of years. In Sun Valley, they have built in a 1% salary increase and a 1% bonus. They have also instituted a COVID bonus that will be given at the end of this calendar year and will be the same for all employees. His view is that we would need a bonus/salary situation. We could consider a singular bonus of 1% at the end of this fiscal year for all non-management employees. And if they decide not to include the non-management personnel, could they consider a 2% bonus specifically aimed at our lower paid employees?

Grant Gager said Peter Hendricks was approaching this from a good angle with a one-time bonus in this fiscal year. He has a hard time increasing our fixed costs moving forward. He could wrap his head around a good works bonus for the drivers and mechanics for the hours worked since the last bonus accounting for the summer work that everybody did. He still has a hard time doing anything in FY21.

Tom Blanchard said we are talking about two different budgets. He likes the idea of a COVID bonus. He really likes Sun Valley's model and would advocate for that and focus on the lower paid employees.

Peter Hendricks asked what the lowest paid employee is at Mountain Rides. Tucker Van Law said it is \$17 or \$35,000/year. He thinks we need to send a message to the low paid employees that we appreciate them.

Wally Morgus said if he followed the Sun Valley model, for the lower paid employees, the total would be about \$26,000. Merit raise are given throughout the year with the lion's share of them happening early in the fiscal year.

Grant Gager said he is sticking to his earlier comments. He said the highest he could get on board with is 1%. The \$26,000 approx. additional cost is approximately five times the current Bellevue contribution and about 40% of the current Hailey contribution. He said unless there is some meaningful contribution on the horizon from some of our partners, 2% is very rich in his eyes.

Wally Morgus said the number would be more like \$22,000 for a 2% bonus.

Tom Blanchard wanted to get clear on what Grant Gager was saying.

Grant Gager said he is willing to entertain an extension of the good works bonus through the hours worked in the current fiscal year. But for Fiscal 21, he cannot get behind anything greater than 1% and would like to see that be a one-time bonus rather than something that is added to the base. At the City of Ketchum they are a hard zero. He is not ignorant to the cost of training and turnover. Mountain Rides does not have a lot of turnover and offer great health insurance and a 401K. He has found in his time in HR, that people very rarely make decisions based solely on money, and the totality of the employment experience, and, and the totality of the benefits offered is often what with swings the day.

Kathleen Kristenson asked if there was a chance we could delay the bonus and see how the year pans out and maybe give the bonus at the end of the fiscal year. Right now we are committing to

the number for the budget, not necessarily committing to a bonus. She said it seems like we are all on board with this to some degree. She said she would like to keep this on the table.

Grant Gager liked the idea of delaying this conversation until Spring when we have more clarity on everything that is happening and reassessing the potential for bonuses then.

Peter Hendricks said he would like to follow Grant’s plan since Ketchum is the biggest funder and would like to be respectful of their wishes. He agreed to a 1% bonus early in FY21 and then if things get better in the Spring.

Tom Blanchard said he would recommend doing a 1% COVID bonus in FY20 and then place a 1% pool for merit bonuses. And then at the end of FY21, we decide that there’s sufficient revenue available, that we could consider another merit bonus. That leaves nothing going to the base which is a problem. We are not addressing the major issue here which is the base of the employees pay.

Peter Hendricks prefers that we do not give another COVID bonus at the beginning of the fiscal year but should be a 1% merit bonus for the work they have done already. But if there is money available for the purpose of a good works bonus then we should use it for that. He is more interested in a one-time 1% (if not higher but will not get through) bonus for non-supervisory personnel payable early FY21.

Grant Gager said that is a proposal that he could begrudgingly support and get behind.

Wally Morgus said that amount is about \$11,000 budget item.

Peter Hendricks said that even though every penny counts, \$11,000 is de minimus and that is a good number.

Grant Gager said that there was no FY20 agenda item so we would not be able to have an action item now. We would need to post another meeting before the end of the month.

Peter Hendricks is proposing a 1% one-time bonus for all non-supervisory positions.

6. ACTION ITEM:

Approve/adopt Mountain Rides’ FY2021 (Oct. 1, 2020 – Sept. 30, 2021) Budget, including Operating and Capital Funds revenue and expenditures

Kathleen Kristenson moved to approve and adopt the FY2021 operating and capital budgets for Mountain Rides Transportation Authority. Peter Hendricks seconded. Grant Gager wanted to make clear that the motion is for a 1% merit bonus opportunity for non-management employees only. **The motion passed.** Tom Blanchard stated that he was disappointed.

7. ADJOURNMENT

Grant Gager moved to adjourn the meeting at 1:35pm. Juan Martinez seconded. The motion carried unanimously.

Chair Tom Blanchard



**Mountain Rides Transportation Authority
MINUTES**

Recorded

**Special Meeting of the Board of Directors
Wednesday, September 23, 2020, 12:30pm
Conference Call**

PRESENT: *Vice-chair Kathleen Kristenson (Blaine County), Kristin Derrig (Ketchum), Melody Mattson (at-large), Rick Webking (Sun Valley), and Peter Hendricks (Sun Valley)*

NOT PRESENT: *Chair Tom Blanchard (Bellevue), Secretary Grant Gager (Ketchum), and Juan Martinez (Hailey)*

ALSO Mountain Rides Executive Director Wally Morgus

PRESENT: Mountain Rides Director, Finance and Administration Tucker Van Law
Mountain Rides Director, Community Development Kim MacPherson
Mountain Rides Operations Manager, Stuart Gray

1. CALL TO ORDER

Vice-chair Kathleen Kristenson called the special meeting to order at 12:32pm, called roll and determined a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

3. Action item:

Authorize and Approve FY20 Year-end "Great Work" Bonus for Front Line Employees

Kathleen Kristenson started the conversation by saying there are three options to choose from: \$500, \$600, and \$750.

Wally Morgus said the group talked about the year end bonus at the last board meeting. The group talked about this year-end bonus both from the point of view of having space in the current year's budget for said bonus and also as a way to recognize employees for their continuing work through the pandemic period. Wally said there was general support from the other board members (including those not present, Grant Gager and Tom Blanchard) for the bonus. There were several ways to consider how to implement the bonus such as base it on hours worked during the period, doing it as a percentage of wages, or doing an across the board bonus for all non-supervisory employees. He put each level in the analysis to show the board the impact on the budget or the expenditures on those levels. This bonus would be for the frontline employees.

Kathleen Kristenson stated what came out of the last board meeting regarding bonuses: 1% bonus for frontline workers and there would no salary increases. The board passed the FY21 budget as written. There is room in the budget to administer salary increases if FY21 if the environment looks different.

Rick Webking stated that he would support the highest number, \$750, per individual which he thought was meaningful.

Peter Hendricks is leaning towards keeping some money in our "pockets" to see what we are faced with as the winter develops, and he says he would split the difference with \$600.

Kristin Derrig agreed with Peter.

Melody Mattson stated she was thinking \$750.

Kathleen Kristenson agreed and was thinking \$750 as well.

Wally Morgus said this bonus would amount to .6% of the CARES funding. The CARES funding, as it was granted to Mountain Rides via the ITD, made it very clear that there are things that they see as high priority uses of these

funds, including helping our jurisdictions which we have done through the Joint Powers reductions in funding asks for FY21 and also taking care of employees through this period with things like hazard pay and bonuses. This fits the CARES model very well.

Rick Webking said at the \$600 or \$750 level is a very generous contribution. It is consistent with our concept of not raising our base and making long-term commitments with our base salary. It is rewarding for service and is a healthier way to approach a compensation program. And we are likely going to be doing something similar next year with the 1% across the board type increase.

Kathleen Kristenson agreed and said that if we have the extra money now in the budget and planning for a lower amount for next year, we could bolster that a little bit with some funds that are available now.

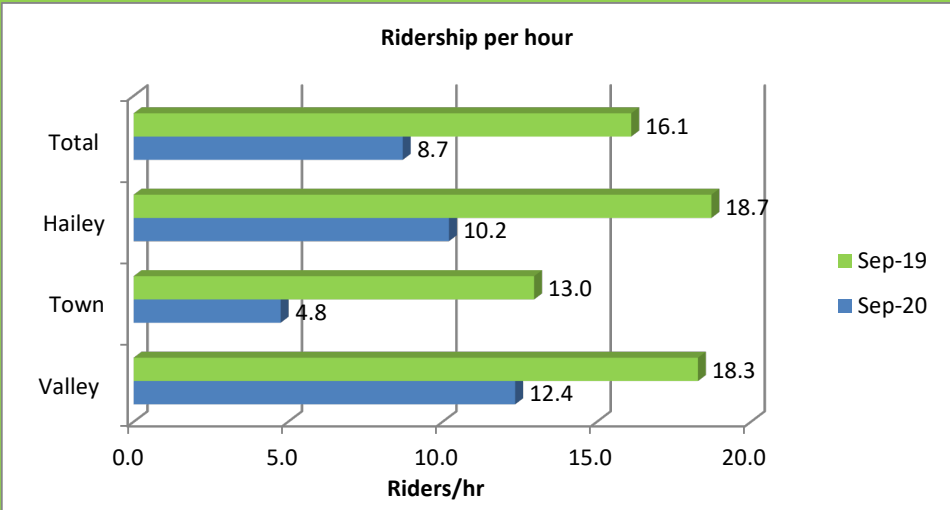
Rick Webking moved to authorize and approve an FY20 Year-end "Great Work" Bonus in the amount of \$600 for each front-line employee of Mountain Rides Transportation Authority. Peter Hendricks seconded. The motion passed with four ayes. Melody Mattson voted nay.

4. Adjournment

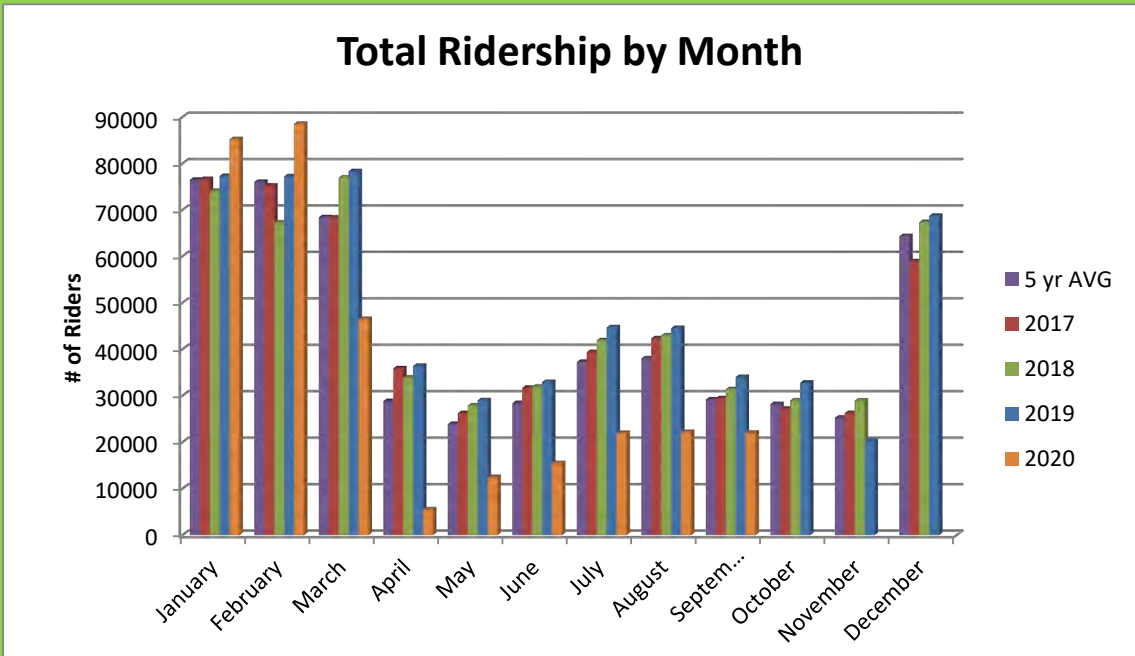
Peter Hendricks moved to adjourn the meeting at 12:55pm. Kathleen Kristenson seconded, and the motion carried unanimously.

Vice-chair Kathleen Kristenson

PERFORMANCE DASHBOARD - RIDERSHIP, SEPTEMBER 2020



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.



6th Full Month of COVID-19

2020 YTD Ridership 318170

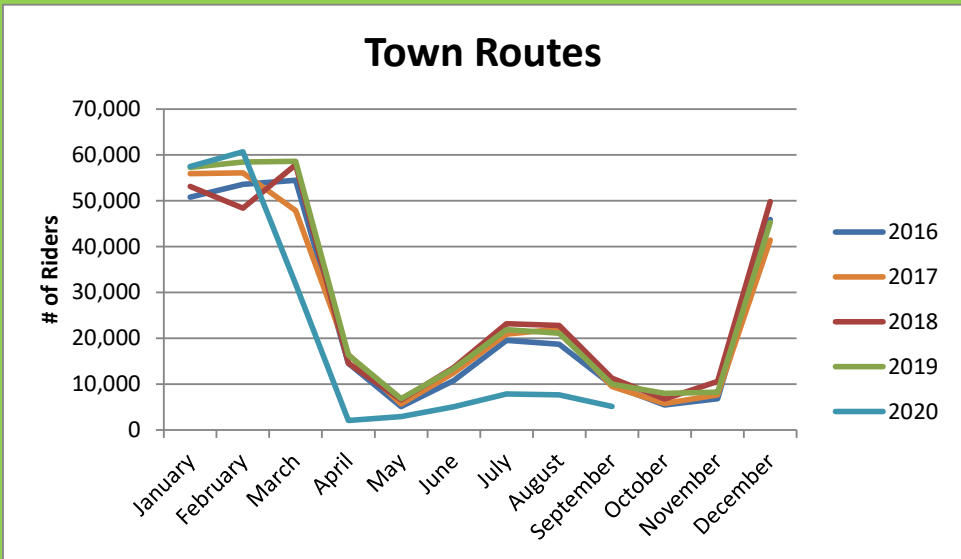
2019 YTD Ridership 457806

2018 YTD Ridership 431858

2017 YTD Ridership 425507

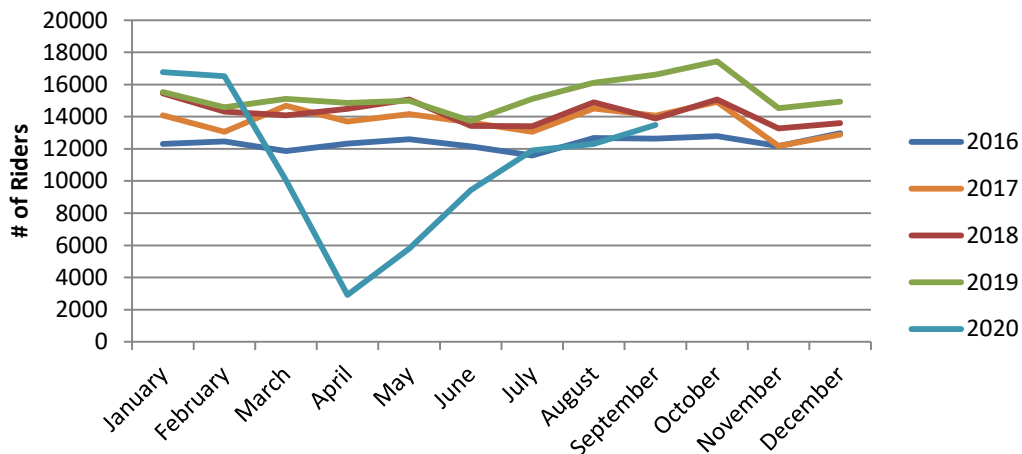
2016 YTD Ridership 404899

Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

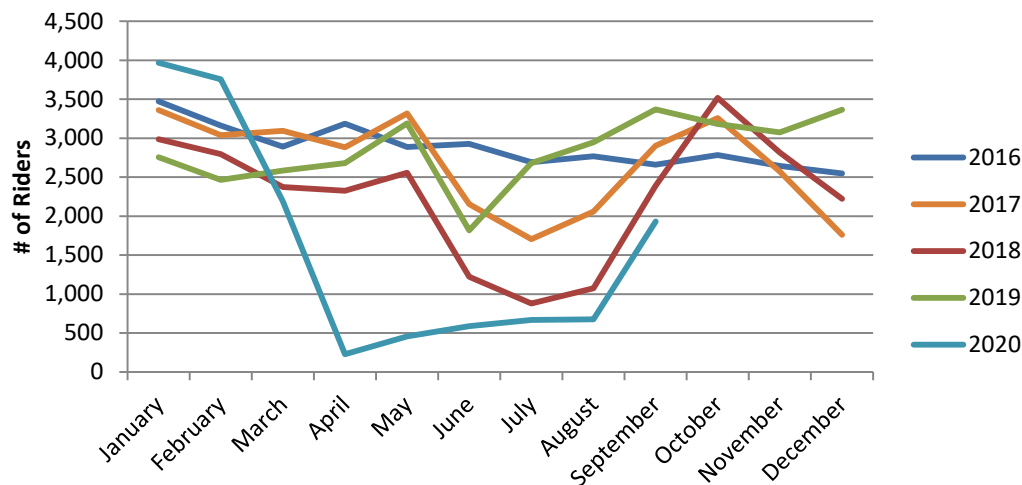


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, SEPTEMBER 2020

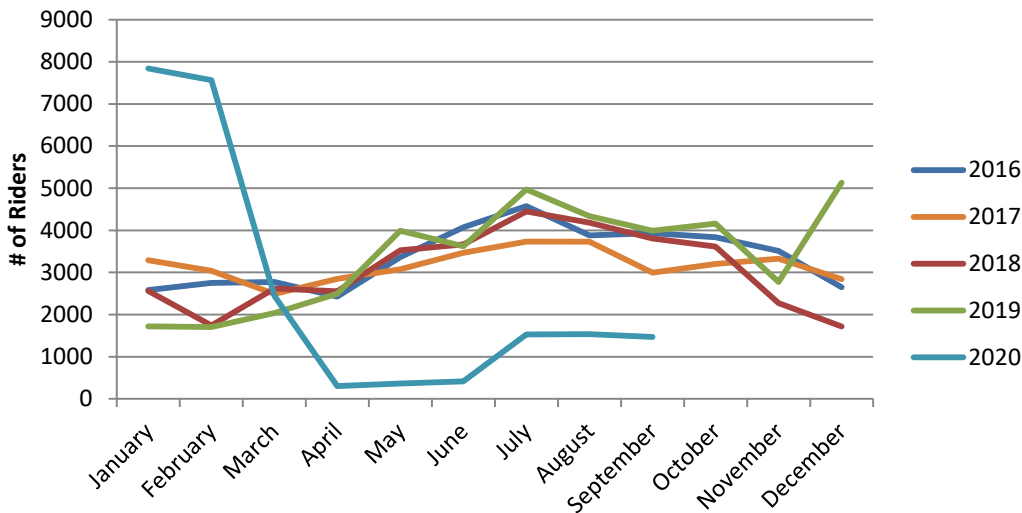
Valley Route



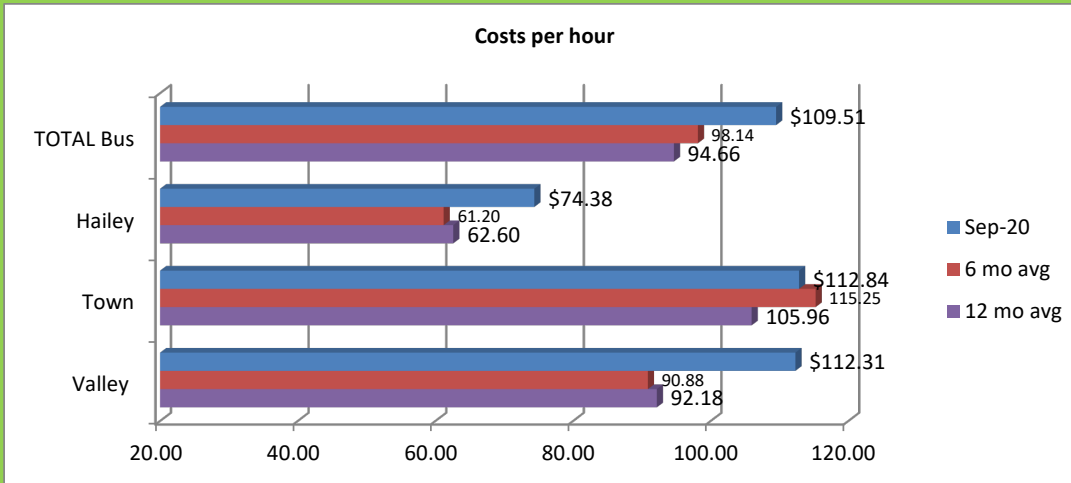
Hailey Route



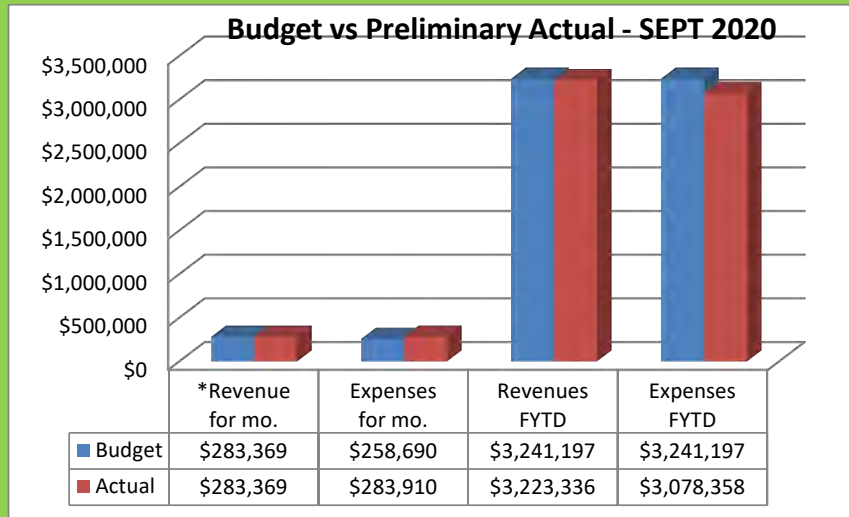
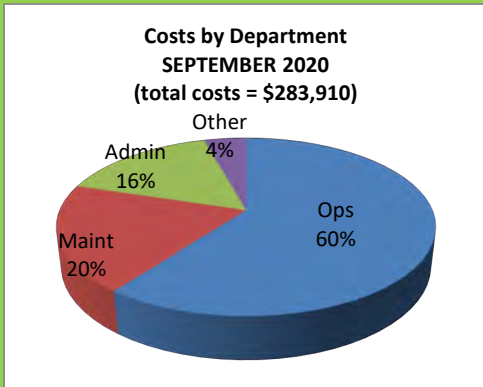
Vanpool



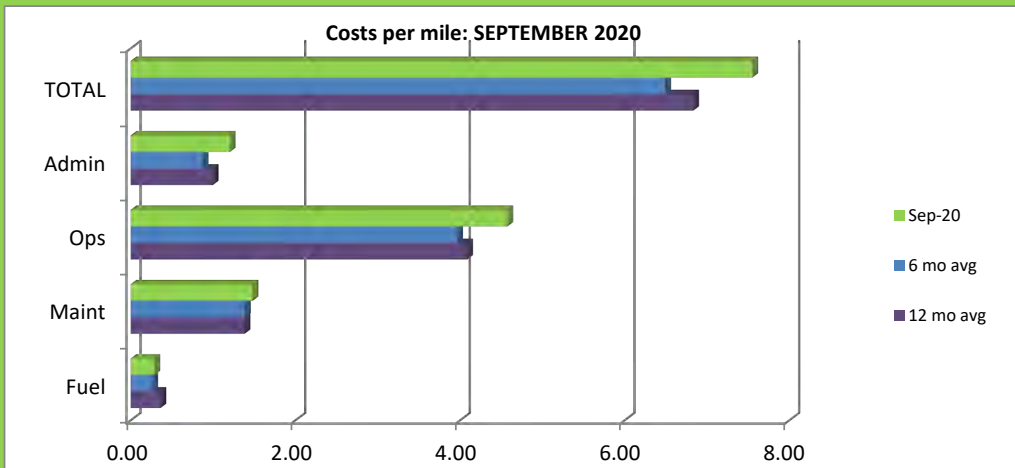
PERFORMANCE DASHBOARD - FINANCIAL, SEPTEMBER 2020



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).

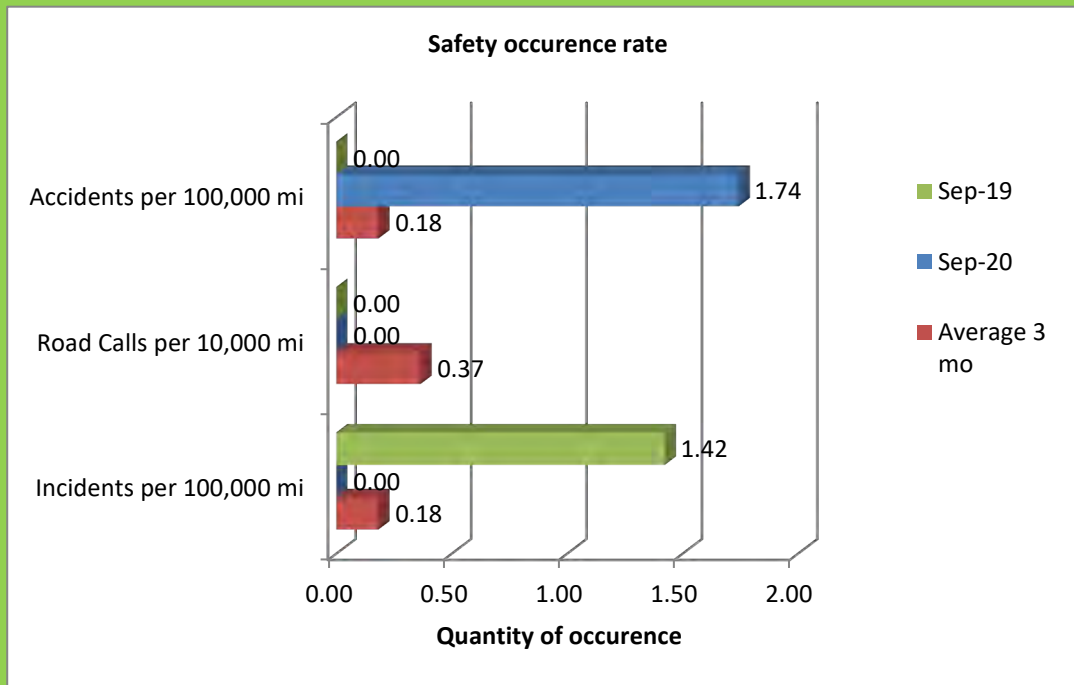


***Revenues reflect budgeted amounts**



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, SEPTEMBER 2020



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jul-20	Aug-20	Sep-20
Incidents	1	0	0
Accidents	0	0	1
Road Calls	0	2	0

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current 505**

Includes September
Previous record 1996 days

MRTA - Operations Main Revenue & Expenditures Budget Performance August 2020

	Aug 20	Budget	% of Budget	Oct '19 - Aug 20	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	0.00	13,065.00	0.0%	1,268,063.00	1,268,065.00	100.0%	1,268,065.00
41300 · Federal - CARES	96,492.00			96,492.00			
41600 · Federal - SRTS	8,171.00	5,000.00	163.4%	51,234.00	55,000.00	93.2%	60,000.00
41800 · Federal - RTAP	400.00	1,500.00	26.7%	8,355.81	16,500.00	50.6%	20,000.00
Total 41000 · Federal Funding	105,063.00	19,565.00	537.0%	1,424,144.81	1,339,565.00	106.3%	1,348,065.00
43000 · Local Funding							
43100 · Local - Ketchum	45,808.34	45,808.34	100.0%	503,891.74	503,891.74	100.0%	549,700.00
43200 · Local - Hailey	6,016.67	6,016.67	100.0%	66,183.39	66,183.37	100.0%	72,200.00
43300 · Local - Bellevue	0.00			5,700.00	5,700.00	100.0%	5,700.00
43400 · Local - Blaine County	11,291.67	11,291.67	100.0%	124,208.39	124,208.37	100.0%	135,500.00
43500 · Local - Sun Valley	25,850.00	25,850.00	100.0%	284,350.00	284,350.00	100.0%	310,200.00
43600 · Local - Sun Valley Company	0.00	0.00	0.0%	185,500.00	176,000.00	105.4%	176,000.00
43700 · Local - Other Business	0.00	0.00	0.0%	18,300.00	19,000.00	96.3%	19,000.00
Total 43000 · Local Funding	88,966.68	88,966.68	100.0%	1,188,133.52	1,179,333.48	100.7%	1,268,300.00
44000 · Fares							
44100 · Fares - Valley Cash	0.00	5,500.00	0.0%	23,997.75	60,500.00	39.7%	66,000.00
44200 · Fares - Valley Passes	17.00	10,000.00	0.2%	80,404.41	125,960.00	63.8%	135,960.00
44250 · Fares- Hailey Route- Cash	0.00	0.00	0.0%	0.00	5,000.00	0.0%	5,000.00
44300 · Fares - Vanpool	8,755.34	17,000.00	51.5%	115,879.42	148,000.00	78.3%	165,000.00
44400 · Fares - ADA	0.00			122.00	0.00	100.0%	0.00
44500 · Fares- Galena Service	0.00	0.00	0.0%	5,134.45	4,000.00	128.4%	4,000.00
Total 44000 · Fares	8,772.34	32,500.00	27.0%	225,538.03	343,460.00	65.7%	375,960.00
45000 · Revenue							
45100 · Rev - Advertising	2,750.00	2,500.00	110.0%	75,997.50	69,500.00	109.3%	72,000.00
45500 · Rev - Charter/Special Event	0.00	5,300.00	0.0%	2,215.00	10,300.00	21.5%	15,300.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45000 · Revenue	2,750.00	7,800.00	35.3%	78,212.50	79,800.00	98.0%	87,300.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	3,500.00	1,000.00	350.0%	1,000.00
Total 47000 · Private Donations	0.00	0.00	0.0%	3,500.00	1,000.00	350.0%	1,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,250.00	1,250.00	100.0%	13,750.00	13,750.00	100.0%	15,000.00
Total 48000 · Transfers	1,250.00	1,250.00	100.0%	13,750.00	13,750.00	100.0%	15,000.00
49000 · Interest Income	451.66	80.00	564.6%	6,663.61	920.00	724.3%	1,000.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	144,572.00
49810 · Returned Check Charges	0.00			25.00	0.00	100.0%	0.00
Total Income	207,253.68	150,161.68	138.0%	2,939,967.47	2,957,828.48	99.4%	3,241,197.00
Gross Profit	207,253.68	150,161.68	138.0%	2,939,967.47	2,957,828.48	99.4%	3,241,197.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	120,187.33	123,230.00	97.5%	1,497,294.42	1,508,000.00	99.3%	1,631,230.00
51300 · FICA Expense	7,160.12	7,394.00	96.8%	89,459.67	90,482.00	98.9%	97,870.00
51350 · Medicare Tax Expense	1,674.54	1,725.00	97.1%	20,922.01	21,110.00	99.1%	22,840.00
51400 · Retirement Plan Expenses	211.00	36,000.00	0.6%	105,325.60	105,200.00	100.1%	136,210.00
51500 · Workers Comp Expense	10,325.00	15,000.00	68.8%	34,678.00	60,000.00	57.8%	60,000.00
51600 · SUI Expense	606.98	863.00	70.3%	8,342.71	10,560.00	79.0%	11,420.00
51700 · Medical Ins. Expense	25,033.26	25,350.00	98.8%	263,096.68	278,850.00	94.4%	304,400.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	4,678.75	5,000.00	93.6%	6,000.00
51000 · Payroll Expenses - Other	0.00			0.00	0.00	0.0%	0.00

MRTA - Operations Main Revenue & Expenditures Budget Performance August 2020

	Aug 20	Budget	% of Budget	Oct '19 - Aug 20	YTD Budget	% of Budget	Annual Budget
Total 51000 · Payroll Expenses	165,198.23	209,562.00	78.8%	2,023,797.84	2,079,202.00	97.3%	2,269,970.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	10,375.44	10,375.00	100.0%	114,129.87	114,125.00	100.0%	124,505.00
52150 · Ins- Deductibles/claims	0.00	400.00	0.0%	9,659.60	4,600.00	210.0%	5,000.00
Total 52000 · Insurance Expense	10,375.44	10,775.00	96.3%	123,789.47	118,725.00	104.3%	129,505.00
53000 · Professional Fees							
53100 · Accounting & Audit	0.00	1,120.00	0.0%	20,400.00	21,320.00	95.7%	22,440.00
53200 · IT Systems	82.50	350.00	23.6%	3,452.50	4,650.00	74.2%	5,000.00
53400 · Legal Fees	2,494.00	350.00	712.6%	7,000.00	3,150.00	222.2%	3,500.00
53475 · Medical	74.00	500.00	14.8%	4,102.05	6,400.00	64.1%	6,900.00
53500 · Other Professional Fees	1,437.25	250.00	574.9%	5,389.33	2,850.00	189.1%	3,100.00
Total 53000 · Professional Fees	4,087.75	2,570.00	159.1%	40,343.88	38,370.00	105.1%	40,940.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	291.65	515.00	56.6%	4,738.54	5,665.00	83.6%	6,180.00
54300 · Office Equipment	52.99	70.00	75.7%	3,138.03	2,930.00	107.1%	3,000.00
Total 54000 · Equipment/ Tool Expense	344.64	585.00	58.9%	7,876.57	8,595.00	91.6%	9,180.00
55000 · Rent and Utilities							
55200 · Utilities	1,103.55	1,200.00	92.0%	19,629.47	21,240.00	92.4%	22,440.00
Total 55000 · Rent and Utilities	1,103.55	1,200.00	92.0%	19,629.47	21,240.00	92.4%	22,440.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	4,478.36	680.00	658.6%	31,277.03	7,480.00	418.1%	8,160.00
56300 · Department & Office Supplies	58.73	400.00	14.7%	1,506.55	4,400.00	34.2%	5,000.00
56400 · Uniforms	175.08	200.00	87.5%	7,446.10	7,800.00	95.5%	8,000.00
56500 · Postage and Delivery	220.00	70.00	314.3%	983.65	770.00	127.7%	850.00
Total 56000 · Supplies	4,932.17	1,350.00	365.3%	41,213.33	20,450.00	201.5%	22,010.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	160.00	0.0%	3,618.72	1,760.00	205.6%	2,000.00
57200 · Building Repairs/Maintenance	1,413.89	1,000.00	141.4%	10,455.81	11,000.00	95.1%	12,000.00
57250 · Bus Stop Repairs/Maint	436.12	200.00	218.1%	2,338.56	4,300.00	54.4%	4,500.00
57300 · Grounds Repairs/Maintenance	75.00	250.00	30.0%	3,925.39	6,750.00	58.2%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00			0.00	0.00	0.0%	0.00
57500 · Janitorial Services	372.00	372.00	100.0%	12,529.88	7,128.00	175.8%	7,500.00
Total 57000 · Repairs and Maintenance	2,297.01	1,982.00	115.9%	32,868.36	30,938.00	106.2%	33,000.00
58000 · Communications Expense							
58100 · Office Phone Expense	326.45	380.00	85.9%	3,528.16	4,180.00	84.4%	4,600.00
58200 · Cell & Two-Way Mobile	958.57	1,250.00	76.7%	10,807.21	13,750.00	78.6%	15,000.00
58300 · Internet/Website	248.44	330.00	75.3%	5,589.84	3,630.00	154.0%	4,000.00
58400 · On-Board Vehicle Computers	0.00	270.00	0.0%	14,968.00	17,700.00	84.6%	18,000.00
Total 58000 · Communications Expense	1,533.46	2,230.00	68.8%	34,893.21	39,260.00	88.9%	41,600.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	46.16	550.00	8.4%	6,172.02	6,050.00	102.0%	6,700.00
59200 · Lodging	0.00	420.00	0.0%	1,513.69	4,620.00	32.8%	5,080.00
59300 · Food/Meals/Entertainment	0.00	300.00	0.0%	861.61	3,300.00	26.1%	3,650.00
59400 · Training/Education	0.00	800.00	0.0%	5,744.02	8,800.00	65.3%	9,640.00
59500 · Safety Curriculum	0.00	0.00	0.0%	0.00	520.00	0.0%	520.00
Total 59000 · Travel and Training	46.16	2,070.00	2.2%	14,291.34	23,290.00	61.4%	25,590.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	46.00	55.00	83.6%	92.00	605.00	15.2%	700.00
60400 · Membership,Dues & Subscriptions	200.45	2,000.00	10.0%	8,492.96	7,120.00	119.3%	7,500.00
60500 · Bank Fees	0.00	40.00	0.0%	87.50	440.00	19.9%	500.00
60700 · Bad Debt	0.00			0.00	0.00	0.0%	0.00

MRTA - Operations Main Revenue & Expenditures Budget Performance August 2020

	Aug 20	Budget	% of Budget	Oct '19 - Aug 20	YTD Budget	% of Budget	Annual Budget
Total 60000 · Business Expenses	246.45	2,095.00	11.8%	8,672.46	8,165.00	106.2%	8,700.00
61000 · Advertising							
61100 · Print Advertising	2,687.61	900.00	298.6%	7,743.91	9,900.00	78.2%	11,000.00
61200 · Radio Advertising	0.00	80.00	0.0%	975.00	880.00	110.8%	1,000.00
61300 · Online Advertising	91.11	80.00	113.9%	1,576.09	880.00	179.1%	1,000.00
61400 · Vehicle Graphics	0.00	580.00	0.0%	0.00	6,380.00	0.0%	7,000.00
Total 61000 · Advertising	2,778.72	1,640.00	169.4%	10,295.00	18,040.00	57.1%	20,000.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	0.00	330.00	0.0%	2,877.41	3,630.00	79.3%	4,000.00
62200 · Graphic Design	783.00	580.00	135.0%	5,167.05	6,380.00	81.0%	7,000.00
62300 · Promotional Items	3,619.19	330.00	1,096.7%	5,739.66	3,630.00	158.1%	4,000.00
62400 · Customer Events and Misc.	279.72	80.00	349.7%	354.72	880.00	40.3%	1,000.00
62500 · Staff Appreciation/ Events	0.00	200.00	0.0%	5,751.52	4,800.00	119.8%	5,000.00
Total 62000 · Marketing and Promotion	4,681.91	1,520.00	308.0%	19,890.36	19,320.00	103.0%	21,000.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	83.39	250.00	33.4%	2,194.84	2,750.00	79.8%	3,000.00
63200 · Schedules, Maps & Brochures	2,225.00	0.00	100.0%	10,665.88	7,500.00	142.2%	7,500.00
Total 63000 · Printing and Reproduction	2,308.39	250.00	923.4%	12,860.72	10,250.00	125.5%	10,500.00
64000 · Fuel Expense	15,890.69	25,000.00	63.6%	179,332.97	270,000.00	66.4%	294,190.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	72.96	200.00	36.5%	908.93	2,200.00	41.3%	2,500.00
65100 · Parts Expense - Other	1,839.08	9,500.00	19.4%	73,247.55	105,500.00	69.4%	115,000.00
Total 65100 · Parts Expense	1,912.04	9,700.00	19.7%	74,156.48	107,700.00	68.9%	117,500.00
65200 · Fluids Expense	1,260.68	1,550.00	81.3%	16,886.80	17,050.00	99.0%	19,000.00
65300 · Tires Expense	2,428.46	1,300.00	186.8%	31,205.50	36,000.00	86.7%	38,000.00
65400 · Purchased Services	750.00	830.00	90.4%	2,046.92	9,130.00	22.4%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	330.00	0.0%	2,107.94	3,630.00	58.1%	4,000.00
65600 · Vehicle Glass/Windshield Repai	0.00	450.00	0.0%	291.04	4,950.00	5.9%	5,500.00
65700 · Shop Supplies	7.69	330.00	2.3%	3,426.25	3,630.00	94.4%	4,000.00
Total 65000 · Vehicle Maintenance	6,358.87	14,490.00	43.9%	130,120.93	182,090.00	71.5%	198,000.00
69500 · Contribution to Fund Balance	-100,000.00	0.00	100.0%	94,572.00	94,572.00	100.0%	94,572.00
Total Expense	122,183.44	277,319.00	44.1%	2,794,447.91	2,982,507.00	93.7%	3,241,197.00
Net Ordinary Income	85,070.24	-127,157.32	-66.9%	145,519.56	-24,678.52	-589.7%	0.00
Net Income	<u>85,070.24</u>	<u>-127,157.32</u>	<u>-66.9%</u>	<u>145,519.56</u>	<u>-24,678.52</u>	<u>-589.7%</u>	<u>0.00</u>

MRTA - Operations Main Checks Issued As of August 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						245,317.36
Check	08/03/2020	9710	Ill-A Trust	Billing Period 08/01/2020 - 08/31/2020 Health Ins	-29,928.00	215,389.36
Bill Pmt -Check	08/03/2020	ACH	Idaho Power Acct#2221850114		-170.68	215,218.68
Bill Pmt -Check	08/03/2020	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-12.42	215,206.26
Bill Pmt -Check	08/03/2020	ACH	Cox Communications	Acct #0012401205184001	-236.11	214,970.15
Bill Pmt -Check	08/03/2020	ACH	CenturyLink	208-726-1690 623B	-42.75	214,927.40
Bill Pmt -Check	08/03/2020	9711	AC Houston Lumber Company	16203-1	-50.00	214,877.40
Bill Pmt -Check	08/03/2020	9712	Allstar Property Services, Inc.		-372.00	214,505.40
Bill Pmt -Check	08/03/2020	9713	Ben Varner'	Headset	-115.54	214,389.86
Bill Pmt -Check	08/03/2020	9714	Chateau Drug & True Value Hard...	111	-9.38	214,380.48
Bill Pmt -Check	08/03/2020	9715	Clear Mind Graphics, Inc		-850.50	213,529.98
Bill Pmt -Check	08/03/2020	9716	Davis Embroidery		-152.41	213,377.57
Bill Pmt -Check	08/03/2020	9717	Gillig, LLC	36869601	-159.57	213,218.00
Bill Pmt -Check	08/03/2020	9718	Integrated Technologies		-84.67	213,133.33
Bill Pmt -Check	08/03/2020	9719	Jane's Artifacts		-11.04	213,122.29
Bill Pmt -Check	08/03/2020	9720	L.L. Green's Hardware	422	-11.99	213,110.30
Bill Pmt -Check	08/03/2020	9721	RouteMatch Software, Inc		-300.00	212,810.30
Bill Pmt -Check	08/03/2020	9722	Silver Creek Ford		-334.92	212,475.38
Liability Check	08/03/2020	E-pay	United States Treasury	82-0382250 QB Tracking # 1295927846	-14,046.02	198,429.36
Deposit	08/03/2020			Deposit	6.00	198,435.36
Bill Pmt -Check	08/04/2020	9725	Brady Industries	Cleaning Supplies	-901.40	197,533.96
Bill Pmt -Check	08/04/2020	9726	CTAA	Member #2123618	-1,275.00	196,258.96
Bill Pmt -Check	08/04/2020	9727	GEM State Paper & Supply Co.	105020	-958.85	195,300.11
Bill Pmt -Check	08/04/2020	9728	ITD - Special Plates		-46.00	195,254.11
Bill Pmt -Check	08/04/2020	9729	Michael Pogue Law, PC		-2,128.00	193,126.11
Bill Pmt -Check	08/04/2020	9730	The Aftermarket Parts Company, ...		-903.39	192,222.72
Liability Check	08/05/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/03/2020	-45,103.26	147,119.46
Deposit	08/05/2020			Deposit	50,699.00	197,818.46
Paycheck	08/06/2020	DD	Humback, Eric	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Aguilar, Hortencia	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Canfield, James	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Cerrion Calderon, Franz	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Gray, Stuart	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Hoechtl, Gerhard	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Kelbert, Ashley	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Kelly, David W	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Knudson, Michael W	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Leon, Teofilo O	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	MacPherson, Kim	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Morgus, Wallace	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Nestor, Robert A	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Obland, Bryan	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Osborn, Cecelia	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Parker, Michael J	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Perez, Jose	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Romanchuk, Ryan	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Romero-Campos, Raul	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Russell, Tiffany	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Schultz, Margaret	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Selisch, Kurt	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Spalding, Richard L	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Sproule, William	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Tellez, Carlos	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Uberuaga, Richard S	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Van Law, Tucker G	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Varner, Benjamin N	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Victorino, Jose L	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Walsh, Murray S.	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Ward, Douglas B	Direct Deposit	0.00	197,818.46
Paycheck	08/06/2020	DD	Conlago, Maira P	Direct Deposit	0.00	197,818.46
Liability Check	08/06/2020	9723	Idaho Child Support Receipting	326231	-200.76	197,617.70
Liability Check	08/06/2020	9724	Blaine County Collectors	20716	-75.00	197,542.70
Bill Pmt -Check	08/10/2020	9731	AmeriPride Services, Inc	240001334	-507.98	197,034.72
Bill Pmt -Check	08/10/2020	9732	Brady Industries		-212.21	196,822.51
Bill Pmt -Check	08/10/2020	9733	Business As Usual		-157.73	196,664.78
Bill Pmt -Check	08/10/2020	9734	Cintas		-119.23	196,545.55
Bill Pmt -Check	08/10/2020	9735	City of Bellevue'	RIDES1- 121 Clover St	-169.56	196,375.99
Bill Pmt -Check	08/10/2020	9736	City of Ketchum		-359.64	196,016.35
Bill Pmt -Check	08/10/2020	9737	Clear Creek Disposal	1327	-98.08	195,918.27
Bill Pmt -Check	08/10/2020	9738	Gem State Welders Supply Inc	MOUNTB 0	-8.06	195,910.21
Bill Pmt -Check	08/10/2020	9739	Gillig, LLC	36869601	-121.11	195,789.10
Bill Pmt -Check	08/10/2020	9740	Ketchum Computers, Inc.		-82.50	195,706.60
Bill Pmt -Check	08/10/2020	9741	Les Schwab	117-00888	-1,658.57	194,048.03
Bill Pmt -Check	08/10/2020	9742	Napa Auto Parts	3752	-2,775.39	191,272.64
Bill Pmt -Check	08/10/2020	9743	The Aftermarket Parts Company, ...	VOID:	0.00	191,272.64
Bill Pmt -Check	08/10/2020	9744	United Oil	38068	-7,481.69	183,790.95
Bill Pmt -Check	08/10/2020	9745	White Cloud Communications Inc.		-336.00	183,454.95
Bill Pmt -Check	08/10/2020	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-27.77	183,427.18
Bill Pmt -Check	08/10/2020	9746	The Aftermarket Parts Company, ...		-336.69	183,090.49
Deposit	08/12/2020			Deposit	185,286.00	368,376.49
Check	08/12/2020	Transfer	Facilities Fund	Reimbursement 121 Clover Purchase	-85,286.00	283,090.49
Deposit	08/12/2020			Deposit	570.00	283,660.49
Deposit	08/13/2020		STO eBank	Transfer Transfer to LGIP	-100,000.00	183,660.49
Deposit	08/14/2020			Deposit	100.00	183,760.49
Bill Pmt -Check	08/17/2020	ACH	Verizon Wireless	942013229	-59.47	183,701.02
Bill Pmt -Check	08/17/2020	ACH	Idaho Power Acc#2204788885	Acct #2204788885	-248.00	183,453.02
Bill Pmt -Check	08/17/2020	9747	AmeriBen Solutions/IEC Group		-170.00	183,283.02
Bill Pmt -Check	08/17/2020	9748	Brady Industries		-96.67	183,186.35
Bill Pmt -Check	08/17/2020	9749	Copy & Print		-42.99	183,143.36
Bill Pmt -Check	08/17/2020	9750	GEM State Paper & Supply Co.	105020	-349.54	182,793.82
Bill Pmt -Check	08/17/2020	9751	Les Schwab	117-00888	-1,082.37	181,711.45

MRTA - Operations Main Checks Issued

As of August 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	08/17/2020	9752	Margaret Kacalek	Vanpool driver fuel reimbursement	-35.35	181,676.10
Bill Pmt -Check	08/17/2020	9753	State Insurance Fund	Policy # 495600 Worker's Comp	-10,325.00	171,351.10
Bill Pmt -Check	08/17/2020	9754	Wells Fargo	4856200370127790 See Wells Fargo Statement	-3,735.09	167,616.01
Bill Pmt -Check	08/17/2020	9755	West Wind Litho	Fall Bus Schedule	-2,225.00	165,391.01
Liability Check	08/17/2020	9756	Blaine County Collectors	20716	-75.00	165,316.01
Liability Check	08/17/2020	9757	Idaho Child Support Receipting	326231	-200.76	165,115.25
Liability Check	08/17/2020	E-pay	United States Treasury	82-0382250 QB Tracking # 1556772846	-13,952.30	151,162.95
Liability Check	08/17/2020	ACH	Idaho State Tax Commission	000186434	-3,875.00	147,287.95
Liability Check	08/19/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/17/2020	-45,131.11	102,156.84
Paycheck	08/20/2020	DD	Agular, Hortencia	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Canfield, James	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Cerron Calderon, Franz	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Gray, Stuart	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Hoechtl, Gerhard	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Humback, Eric	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Kelbert, Ashley	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Kelly, David W	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Knudson, Michael W	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Leon, Teofilo O	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	MacPherson, Kim	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Morgus, Wallace	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Nestor, Robert A	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Obland, Bryan	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Osborn, Cecelia	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Parker, Michael J	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Perez, Jose	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Romanchuk, Ryan	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Romero-Campos, Raul	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Russell, Tiffany	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Schultz, Margaret	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Selisch, Kurt	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Spalding, Richard L	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Sproule, William	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Tellez, Carlos	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Uberuaga, Richard S	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Van Law, Tucker G	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Varner, Benjamin N	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Victorino, Jose L	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Walsh, Murray S.	Direct Deposit	0.00	102,156.84
Paycheck	08/20/2020	DD	Ward, Douglas B	Direct Deposit	0.00	102,156.84
Deposit	08/20/2020			Deposit	95,876.76	198,033.60
Deposit	08/21/2020			Deposit	3,520.00	201,553.60
Bill Pmt -Check	08/24/2020	ACH	Cox Communications	Acct #0012401205184001	-236.12	201,317.48
Bill Pmt -Check	08/24/2020	ACH	Idaho Power Acct#2221850114		-193.64	201,123.84
Bill Pmt -Check	08/24/2020	9758	AC Houston Lumber Company	VOID: 16203-1	0.00	201,123.84
Bill Pmt -Check	08/24/2020	9759	Cintas		-184.60	200,939.24
Bill Pmt -Check	08/24/2020	9760	Gillig, LLC	36869601	-195.79	200,743.45
Bill Pmt -Check	08/24/2020	9761	HUB International Insurance	policy 33A19030111513	-211.00	200,532.45
Bill Pmt -Check	08/24/2020	9762	Integrated Technologies		-22.53	200,509.92
Bill Pmt -Check	08/24/2020	9763	Lawson Products, Inc.	Acc# 10140112	-481.77	200,028.15
Bill Pmt -Check	08/24/2020	9764	Les Schwab	117-00888	-423.77	199,604.38
Bill Pmt -Check	08/24/2020	9765	Rush Truck Centers	R567941	-733.08	198,871.30
Bill Pmt -Check	08/24/2020	9766	Schaeffer Mfg Co	1140316	-1,260.68	197,610.62
Bill Pmt -Check	08/24/2020	9767	Superior Door Co.		-1,294.04	196,316.58
Bill Pmt -Check	08/24/2020	9768	The Aftermarket Parts Company, ...		-229.48	196,087.10
Check	08/24/2020	9769	Void	VOID:	0.00	196,087.10
Check	08/24/2020	9758	Void	VOID:	0.00	196,087.10
Bill Pmt -Check	08/24/2020	9770	AC Houston Lumber Company	16203-1	-74.11	196,012.99
Bill Pmt -Check	08/24/2020	9771	Idaho Lumber & ACE Hardware		-23.99	195,989.00
Bill Pmt -Check	08/24/2020	9772	United Oil	38068	-7,713.84	188,275.16
Deposit	08/24/2020			Deposit	50.00	188,325.16
Deposit	08/24/2020			Deposit	8.00	188,333.16
Deposit	08/25/2020			Deposit	52,058.34	240,391.50
Deposit	08/26/2020			Deposit	300.00	240,691.50
Liability Check	08/27/2020	Transfer	III-A Trust		0.00	240,691.50
Liability Check	08/28/2020	ACH	Aflac	DQR88	-219.30	240,472.20
Bill Pmt -Check	08/31/2020	ACH	CenturyLink	208-726-1690 623B	-47.94	240,424.26
Bill Pmt -Check	08/31/2020	9776	Clear Creek Disposal	1327	-98.08	240,326.18
Bill Pmt -Check	08/31/2020	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-10.85	240,315.33
Bill Pmt -Check	08/31/2020	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-19.30	240,296.03
Bill Pmt -Check	08/31/2020	9774	Aramark	Cust #19000997	-604.00	239,692.03
Bill Pmt -Check	08/31/2020	9775	City of Bellevue'	RIDES1- 121 Clover St	-119.56	239,572.47
Bill Pmt -Check	08/31/2020	9777	David Kelly	expense reimbursement	-92.00	239,480.47
Bill Pmt -Check	08/31/2020	9778	Gillig, LLC	36869601	-146.23	239,334.24
Bill Pmt -Check	08/31/2020	9779	Idaho Lumber & ACE Hardware		-149.29	239,184.95
Bill Pmt -Check	08/31/2020	9780	Jane's Artifacts		-4.70	239,180.25
Bill Pmt -Check	08/31/2020	9781	Lost in Translation		-38.25	239,142.00
Bill Pmt -Check	08/31/2020	9782	Names and Numbers	Acct #029498	-986.81	238,155.19
Bill Pmt -Check	08/31/2020	9783	Road Work Ahead		-1,083.92	237,071.27
Bill Pmt -Check	08/31/2020	9784	Sentinel Fire & Security		-119.85	236,951.42
Bill Pmt -Check	08/31/2020	9785	St Luke's Clinic - Hailey	940000328	-74.00	236,877.42
Bill Pmt -Check	08/31/2020	9786	UPS Store - 2444 (Ketchum)		-19.86	236,857.56
Liability Check	08/31/2020	9787	Blaine County Collectors	20716	-75.00	236,782.56
Liability Check	08/31/2020	9788	Idaho Child Support Receipting	326231	-200.76	236,581.80
Deposit	08/31/2020			Deposit	20,500.00	257,081.80
Deposit	08/31/2020			Deposit	3.00	257,084.80
Deposit	08/31/2020			Interest	1.83	257,086.63
Total 11100 · Mountain West Checking					11,769.27	257,086.63

12:02 PM

09/30/20

Accrual Basis

MRTA - Operations Main

Checks Issued

As of August 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
TOTAL					<u>11,769.27</u>	<u>257,086.63</u>



Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	14.240%	.03901%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
KIMBERLY MACPHERSON	2287	7,500	\$3,735.09

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
07/24	07/24	7485620K00A8MGD7Y	Branch Payment - Check		
			TOTAL 4856200370127790	\$1,581.80	

62300 / 254 / 10
1,581.80

Transaction Summary For **KIMBERLY MACPHERSON**
Sub Account Number Ending In **2287**

07/02	07/03	2469216J82XX3VEN0	Amazon.com*MJ45G1EZ1 Amzn.com/bill WA		49.34
07/03	07/03	2449398JA0T19L8JW	8XB INC 888-898-8733 408-654-0850 CA		278.51
07/03	07/03	2469216J92XM76J8L	AMZN Mktg US*MJ77F61D1 Amzn.com/bill WA		31.78
07/03	07/03	2469216J92XPQMWW80	AMZN Mktg US*MJ4KD74I2 Amzn.com/bill WA		31.79
07/06	07/06	2469216JQ2XTZV4DP	AMZN Mktg US*MJ5126HB1 Amzn.com/bill WA		60.35
07/06	07/06	2469216JQ2Y1QFB5G	AMZN Mktg US*MJ01I2B51 Amzn.com/bill WA		9.54
07/07	07/07	2469216JD2XNVWRP7	AMZN Mktg US*MJ13C50W2 Amzn.com/bill WA		156.88
07/08	07/08	2469216JE2XBQ9PWX	AMZN Mktg US*MJ22O7PJ2 Amzn.com/bill WA		44.97
07/08	07/08	2469216JE2XB2X3KS	AMZN Mktg US*MJ5RN7S31 Amzn.com/bill WA		40.37
07/13	07/13	2443099JLBM98XGZM	MSFT * E0200BGOAG 800-642-7676 WA		49.50
07/14	07/14	2469216JL2X6GYPRM	INGSTORES LLC 800-613-0996 AZ		1,011.24
07/18	07/18	2443106JRLQEFB0WT	ADOBE ACROBAT STD 408-536-6000 CA		14.99
07/18	07/18	2469216JR2XYZZXHR	DROPBOX*XGC35KFFFJ95 DROPBOX.COM CA		344.00
07/21	07/21	2443106JVLQEMVXAJ	ADOBE CREATIVE CLOUD 800-443-8158 CA		34.99
07/21	07/21	2443106JVLQEN14XA	ADOBE ACROPRO SUBS 800-443-8158 CA		50.97
07/30	07/30	2412157K5006AEW98	COMMUNITY TRANSPORTATI 800-8910590 DC		300.00
07/31	07/31	2443106K6S4AFM4VQ	COSTCO WHSE #0145 TWIN FALLS ID		145.08
08/01	08/01	2449215K6JJ3M6352	YELPINC*855 380 9357 WWW.YELP.COM CA		80.79
TOTAL				\$3,735.09	

SRTS
SRTS
SRTS
60400 / 800 / 10
Conference
Coffee/paper/burk

Wells Fargo News

What can alerts do for your business?*

Receive timely updates on your business credit card account via email or text. Alerts allow you to control and receive only the messages that are important to you. Sign up for alerts during your Wells Fargo Business Online® session by



Planning & Marketing Committee

Regular Monthly Meeting (Conference call)

Wednesday, October 7, 2020, 11:00am

MINUTES

In attendance: Melody Mattson, Kristin Derrig, Juan Martinez, Peter Hendricks, Wally Morgus, Tucker Van Law, Ben Varner, Kim MacPherson, Stuart Gray and Blake Fannesbeck

- 1) Call to Order
- 2) Comments from the Chair and Members
 - a. Kristin Derrig said she is looking forward to the Blue route late night service in November.
 - b. Peter Hendricks stated that Sun Valley city council has reappointed him to the MRTA board.
- 3) Discuss: Price increase BEB purchases
 - a. The group discussed the difference between the two different motor options and whether we should go forward. If we do not go with the bigger motor the bus may not make it up Elkhorn Hill. The group said we should upgrade to the better motor and agreed to take this to the board for approval.
- 4) Discuss: FY21 MRTA Payscale
 - a. Wally Morgus said this is the payscale that was approved. Staff wanted to bring this forward showing the starting wage for drivers will be \$17.75 with training vs. \$15.50 - \$16.50 in FY20.
- 5) Discuss: Zero Fare Resolution
 - a. The group discussed the resolution and edits and decided we should look at this resolution every year going forward. Staff will rewrite with comments given and then get legal approval before taking this to the board for approval.

6) Discuss: Switch A Trip Challenge

- a. Wally Morgus said to use this idea to get Mountain Rides into vogue after the pandemic. Peter Hendricks thinks this is a great idea! And Kristin Derrig and Juan Martinez agreed. Staff will work on this for spring 2021.

7) Discuss: Other items that may come before the Committee

- a. Peter Hendricks asked about ridership. Wally Morgus said ridership is up 80% on the Valley Route and about 45% on Blue and Hailey routes. Peter also asked about employees and Stuart Gray said the health of the employees is good.

8) Adjourn



Finance & Performance Committee

Regular Monthly Meeting

Wednesday, October 7, 2020, 12:30pm

Minutes

Present: Kathleen Kristenson, Tom Blanchard, Rick Webking, Grant Gager, Wally Morgus, Ben Varner, Kim MacPherson, and Tucker Van Law

- 1) Call to Order
- 2) Comments from the Chair and Members
 - a) There were none
- 3) Discuss: Price increase BEB purchases
 - a) Wally Morgus informed the committee that after an analysis completed by New Flyer with support from MRTA staff and FEB Solution a different motor is recommended from the base/standard model that was ordered utilizing the Commonwealth of Virginia's procurement system. The recommended motor, at an additional cost of \$29,137.13, is better able to handle the hills/grades in MRTA service area.
 - b) Rick Webking voiced concerns regarding the increase in cost for the upgraded motor and asked staff to work with New Flyer for concessions given MRTA was not informed of the option for a higher gradeability motor during purchasing. Rick also asked staff to have legal counsel review the contract. Rick asked that this not go to the full board for approval until a response from New Flyer is received and the contract is reviewed by legal counsel.
- 4) Discuss: FY2020 Financial Audit: Workman & Company will be present to answer questions
 - a) Dennis Brown of Workman & Company informed the committee of the upcoming financial audit and asked if the committee had any concerns or areas to focus on during the audit. Some general questions arose but no concerns were noted.
- 5) Review: August 2020 Operating Financial Statements and Bills Paid

- a) The group went over the financials and bills paid with Tucker Van Law to answer questions. Tom Blanchard made a motion to add this to the consent agenda to be received and filed by the board and Kathleen Kristenson seconded. All members approved.

- 6) Discuss: FY21 Pay scale
 - a) Wally Morgus presented the FY21 Pay Scale

- 7) Adjourn

Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

As school started, we had more students riding the bus. We placed some ads in the paper, and on the website and sent out to the school (through Peachjar) a flyer regarding the current protocols.

Progress on projects/initiatives:

We posted some ads in the Idaho Mountain Express regarding mask wearing.
I have started putting the bus schedule together for winter/spring.
We have also added a face masks required wrap on the front of the bus on 2 of the Valley route buses. See photo.

Challenges/ Opportunities:



School Time Runs!

2:30pm Southbound from Dollar Circle

(For Hemingway students,
2:38pm at Parkside bus stop)

3:30pm Northbound from Bellevue

(For WRHS students, 3:45pm at Fox Acres
For WRMS students, 3:54pm at Cobblestone)

Reminder for all Mountain Rides riders



**Masks are
required
on the bus.**

Please protect yourself and others.

Maintain physical distance of at
least 6 feet from others (outside of
immediate family) whenever possible.

ZERO fare on all routes!

**FACE MASK
REQUIRED
ON BUS**



THANK YOU!

**MASCARA
FACIAL
REQUERIDA**



¡GRACIAS!

No standing passengers on the bus at this time.

www.mountainrides.org | 208.788.ride



Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

Mountain Rides has received \$641,385 in CARES funding and anticipates another \$500,000 to be recorded in fiscal year 2020.

Progress on projects/initiatives:

FY2020 has ended and barring something unexpected we will easily come under total budgeted expenses with total revenues exceeding budget.

Beginning prep work for our fiscal year 2020 audit. No problems expected.

Challenges/ Opportunities:

Mountain Rides Staff Report

Date: 10/21/2020

Staff Member: Ben Varner

Department: Assets and Infrastructure

Department Highlights from the Previous Month:

New/additional transformer installation in Bellevue completed by Idaho Power. Transformer installation in Ketchum should be completed by the time the snow flies. Orders/payment were delivered to Idaho Power in late September.

Continuing work with POWER Engineers and New Flyer on charging infrastructure is going well and has been very productive.

The Infrastructure side of the project remains on budget.

Progress on projects/initiatives:

Staff expects to bring bid documents for the electrical construction side of the EBus project to Committees/Board in November with anticipated November release of bid. Board will likely take action on award in December.

Several facilities HVAC projects are coming down to the wire before winter as the trades are stressed (COVID Impact) and supply chains are challenged.

MRTA received six new buses over the past 60 days. Two light-duty, one medium-duty and three heavy-duty buses are in service. Special thanks to Tucker for managing cash flow, advancements from ITD, and reimbursements on those projects!

Challenges/ Opportunities:

EBus training, education, tools and equipment needs pose a big challenge to Mountain Rides as we move into the EBus era. As usual, there is a ton of help in the industry and several organizations are working on specialized training for both operators and mechanics. It is a challenging but exciting time for all agencies implementing EBuses. Manufacturer support will be a key to success with our pilot program.

Mountain Rides Staff Report

Date: 10/21/2020

Staff Member: Stuart Gray

Department: Operations

Department Highlights from the Previous Month:

Beginning of the "Seasonal Recruitment" process; fascinating in that the experience, whilst stressful, always seems to yield one amazing candidate who goes on to become a Full-Time team member !

Progress on projects/initiatives:

The 3 New Flyers have arrived & are being put through the usual paces...the initiative here is the impending deployment of 35' buses on the Blue town route. All the drivers have received the training runs consistent with the enhanced awareness of the longer bus - no worries here.
The "School Extra" has been implemented with great success; typical numbers are 20 - 30 for the loop. V7 will be re-introduced @ this time-line for the Winter Schedule, same as last year, hence no extra bus will then be needed...

Challenges/ Opportunities:

Numbers are up from the all-time Covid Low of Mar. Apr. The bus partitions provide a safe environment for the drivers, certainly feels safe to me as I jump in & do a shift or 2!
My position about the "passenger capsule" is that we are providing an experience that is not strictly "socially distant", but with no standees breathing down the necks of the seated passengers & the mask compliance being @ or around 100%, this is economically viable (up to 30 seated travelers) & bear in mind that people take the bus at essentially their own risk..! Both doors are being deployed @ the stops for maximum air replenishment & complaints (about anything journey-related) are virtually nonexistent.
Personal goal: to re-insert myself into the driving/on road process for a platform of maximum observation. This will be especially true as the genuinely exciting process of conversion into a Battery Electric fleet is arriving next year. This will be my opportunity to be truly "boots on the ground" from the outset...

Mountain Rides Staff Report

Date: 10/21/2020

Staff Member: Cece Osborn

Department: Mobility & Safe Routes Coordinator

Department Highlights from the Previous Month:

- secured the grant to fund a pilot Non-Emergency Medical Transportation (NEMT) fixed-route bus service to Twin Falls in Spring 2021 (\$30,000 from NADTC)
- secured \$10,000 for SRTS bikes and scooters through the Spur Foundation
- wrapped up a successful 3-weeks of bike programs at the Sun Valley Community School

Progress on projects/initiatives:

- starting the fall Bellevue Bike Club after-school program on 10/14
- helping the county coordinate the process of updating the Bike-Ped Master Plan, the initial meeting with the bike-ped subcommittee is set for Monday Oct. 19th at 10am
- accepting bike and scooter donations! For bike frames 20" or larger
- working with NADTC and the NEMT project partners to finalize a service plan for spring 2021

Challenges/ Opportunities:

Looking forward to a lot of program prep time and bike maintenance workshops in the fall. Hoping that Blaine County can stunt the recent rise in Covid cases!

Mountain Rides Staff Report

Date: October 21, 2020

Staff Member: Wally Morgus, Executive Director

Department: Executive Director / Administration

Department Highlights from the Previous Month:

- 1) FY21 Transit Service Plan authorized, approved, adopted by Board, Sep 16, 2020
- 2) FY21 Budget(s) authorized, approved, adopted by Board, Sep 16, 2020
- 3) FY21 Compensation Plan authorized, approved, adopted by Board, Sep 16, 2020
- 4) Productivity, collaboration, communication, by/among teleworking staff continues.

Progress on projects/initiatives:

ITD-PT one-time grant application process initiated. MRTA applying for grant funding to underwrite technology (CAD/AVL/ITS) upgrades and facilities upgrades/expansion. Application deadline is Nov 30, 2020. The funds being made available by ITD-PT are predominantly ITD-PT's share of CARES funds received Spring 2020.

Planning and initial steps for roll out of NEMT pilot, as underwritten by grant funding from NADTC, between Wood River Valley and Twin Falls ongoing. Being led by Cece Osborn, Mobility & Safe Routes Coordinator. Pilot service scheduled for April-May 2021.

Preproduction meeting(s) (PPM) for BEBs from New Flyer ongoing.

Challenges/ Opportunities:

COVID-19 reaction, response & navigation.

FY21 merit raise pool (budget), if any, for senior management staff.

Fleet electrification.

Technology upgrades (CAD/AVL/ITS).

Sustainable, consistent long-term funding.

Mountain Rides Agenda Action Item Summary

Date:

From:

Action Item:

Committee Review: Yes No

Committee Purview:

Previously discussed at board level: Yes No

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



SRCR STATUS REPORT

Customer Name: MOUNTAIN RIDES TRANSPORTATION AUTHORITY - MRTA
(KETCHUM, ID)

SR No: SR-2537

Date: 10/19/2020

Currency: USD

Original Bus Price: \$ 784,139.22

Pending Customer Approval

SRCR No.	Short Description	Price Change Per Bus
201205	Add Plug-in battery charging single receptacle mounted at s/s	\$ 4,950.94
201211	Remove footswitch and use gooseneck with built in switch/Relocate Dimmer Switch	\$ 48.87
201212	Change Interior Lighting to ALL Blue Banks	\$ 225.52
201213	Remove locking mechanism from engine door struts	\$ (5.12)
201214	Add DMAS to NF Connect System	\$ 56.51
201215	Change Driver's Seat Cover from Fabric Insert to ALL Vinyl	\$ 344.25
201216	Add USB Ports to Passenger Seats and ADA seating area	\$ 847.29
201217	Change Camera System from 2 TB hard drive to a 2 TB Solid State Drive	\$ 274.05
201218	Delete back-up Camera/Monitor and replace w Camera to record on DVR	\$ (86.15)
201219	Replace MG90 Router/Antennas w Cradlepoint Router/Antenna cust supplied	\$ (2,648.00)
201220	Add 3 SDS Trays	\$ 357.44
201241	Add one dash fan	\$ 202.88
201242	Add one Driver's Fan	\$ 192.04
201347	Change fresh air ventilation combination	\$ 469.91
201348	Change Traction PEM Motor to model 2022	\$ 10,805.01

Subtotal Pending Customer Approval	\$ 16,035.44
Vehicle Modem for Passenger WiFi	\$ 1,700.00
Total Price Increase per Bus	\$ 17,735.44
Updated Total Price per Bus	\$ 801,874.66

Mountain Rides Agenda Action Item Summary

Date:

From:

Action Item:

Committee Review: Yes No

Committee Purview:

Previously discussed at board level: Yes No

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



Mountain Rides Transportation Authority
Resolution: Zero-Fare Fixed-Route Bus Service

WHEREAS Mountain Rides Transportation Authority (“Mountain Rides”) provides and supports a full range of transportation alternatives that are safe, community-oriented, environmentally responsible, and economically sustainable and supportive for Blaine County, Idaho, and neighboring communities.

WHEREAS Mountain Rides provides and supports transportation alternatives that include, but are not limited to, walking, biking, ridesharing, vanpooling, fixed-route bus service, paratransit demand-response service, commuter bus service, transportation planning and transportation counseling.

WHEREAS Mountain Rides strives to provide and advocate for a well-funded transportation system that reduces single occupancy vehicle trips and meets our communities’ needs.

WHEREAS Mountain Rides strives to meet the above goals by making its services widely available and accessible to the greatest number of individuals possible in Blaine County, Idaho, regardless of their economic means.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Mountain Rides Transportation Authority (the “Board”) hereby resolves to make its fixed-route bus transportation service available at no fee or cost, and therefore Mountain Rides shall provide “Zero-Fare” fixed-route bus service as a standard practice for its public transportation services in Blaine County, Idaho.

BE IT FURTHER RESOLVED that the Board authorizes its Chair and Vice-Chair to approve this Resolution and further act on behalf of the Board to perform any and all responsibilities to assure Mountain Rides’ provision of Zero-Fare fixed-route bus service in Blaine County, Idaho, as well as any and all responsibilities contained and/or implicit in this Resolution and required to effect its intention.

This Resolution shall take effect upon execution as dated below and shall remain in effect unless rescinded, superseded, or amended by the Board of Directors of Mountain Rides Transportation Authority.

Approved
October 21, 2020

Tom Blanchard
Chair, MRTA Board of Directors

Kathleen Kristenson
Vice-Chair, MRTA Board of Directors

Attested/Certified
October 21, 2020

Grant Gager
Secretary, MRTA Board of Directors

Mountain Rides Agenda Discussion Item Summary

Date:

From:

Discussion Item:

Committee Review: yes
 no

Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

COVID-19 cases are on the uptick in Blaine County, with the higher concentration of new cases in the southern Wood River Valley.

City of Hailey redoubles its commitment to social distancing, face masks.

Mountain Rides has been operating in compliance with local public health orders from the outset of the pandemic.

Given the County's move to "Code Red" status re: Harvard Public Health Framework, Mountain Rides is reviewing and adjusting its mitigation and other protocols and activities, as necessary.

Michael D. Pogue

Attorney

P.O. Box 3020

Sun Valley, ID 83353

208.290.9000 | mpogue@gravislaw.com

MEMORANDUM

FROM: Michael D. Pogue
TO: Wall Morgus
DATE: October 15, 2020
RE: COVID-19 Issues & Liability

This memorandum contains an overview of potential liability issues arising from the COVID-19 pandemic.

Idaho House Bill 6 — the Coronavirus Limited Immunity Act

Any review of potential claims should be considered in light of the fact that on August 27, 2020, Governor Brad Little signed into law a statute that provides that persons, businesses, and public agencies (and units of local government) are immune from civil liability for damages or an injury resulting from exposure of an individual to coronavirus. That immunity does not extend to acts of “willful or reckless misconduct,” according to the bill.

“Willful or reckless misconduct” is defined in Section 6-1601, Idaho Code, as “conduct in which a person makes a conscious choice as to the person’s course of conduct under circumstances in which the person knows or should know that such conduct both creates an unreasonable risk of harm to another and involves a high probability that such harm will actually result.”

In the discussion of the proposed bill the intent was that anyone who acts or operates their business in “good faith” to address or mitigate the effects of COVID during the pandemic will not be subject to liability in court. Good faith efforts can include no adaptation to pre-pandemic activities if adaptation is impracticable.

Black's Law Dictionary defines "good faith" as a state of mind consisting in (1) honesty in belief or purpose, (2) faithfulness to one's duty or obligation, (3) observance of reasonable commercial standards of fair dealing in a given trade or business, or (4) absence of intent to defraud or to seek unconscionable advantage. At the same time, the dictionary acknowledges that the concept is "an elusive idea" that means different things depending on the context in which it is used.

To the extent that Mountain Rides follows state and local recommendations, including recommendations from the South Central Public Health District, to implement basic infection prevention measures and develop policies and procedures for prompt identification and isolation of sick people, it can likely establish that it made "good faith efforts," and did not engage in "willful or reckless conduct."

To the extent possible, Mountain Rides should designate a specific employee or work group to keep Mountain Rides current on pandemic guidance. When implementing safety measures or pandemic protocols, Mountain Rides should document the basis for the protocols and the guidance being relied upon. These safety measures and protocols should be periodically updated to reflect changes in guidance. To the extent that Mountain Rides can provide support for pandemic-related protocols or actions in the face of governmental or private scrutiny it can likely limit its liability. That is, "We took this action on this date based on this guidance."

Potential Claims by Employees and Workers Compensation Coverage

Potential liability may arise from claims by employees that Mountain Rides did not take reasonable precautions to protect them from COVID exposure. If an employee tests positive for the virus, an Mountain Rides may face claims alleging it failed to follow proper cleaning and sterilizing protocols, failed to implement or enforce physical distancing guidelines, failed to provide mandatory personal protective equipment or require its use, ignored employee complaints or symptoms or continued operations after a COVID-19 workplace exposure.

The practical problems arises for potential plaintiffs that they must establish a direct causal relationship to any COVID diagnoses and Mountain Rides' activities. Aside from this burden, the legislation discussed above would provide a shield for such claims in the event that Mountain Rides can show that it made good faith efforts to prevent exposure.

Note that the new Idaho law does not provide protection for "retaliation" suits brought by employees who claim that they were subject to adverse employment action. These could include potential claims for retaliation for complaining about a lack of safety protocols, or being improperly asked to be absent from work if they display symptoms. The best approach to mitigate whistleblower claims is to keep an open dialogue with employees regarding any employee-initiated health and safety concerns and the actions that Mountain Rides has taken to

address those concerns. It is important to document all conversations with employees regarding workplace safety issues. If a whistleblower claim is brought, Mountain Rides will be in a good position if it is able to show that an employee's safety concerns were addressed appropriately. While COVID raises a number liability concerns, no Court will be eager to punish an employer who has acted in good faith to protect the public health.

To the extent that an employee contracts COVID, it may be covered by the workers' compensation system. This would be a case by case analysis. The employee would need to demonstrate that he or she incurred the virus in the course and scope of employment. A worker would still need to trace the contraction of the virus to a particular time, place, and cause in their workplace for it to be payable under workers' compensation law. Under Idaho law, to be compensable, an occupational disease must be characteristic of and peculiar to the trade, occupation, process, or employment and does not include hazards that are common to the public in general. Mountain Rides' employees may be able to meet this threshold to the extent they can establish they are required to interact with the public.

It is noteworthy that any claims by employees (or passengers) would not be covered by Mountain Rides' ICRMP (Idaho Counties Risk Management Program) insurance, which specifically excludes coverage for virus exposure.

Potential Claims by Passengers

Passengers that contract COVID-19 may attempt to hold Mountain Rides responsible for contracting the virus while on their premises or on their bus. Claims might get stronger if they find out their bus driver drove while having an active infection, or maybe the bus was cleaned by transit agency staff that later contracted COVID-19 thereby confirming the bus as a possible infection site. These kinds of claims will be negligence-based claims. Negligence cases from bus passengers will have numerous legal challenges, such as actually proving Mountain Rides failure to take precautions caused infection. Again, according to Idaho Law, Mountain Rides should not be held liable for these claims unless it engaged in willful or reckless misconduct.

Additional claims may exist from passengers for denying service or forcing wearing of face coverings. FTA Circular (FTA C 4710.1, November 4, 2015) at Section 2.2 Nondiscrimination, cites 49 CFR Part 37.5 (a), which states "no entity shall discriminate against an individual with a disability in connection with the provision of transportation service." The circular provides as examples of discrimination "refusing to provide service because of a person's disability" and "requiring individuals with disabilities to use seat belts or shoulder harnesses when other riders on the same vehicle are not also required to do the same."

Electronic Code of Federal Regulations, which indicates it is “current as of April 1, 2020” under Part 37 Transportation Services for Individuals with Disabilities (ADA), at section 37.5 (h) states:

It is not discrimination under this part for an entity to refuse to provide service to an individual with disabilities because that individual engages in violent, seriously disruptive, or illegal conduct, or represents a direct threat to the health or safety of others. However, an entity shall not refuse to provide service to an individual with disabilities solely because the individual's disability results in appearance or involuntary behavior that may offend, annoy, or inconvenience employees of the entity or other persons.

With respect to requiring passengers to wear masks, it appears that the greater legal liability would lie with requiring masks, and thereby risking a disability claim.

Potential claims could also arise from passengers who claim that they were diagnosed with COVID because Mountain Rides failed to enforce its “mask-required” policy. To prevail on such a claim a plaintiff would need to prove: (1) they obtained COVID due to Mountain Rides’ actions; and (2) Mountain Rides acted with willful or reckless conduct. At this point, it is difficult to see a Court hold an employer or business liable for a patron’s failure to follow posted and required mask protocols.

There are myriad questions related to potential COVID liabilities. Aside from the Idaho legislation recently enacted, there is little guidance or precedent on how to navigate these issues. Adding to this uncertainty, the science, medical recommendations, and infection severity, continue to fluctuate and change. The best guidance to date suggests that if Mountain Rides: (1) follows the recommended safety protocols; (2) stays current on the recommendations; (3) accurately documents its safety measures; and (4) does not act recklessly, it can minimize any potential liabilities.

I hope the foregoing is responsive to your request. Please call me if you have any questions or would like to discuss this further.