



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, December 18, 2024, 1:00 pm
Hailey City Hall, 115 Main Street South, Hailey, ID 83333**

The Mountain Rides Transportation Authority's Board of Directors met in a Regular Meeting in person and via conference call.

PRESENT: Chair Grady Burnett (Sun Valley), Vice-chair Tom Blanchard (Bellevue), Peter Hendricks (Sun Valley), Neil Bradshaw (Ketchum), Melody Mattson (at-large), Kristin Derrig (Ketchum) Muffy Davis (Blaine County)

ALSO PRESENT: Mountain Rides Executive Director, Wally Morgus
Mountain Rides Director, Maintenance, Carlos Tellez
Mountain Rides Director, Transit Operations, Jamie Canfield
Mountain Rides Director, Finance, HR, & Administration, Jerry Garcia
Mountain Rides Finance & Administration Specialist, Liz Ruiz
Mountain Rides, Facilities Manager, Eric Humbach
Mountain Rides MarCom & Outreach Specialist Andrea Hernandez

NOT PRESENT: Martha Burke (Hailey)

1. CALL TO ORDER

Chair Grady Burnett called to order the meeting of Wednesday, December 18, 2024, at 1:04 pm. Kristin Derrig took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR, BOARD MEMBERS, and STAFF

There were none

3. PUBLIC COMMENTS

There were none

4. PRESENTATION

Workman and Company CPA Brady Workman presented the FY2024 Audited Financial Statements.

Brady said the biggest part of the audit is the unmodified audit opinion issued on the financial statements as a whole, he said that's the highest level they can give.

Brady also mentioned that because of the amount of federal funding Mountain Rides received and spent, there was a secondary audit, called Single Audit, that received an unmodified audit opinion as well. Brady said Mountain Rides had a really good, strong financial year, interest rates were high, and they didn't spend some of the money they had budgeted, so they ended in a strong position moving forward.

5. ACTION ITEM: *Approve/receive/file FY2024 Audited Financial Statements*

Neil Bradshaw moved to approve, and Muffy Davis seconded. The motion passed unanimously.

6. DISCUSSION ITEM: *February 2025 Strategic Workshop*

Kat talked about the Strategic Workshop set for February 10th. She said that towards the end of January, she'll send out prework and questions so they can make the most of their day. The questions will help them determine what issues and ideas they will focus on for the day. She asked if there were any questions or thoughts.

Neil Bradshaw said they'd like to look at their core competencies, core deliverables, roots, building culture, succession plans, and HR. He'd like to talk about what they would do if they had more funding and what they'd remove if there wasn't enough money. He would also like to check in on their mission and values and what success looks like.

Peter Hendricks said he would like a definitive process that they can develop when adding or deleting routes, and Tom Blanchard said he would like to discuss building ridership.

7. ACTION ITEM: *Consent Agenda*

- a. *Approve/file: Minutes of Regular Board Meeting, November 20, 2024*
- b. *Approve/file: Minutes of Finance & Performance Committee, December 4, 2024*
- c. *Approve/file: Minutes of Planning & Marketing Committee, December 4, 2024*
- d. *Receive/file: October 2024 Operating Fund Financial Statements and Bills Paid*
- e. *Receive/file: Report from Director, Fleet, Maintenance & Facilities; Director, Transit Operations; Director, Finance, Human Resources & Administration; Executive Director*

Grady Burnett said the consent agenda would be approved without the dashboard, and that it will be updated and corrected next time.

Grady asked Carlos Tellez about two buses that are down and waiting for parts. Grady wanted to ensure it was not affecting their service; Carlos said it was not, and they had plenty of backups. Carlos also said they know what the part is but don't know the issue and that New Flyer is analyzing the data. Once New Flyer figures out the issue, they'll send the new part programmed for the buses.

Tom Blanchard said it's interesting that there are two buses with the same issue; he asks if they can order more backup parts in case other buses have the same problem. Carlos said the problem is that the part must be programmed according to the bus.

Tom said he read the motions of the last meeting minutes to approve the new pricing structure, and he said there are two motions for the same thing and asked to amend the minutes. Peter said they could state that no action was taken on the first motion.

Muffy Davis moved to amend the consent agenda and remove the dashboard, and Peter Hendricks seconded. The motion passed unanimously.

Muffy Davis moved to receive, approve, adopt, and file the Consent Agenda. Peter Hendricks seconded. The motion passed unanimously.

8. ACTION ITEM: *Purchase Order for Two (2) Light-Duty Electric Buses*

Grady Burnett stated that they've already reviewed this in the committee meetings.

Muffy Davis moved to purchase the two (2) Light-Duty Electric Buses, and Peter Hendricks seconded. The motion passed unanimously.

9. ACTION ITEM: *Elect/Seat Officers for 2025 for the Board of Directors*

Grady Burnett stated they've also already discussed this in the committee meeting.

Neil Bradshaw moved to elect and seat effective Jan 1, 2025, through Dec 31, 2025, Grady Burnett, Tom Blanchard, Kristin Derrig, and Jerry Garcia as Chair, Vice-Chair, Secretary, and Treasurer, respectively, of the Board of Directors of Mountain Rides Transportation Authority. Melody Mattson seconded. The motion passed unanimously.

10. ACTION ITEM: *Approve Board of Directors' 2025 Meeting Schedule*

Neil Bradshaw said he'll be absent for the September 17th meeting, he asked if it's an important meeting and if he could send a representative, or just be absent. Muffy Davis may also be absent that day. Wally Morgus said it's an important meeting because they will be going over the budget.

Grady Burnett asked if they could change the date. Neil suggested that instead of having the Finance Committee Meeting on September 3rd, they could have the board meeting that day. Wally said that should work because they will have already talked about the budget beforehand.

Neil Bradshaw moved to propose the adoption of the calendar meeting dates with one adjustment, September 17th would now be September 3rd. Muffy Davis seconded. The motion passed unanimously.

11. DISCUSSION ITEM: *Items of Interest to the Members*

Grady Burnett read the reports and saw that we lost two drivers. He wanted to make sure that when we lose a driver or if there's a flu outbreak, it doesn't affect the service. Jamie Canfield

said he doesn't think they'll have a problem, that they're staffed the same as last year, and that he and Ashley Obland are the backup drivers.

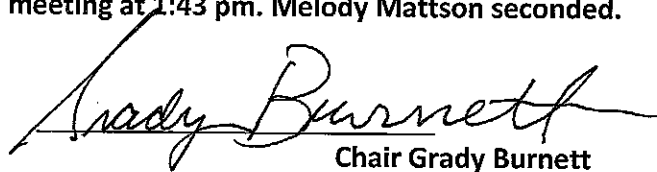
12. ACTION ITEM: *Executive Session*

Neil Bradshaw moved to go into executive session, and Tom Blanchard seconded. Melody Mattson, Tom Blanchard, Neil Bradshaw, Peter Hendricks, Muffy Davis, Kristin Derrig, and Grady Burnett approved, the vote was unanimous to go into executive session

13. ACTION ITEM: *Per Executive Session, if any*

14. ADJOURNMENT

Neil Bradshaw moved to adjourn the meeting at 1:43 pm. Melody Mattson seconded. The motion carried unanimously.


Chair Grady Burnett